

C. Student Tax and Income Information

- 1. If you did not use the IRS Data Retrieval Tool on your FAFSA application, you must request a copy of a **2020 IRS tax return transcript** from the Internal Revenue Service (IRS) at www.irs.gov/transcript or to obtain detailed instructions on how to request tax documents click [here](#) (print the IRS tax transcript & Verification of non-filing instruction form)

Check only one:

- Attached a copy of students 2020 IRS tax return transcript including Schedule 1, 2 and 3.
- If student amended 2020 federal tax return, attach a 2020 Record of Account transcript or a signed 2020 1040X Form.
- Used FAFSA IRS Data Retrieval Tool to transfer 2020 federal tax return information.
- Student earned Zero income in 2020 and did not file a federal tax return.
- Student earned income in 2020 and are not required to file a federal tax return. (attach a copy of all W-2 forms)

D. Parent Tax and Income Information

- 1. If parent did not use the IRS Data Retrieval Tool on the FAFSA application, parent must request a copy of a **2020 IRS tax return transcript** from the Internal Revenue Service (IRS) at www.irs.gov/transcript If parents did not file a federal tax return in 2020, then a copy of a **Verification of Non-Filing (VNF) Letter** from the IRS will be required. To obtain detailed instructions on how to request tax documents click [here](#) (print the IRS tax transcript & Verification of non-filing instruction form)

Check only one:

- Attached a copy of parent (s) 2020 tax return transcript including Schedule 1, 2, and 3 if completed. Based upon marital/tax filing status a separate tax return transcript may be required from each parent.
- Parent amended their 2020 federal tax return, attaching a 2020 Record of Account transcript or a signed 2020 1040X Form.
- Parent used IRS Data Retrieval Tool to transfer 2020 IRS federal tax return into students FAFSA.
- Parent earned Zero income in 2020; attach an IRS Verification of Non-Filing Letter
- Income earned in 2020 and are not required to file a 2020 federal tax return, attach a copy of all W-2 forms and a copy of IRS Verification of Non-Filing letter.

- 2. If **zero income** was earned, please explain below how parent supported self, spouse, children and others in 2020? For example, housing (where you live), nutrition (food) and personal/ miscellaneous family financial resources.

E. Sign and Date

Each person signing this form certifies that all the information reported on this form is complete and accurate. The student and at least one parent must sign and date. **Alert: Electronic signatures are only accepted if document is uploaded through your CAC student portal.**

Student Signature	Date	Parent Signature	Date
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WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.