

2021-2022



Central
Arizona
College

**ADVISOR AGREEMENT FORM
2021 – 2022**

Student Organization: _____
(spell out, no abbreviations please)

This agreement is designed to enhance the relationship between the advisor and the members of the Student Organization. This document should be reviewed periodically for the benefit of both parties. Re-negotiation of any area should occur whenever one or both parties deem it appropriate.

Eligibility: An advisor must be either a faculty member (not on sabbatical) or a staff member at Central Arizona College. The faculty or staff member must be employed at CAC at least part-time and in a benefits eligible position. Unless it states otherwise in their position description on file with human resources.

Mandatory Expectations: The advisor serves as the link between the Student Organization and CAC; providing guidance to the organization in regards to CAC policies and procedures.

Suggestions of the Advisor’s Role: While specific roles should be defined by the organization and the advisor, an advisor should generally...

- provide expert knowledge and advice
- be knowledgeable about activities and programs of the organization
- suggest and encourage new program ideas
- help members apply principles and skills learned in and out of the classroom
- point out new directions and options
- provide insight into the group’s problems and successes
- teach leadership techniques and develop new leadership
- assist in maintaining high standards of programming and individual performance
- provide continuity with the history and tradition of past years
- assist in the development of procedures and plans of action
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For assistance in defining the Advisor’s role, contact the Office of Student Engagement or the Director of Student Engagement, Travares Peterson at 520-494-5095 or travares.peterson@centralaz.edu.

Please complete all information below:

I have read and understand the Student Organization Advisor Requirements above.

Signature of Faculty/Staff Advisor

Printed Name of Faculty/Staff Advisor

Email Address

Office Phone Number

Cell/Other Phone Number

Date Agreement Completed