

# PINAL COUNTY COMMUNITY COLLEGE DISTRICT

## Board of Governors

Minutes of the Regular Meeting  
Tuesday, September 21, 2021  
Maricopa Campus – Room A101  
17945 N. Regent Dr.  
Maricopa, Az

### **Members Present:**

Dr. David Odiorne, Governing Board President  
Evelyn Casuga, Governing Board Vice-President/Secretary  
Dan Miller, Board Member  
Jerry Walker, Board Member

**Absent:** Gladys Christensen

### 1. Call to Order

The meeting was called to order at 2:00 p.m.

### 2. Pledge of Allegiance

Mr. Dan Miller led the Pledge of Allegiance.

### 3. Adoption of Agenda

Mr. Jerry Walker moved to adopt the agenda, Ms. Evelyn Casuga seconded. Motion passed.

### 4. **Call to the Public**

No request to speak were received.

### 5. **Executive Session**

Dan Miller motioned to go into Executive Session at 2:02 p.m. Evelyn Casuga seconded. Motion passed.

The Board resumed the regular meeting at 2:20 p.m.

### **Action Items**

### 6. **Consent Agenda**

6a. Approval of Meeting Minutes – September 21, 2021

6b. Personnel Report

#### Hire:

Silvia Mata, Facilities Assistant I, Signal Peak Campus  
Effective: September 20, 2021

Steve Robinette, Prison Program Faculty, Florence Center  
Effective: August 23, 2021

Billy Schramm, Facilities Assistant I, Signal Peak Campus  
Effective: September 20, 2021

Gloria Suarez, Program Assistant – Title V, Signal Peak Campus  
Effective: September 20, 2021

Juan Torres, Facilities Assistant II, Signal Peak Campus  
Effective: August 23, 2021

Promotion:

Domingo Barragan, Executive Director II – Facilities, Signal Peak Campus  
Effective: September 20, 2021

Paul Flores, Associate Director – Facilities, Signal Peak Campus  
Effective: September 20, 2021

Sandra Lascher Zires, Director II – Strategic Enrollment & Outreach, Signal Peak Campus  
Effective: September 20, 2021

Reclassification:

Marcia Iselin, Coordinator I - Academic Support Services, Signal Peak Campus  
Effective: September 6, 2021

Cheryl Glahn, Student Services Assistant II, San Tan Campus  
Effective: August 23, 2021

Celina Dagnino, Student Services Assistant II, San Tan Campus  
Effective: August 23, 2021

Sonya Selby, Student Services Assistant II, Superstition Mountain Campus  
Effective: August 23, 2021

Jodie Finken, Student Services Assistant II, Maricopa Campus  
Effective: August 23, 2021

Resignation:

Sherrie Licón, Executive Director – Enrollment Services, Signal Peak Campus  
Effective: September 2, 2021

Christina Shepherd, Student Services Generalist, San Tan Campus  
Effective: September 2, 2021

Evelyn Thomas, Professor of Health Information Management, Superstition Mountain Campus  
Effective: September 23, 2021

Termination:

Debra Cowan, Student Services Generalist, Superstition Mountain Campus

Effective: August 9, 2021

6c. External Budgets

6d. Academic Calendars 2021-2022, 2022-2023

The 2021-2022 and 2022-2023 were amended to include the Juneteenth holiday.

6e. Policies

- Board Job Description
- Financial Condition
- Asset Protection
- Communication & Support to the Board
- Remote Work

Mr. Dan Miller moved to approve the Consent Agenda and Ms. Evelyn Casuga seconded the motion. Motion approved unanimously.

**Information Items**

7. Request to Engage with De Rito Partners Development, Inc.

Mr. Chris Wodka reported to the Board that in August De Rito Partners of Scottsdale approached the College about the potential purchase of the Casa Grande Center and adjacent parcels.

Chris Wodka will find out what the square footage of the five adjacent parcels and report to the Board.

Mr. Dan Miller moved to approve the engagement with De Rito Partners to perform the appraisal of the Casa Grande Center and five adjoining parcels. Ms. Casuga seconded. Motion approved unanimously.

8. Wilson Electric Concrete Pad

Mr. Wodka reported that Wilson Electric continues to invest in the partnership with the College. Wilson Electric will pay for the cost of installation of a concrete pad directly outside the main classroom at the Superstition Mountain Campus used for the program to meet the needs of the program.

Ms. Evelyn Casuga moved to approve the installation of the concrete pad. Mr. Jerry Walker seconded. Motion approved unanimously.

**8. Report from College President**

Dr. Elliott reported that enrollment is up 16% from fall of 2020. She shared that she has created a new President's Leadership Academy to grow and develop internal talent. Seven individuals were nominated for this Academy, and they all have been accepted. The sessions will be once a month, with various guest speakers including other Arizona community college presidents. Dr. Elliott noted that several key accreditation visits coming up this year including the Dietetic Program and Early Childhood Education, as well as additional location site visits for the Higher Learning Commission. President Elliott

provided an update on the College's partnerships and noted that the Wilson Electric program at SMC has over 20 students enrolled this fall with plans for expansion of the program. She shared that the College is in the process of looking for additional industry partners to add plumbing and HVAC programs at SMC as well. She noted that the College continues to work with Lucid motors for their onboarding and training of new hires, and are in the process of developing a method to capture their training as part of our student enrollments. Dr. Elliott noted that the College has worked with Nikola to develop training curriculum that we hope to launch next fall, and a meeting is scheduled with Enel North America, and clean energy group, to discuss potential partnerships and scholarships.

## 9. Business Affairs Report

### 9.1 Monthly Budget

Chris Wodka reported the July 2021 District's operating fund expenditures are at 4.20% of total budget. This is a decrease of 0.76% from July 2020 which was at 4.96%.

### 9.2 Awarded Bids

The listing below is provided to the Governing Board as information on purchases made by the College at or above a cost of \$20,000:

Purchasing Source	Vendor	Campus	Budget Amount	Amount
Mohave Contract #: 17L-NGT-1115	Service/Maintenance of Cameras and Emergency Warning Systems Netsian Technologies Group, Tempe, AZ	District	Budget Amount	\$82,564.00 \$30,822.00
	Monthly Support for Child Care Center Easter Seals Blake Foundation, Tucson, AZ	District	Budget Amount	\$86,999.00 \$32,496.00
Contract # CON1139746	License Renewal ServiceNow Inc., Santa Clara, CA	District	Budget Amount	\$345,213.57 \$58,980.24
Single Source	License Renewal DocuSign Inc., Dallas, TX	District	Budget Amount	\$286,233.33 \$84,005.25
RFP #: 1516-001	Fixed Fee Billing for ERP Services Anthology Inc., Orlando, FL	District	Budget Amount	\$369,515.57 \$30,090.08
Contract #: PCA-OD-346-21	Air Dirt Separator for SMC Comfort Systems USA, Chandler, AZ	SMC	Budget Amount	\$54,500.00 \$24,814.00
Sole Source	License Renewal Black Board, Inc., Washington, DC	District	Budget Amount	\$382,915.00 \$224,773.04
Trust Agreement #: 269-2021	Liability Insurance AZ School Risk Retention Trust, Phoenix, AZ	District	Budget Amount	\$497,226.00 \$497,226.00
BID #: 1819-004	Student Athletic Insurance Relation Insurance Services, Salt Lake City, UT	District	Budget Amount	\$100,000.00 \$61,814.00
Single Source	Update Target System Action Target, Provo, UT	SPC	Budget Amount	\$144,342.00 \$144,342.00
RFQ #: 2122-006	Renovate Roof L.P. Steel, Stanfield, AZ	SPC	Budget Amount	\$25,963.00 \$24,172.17
RFQ #: 2122-007	Self-Contained Breathing Apparatus Units LN Curtis & Sons,	SPC	Budget Amount	\$78,000.00 \$69,698.20

	Phoenix, AZ			
	Project to Reduce the Student Financial Barrier Barnes & Noble Book Seller,	District	Budget Amount	\$385,092.15 \$55,000.00
	Project to Reduce the Student Financial Barrier Barnes & Noble Book Seller,	District	Budget Amount	\$330,092.15 \$55,000.00
RFQ #: 2122-008	Instructional Supplies Vern Lewis Welding Supply, Phoenix AZ	SPC	Budget Amount	\$28,033.00 \$20,163.30
Single Source	Guided Pathways Technical Assistance Achieving the Dream Inc, Silver Spring M	District	Budget Amount	\$126,757.00 \$75,000.00
RFQ #: 2122-009	Water Tanks Maverick Equipment LLC, Phoenix AZ	SPC	Budget Amount	\$35,000.00 \$34,100.00
RFQ #:2122-003	Hemoglobin Analyzer Bio-Rad Laboratories, Hercules CA	SPC	Budget Amount	\$64,382.32 \$22,275.00
RFQ #: 2122-002	i-Stat Analyzers Henry Schein Inc, Melville NY	SPC	Budget Amount	\$113,400.00 \$70,124.00

## 11. Monitoring Report

Outcome 1: Student Success: Ensure student success through retention, persistence, completion, and transfer.

1.4 Degrees & Certificates Awarded

1.5 Transfer Rate

1.6 ABE/GED Enrollment

Dr. Jenni Cardenas and Dr. Mary Kay Gilliland reported on recent and planned improvements for Outcome 1: Student Success.

## 12. Performing Arts Center – Superstition Mountain Campus

Dr. David Odiorne

Mr. Jerry Walker asked for consideration of a Performing Arts Center at the Superstition Mountain Campus in anticipation of the rise in population in the area. There is currently a performing arts center in Apache Junction. Mr. Walker was asked if there had been a need study done for another center. Mr. Walker was asked if he was aware of any funding sources for projects like this.

President Elliott stated that she would gather information for the Board in regard to utilization and attendance at the Pence Center in 2018-2019.

Mr. Wodka was asked if he knew what a 500 seat auditorium would cost. President Elliott clarified that Mr. Wodka's role is not fundraising that would be Maggie Dooley, Executive Director of the Foundation.

Dr. David Odiorne added that the College has its strategic plan process coming up and if this is to be considered it needs to align with our mission and strategic plan.

Meeting adjourned at 2:56 p.m.

Next Board meeting – October 19, 2021

APPROVED:

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Dr. David Odiorne, Board President

ATTEST:

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Evelyn Casuga, Secretary/Vice President