

PINAL COUNTY COMMUNITY COLLEGE DISTRICT

Board of Governors

Minutes of the Regular Meeting
Tuesday, August 17, 2021
Signal Peak Campus – Room I400
8470 N. Overfield Rd.
Coolidge, AZ 85128

Members Present:

Dr. David Odiorne, Governing Board President
Evelyn Casuga, Governing Board Vice-President/Secretary
Gladys Christensen, Board Member
Dan Miller, Board Member
Jerry Walker, Board Member

1. Call to Order

The meeting was called to order at 2:00 p.m.

2. Pledge of Allegiance

Ms. Evelyn Casuga led the Pledge of Allegiance.

3. Adoption of Agenda

Ms. Evelyn Casuga motioned to adopt the agenda, Mr. Dan Miller seconded. Motion passed.

4. **Call to the Public**

No request to speak were received.

5. **Executive Session**

Dan Miller motioned to go into Executive Session at 2:02 p.m. Evelyn Casuga seconded. Motion passed.

The Board resumed the regular meeting at 2:37 p.m.

Action Items

6. **Consent Agenda**

6.1 Approval of Meeting Minutes – June 15, 2021

6.2 Personnel Report

Hire:

Christina Brown, Professor of Massage Therapy, Superstition Mountain Campus
Effective: August 16, 2021

Hortencia Castro, Facilities Assistant I, San Tan Campus
Effective: July 12, 2021

Kevin Connors, SBDC Business Analyst Position, Maricopa Campus
Effective: July 26, 2021

Jonathan Harmon, Sports & Fitness Specialist/Head Coach, Signal Peak Campus
Effective: July 12, 2021

Swapnil Narsale, Data Analyst, Signal Peak Campus
Effective: August 9, 2021

Erik Navarro, Police Officer II, Signal Peak Campus
Effective: July 12, 2021

Lindsey O'Brien, Student Services Assistant, Superstition Mountain Campus
Effective: July 12, 2021

Bridgette Pagel, Office Assistant II – ABE, Casa Grande Center
Effective: July 12, 2021

Travares Peterson, Director I – Student Engagement & Activities, Signal Peak Campus
Effective: July 26, 2021

Julie Tjalas, Video Production Specialist, Signal Peak Campus
Effective: August 9, 2021

Karen Wacker, Fiscal Assistant-Payroll, Signal Peak Campus
Effective: August 16, 2021

William Willis, Facilities Technician II, Superstition Mountain Campus
Effective: July 12, 2021

Promotion:
Santos Apodaca, Registrar Assistant, Signal Peak Campus
Effective: August 9, 2021

Yvonne Correa, Financial Aid Assistant I, Signal Peak Campus
Effective: July 26, 2021

Raylene Fernandez, Financial Aid Assistant II, Signal Peak Campus
Effective: July 26, 2021

Eleanor Juarez, Student Services Generalist, Superstition Mountain Campus
Effective: August 9, 2021

Ricardo Torres, Student Services Generalist, Signal Peak Campus
Effective: August 9, 2021

Andrew Wilson, Professor of Mathematics, Maricopa Campus
Effective: August 9, 2021

Reclassification:

Carlos Ruiz Yanez, Lead Police Officer, Signal Peak Campus

Effective: July 26, 2021

Jonathan Osmer, Librarian II, Signal Peak Campus

Effective: August 9, 2021

Melanie Schneeflock, Librarian II, Signal Peak Campus

Effective: August 9, 2021

Scott Snellman, Librarian II, Maricopa Campus

Effective: August 9, 2021

Retirement:

Jeff Bunkelmann, Dean of Science & Engineering, Math, Business & Computer Technology, Superstition Mtn. Campus

Effective: October 7, 2021

Frankie Montijo, Facilities Assistant II, Signal Peak Campus

Effective: July 30, 2021

Resignation:

Michael Armendariz, Director-Pence Center, Signal Peak Campus

Effective: July 9, 2021

Sean Coronel, Director-Student Services, San Tan Campus

Effective: August 2, 2021

Brandi Faulkner, Librarian, San Tan Campus

Effective: July 15, 2021

Tramaine Rausaw, Dean of Student Life, Signal Peak Campus

Effective: June 24, 2021

Clarice Ruiz, Facilities Assistant I, Signal Peak Campus

Effective: August 6, 2021

Termination:

Sarah Prokop, Librarian, Superstition Mountain Campus

Effective: June 24, 2021

6.3 Curriculum

New Degrees, and Certificates
TOTAL New Degrees and Certificates = 0
Modified Degrees and Certificates

Institutional Degree	Associate of Business Degree	Fall 2021
TOTAL Modified Degrees and Certificates = 1		
Inactivated Degrees and Certificates		
TOTAL Modified Degrees and Certificates = 0		

6.4 First Reading/Adoption of Board Ethics & Code of Conduct Policy

Mr. Dan Miller moved to approve the Consent Agenda and Ms. Evelyn Casuga seconded the motion. Motion approved unanimously.

Information Items

7. Policy for First Reading – Remote Work Policy

Ms. Brandi Bain presented the Remote Work Policy for first reading. The policy will be brought to the Board for second reading/adoption at the September 21, 2021 meeting.

8. Report from College President

President Elliott shared that the College was able to erase 1.4 million in student debt to the college using Cares funds. This will remove previous holds on student accounts allowing them to re-enroll at CAC with a clean slate. Because of the free tuition, for this upcoming academic year, the admissions applications continue to increase and many of our staff are working over-time and weekends to process applications and enrollments. As a result, the College anticipates a fall enrollment of that comparable to before the pandemic. Dr. Elliot noted that the pandemic left us with a 30% loss in student enrollments, so the free tuition has allowed us to make some progress in re-engaging learners with the College.

Dr. Elliott announced 2020-2021 award winners and had them stand and be recognized by the Board. The following employees were recognized:

MTSA Service Awards

- Rising Star Award – Brenin Angle
- Excellence in Leadership Award - Michelle Kannegaard
- Distinguished Service Award - Paula Prock (retiring after 27 years with the college) Paula's father, Paul Pearce was one of the original Governing Board members appointed in 1961 and who the V Building, Skilled Trades and Technology Division Building is named after.
- The Terry May Service Award - Richard Moore

Support Staff

- Fran "Frannie" Peters Award – Sherry Perea

Faculty Awards

- Faculty of the Year: Wendy Britt

George Friedel Award Recipients:

- Joseph Faykosh, Professor of History
- Fotini Sioris, Professor of Biological Sciences
- Skyla Teel, Professor of Reading

Phi Theta Kappa

- Joe Faykosh – Paragon Advisor Award (Honorable Mention)
- Sandra Rath – Paragon Advisor Award
- Heather Moulton – Distinguished Advisor Award

Dr. Elliott also recognized the members of the COVID Response Team including Domingo Barragan, Dr. Tina Berry, Barrington Campbell, Rhonda Maneely, Chief Roberts, and Rob Stephens.

9. Business Affairs Report

9.1 Monthly Budget

Chris Wodka reported the June 2021 District’s operating fund expenditures are at 86.04% of total budget. This is an increase of 1.77% from June 2020 which was at 84.27%.

9.2 Awarded Bids

The listing below is provided to the Governing Board as information on purchases made by the College at or above a cost of \$20,000:

Purchasing Source	Vendor	Campus		Amount
Single Source	Cisco SmartNet Equipment Avvid Consulting, LLC, Gilbert, AZ	District	Budget Amount	\$60,089.75 \$57,510.00
Single Source	Portable Chiller Rental Comfort Systems USA, Chandler, AZ	CGC	Budget Amount	\$25,000.00 \$20,000.00
TRI-U Contract P17CG001	Partitions and Work Surfaces for T112 Atmosphere Commercial Interiors, MN	SPC	Budget Amount	\$35,000.00 \$23,247.06
RFP #: 1718-004	Criminal Law/Procedures and Policies Edwards & Amato PC, Sedona, AZ	District	Budget Amount	\$447,544.00 \$20,000.00
RFP #: 1718-002	Security Personnel G4S Secure Solutions (USA) Jupiter, FL	District	Budget Amount	\$427,544.00 \$303,701.00
U.S. Communities #: 4400003732	Ricoh Equipment Lease Ricoh USA Inc, Macon, GA	District	Budget Amount	\$106,000.00 \$32,815.00
U.S. Communities #: 4400003732	Ricoh Maintenance Agreement Ricoh USA Inc, Macon, GA	District	Budget Amount	\$73,184.80 \$23,232.00
Single Source	Project Management & Engineering & Consulting Services Design Systems Inc, Farmington, MI	SPC	Budget Amount	\$140,000.00 \$50,000.00
IGA Agreement	CART Services City of Coolidge, Coolidge, AZ	District	Budget Amount	\$90,000.00 \$23,558.00
OMNIA Contract #: 202329-01	Janitorial Supplies Waxie Sanitary Supply, Mesa AZ	District	Budget Amount	\$105,000.00 \$22,000.00
OMNIA Contract #: 202329-01	Janitorial Supplies Waxie Sanitary Supply, Mesa AZ	District	Budget Amount	\$83,000.00 \$22,000.00
OMNIA Contract #: 192163	Maintenance Supplies Grainger, Tucson AZ	District	Budget Amount	\$135,322.59 \$27,500.00
AZ State Contract #: ADSP016-098163	Computers for District Dell USA, Chicago IL	District	Budget Amount	\$359,100.00 \$39,352.50
AZ State Contract #: ADSP016-098163	Gaming Computers and Peripherals Dell USA, Chicago IL	STC/SMC	Budget Amount	\$100,000.00 \$40,011.47

AZ State Contract #: ADSP016-098163	Monitors for District Dell USA, Chicago IL	District	Budget Amount	\$100,000.00 \$47,329.98
	25 Live License CollegeNet Inc, Portland OR	District	Budget Amount	\$537,965.00 \$48,400.00
Single Source	Network Configuration & Support Avvid Consulting LLC, Gilbert AZ	District	Budget Amount	\$175,000.00 \$50,000.00
Single Source	Network Cable Management Herb's Phone Service, Casa Grande AZ	District	Budget Amount	\$125,000.00 \$55,000.00
	Billboard Advertising Gila River Display, Chandler AZ	District	Budget Amount	\$215,000.00 \$25,382.50
Single Source	Nursing Anne Simulator Laerdal Medical Corp, Wappingers Falls	District	Budget Amount	\$181,878.89 \$29,875.35
AZ State Contract #: ADSP017-166123	2021 Ford F150 XL Police Vehicle Sanderson Ford Inc, Glendale AZ	District	Budget Amount	\$50,300.00 \$41,823.50
PCPP Agreement	ELC Child Care Stipends EasterSeals Blake Foundation, Tucson A	District	Budget Amount	\$108,410.00 \$44,460.00
Single Source	Motor Pool Supplies Day Auto Supplies, Queen Creek, Az	District	Budget Amount	\$131,656.00 \$22,000.00
AZ State Contract # CTR046338	Fuel Senegy Petroleum, LLC, Phoenix, AZ	District	Budget Amount	\$109,656.00 \$30,000.00

9.3 Intergovernmental Agreements

Mr. Wodka provided the Board a list of Intergovernmental Agreements that the College has entered into during the period of July 1, 2020 through June 30, 2021.

9.4 Audit Report Fiscal Year 2018 & 2019

Mr. Wodka reported the findings of fiscal year 2018 and 2019 audit of Financial Statements /Single Audit as prepared (full report provided in Board packet).

10. Monitoring Report

Outcome 1: Student Success: Ensure student success through retention, persistence, completion, and transfer.

1.1 Retention Rate

1.2 College Level Course Completion Rate

1.3 Graduation Rate

Dr. Mary Kay Gilliland reported on recent and planned improvement on Outcome 1: Student Success.

Meeting adjourned at 3:17 p.m.

Next Board meeting – September 21, 2021

APPROVED:

Dr. David Odiorne, Board President

ATTEST:

Evelyn Casuga, Secretary/Vice President