Board President, Dr. David Odiorne welcomed everyone to the Pinal County Community College District Governing Board Meeting. In observance of the current Centers for Disease Control and Prevention guidelines and Arizona Governor Douglas Ducey’s Executive Order 2020-52 regarding social distancing, this meeting was held virtually.

In attendance:
Dr. David Odiorne, Board President
Evelyn Casuga, Board Vice-President/Secretary
Gladys Christensen, Board Member
Dan Miller
Jerry Walker
Dr. Jackie Elliott, Central Arizona College President
Chris Wodka, Vice President of Business Affairs
Brandi Bain, Vice President Talent Development
Dr. Jenni Cardenas, Vice President Student Services
Dr. Mary Kay Gilliland, Vice President Academic Affairs
Mary Lou Hernandez, Executive Assistant to the President & Governing Board

1. Board President, Dr. David Odiorne called the meeting to order at 2:00 p.m.

2. Adoption of Agenda

Evelyn Casuga motioned to approve the agenda. Gladys Christensen seconded the motion. Motion passed unanimously.

3. *Consideration of Consent Agenda

3.1 *Minutes February 23, 2021

3.2 *Personnel Report

Hire:
Peter Fullmer, Technology Support Generalist, Signal Peak Campus
Effective: April 5, 2021

Promotion:
Elizabeth Pomeroy, Academic Success Coach – Title V, Signal Peak Campus
Effective: March 22, 2021

Reclassification:
Luis Abad Lopez, Facilities Technician I, Signal Peak Campus
Effective: February 22, 2021
Hector Campa, Facilities Technician II, Signal Peak Campus  
Effective: February 22, 2021

Kellee Elmenhurst, Facilities Technician I, Superstition Mountain Campus  
Effective: February 22, 2021

Andrew Garcia, Facilities Technician I, Signal Peak Campus  
Effective: February 22, 2021

George Garcia, Facilities Technician II, Maricopa Campus  
Effective: February 22, 2021

Dale Hughes, Facilities Technician II, San Tan Campus  
Effective: February 22, 2021

Christopher Jones, Facilities Technician III, Signal Peak Campus  
Effective: February 22, 2021

Michael Lashinsky, Facilities Technician II, Superstition Mountain Campus  
Effective: February 22, 2021

Ysidro Montaño, Facilities Technician II, Aravaipa Campus  
Effective: February 22, 2021

Anette Newman, Facilities Technician I, San Tan Campus  
Effective: February 22, 2021

Sherri Oldfather, Facilities Technician I, Aravaipa Campus  
Effective: February 22, 2021

Alejandro Ramirez, Facilities Technician III, Signal Peak Campus  
Effective: February 22, 2021

Angel Ramirez, Facilities Technician I, San Tan Campus  
Effective: February 22, 2021

Idelberto Ramirez, Facilities Technician III, Signal Peak Campus  
Effective: February 22, 2021

Reinaldo Rodriguez, Facilities Technician I, Maricopa Campus  
Effective: February 22, 2021

John Vines, Facilities Technician II, Superstition Mountain Campus  
Effective: February 22, 2021

Jason Wallace, Facilities Technician I, Maricopa Campus
Effective: February 22, 2021

Retirement:
Alan Grant, ERP Functional Analyst – Financial Aid, Signal Peak Campus
Effective: April 29, 2021

Paula Prock, Benefits Manager, Signal Peak Campus
Effective: August 31, 2021

Laurette Smith, Program Assistant – Nursing Program, Signal Peak Campus
Effective: April 1, 2021

Monica Vogan, Coordinator – Outreach and Promise Activities, Maricopa Campus
Effective: April 4, 2021

Resignation:
Carina Alvarado, Facilities Assistant I, Signal Peak Campus
Effective: March 11, 2021

Salvador Barron, Facilities Assistant II, Signal Peak Campus
Effective: March 9, 2021

Termination:
John Yost, Systems Engineer, Signal Peak Campus
Effective: March 23, 2021

3.3 *Curriculum

<table>
<thead>
<tr>
<th>New Degrees and Certificates</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL New Degrees and Certificates = 0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Modified Degree Specialists and Certificates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional Degree</td>
</tr>
<tr>
<td>Institutional Degree</td>
</tr>
<tr>
<td>AAS Degree</td>
</tr>
<tr>
<td>Certificate</td>
</tr>
<tr>
<td>Certificate</td>
</tr>
<tr>
<td>TOTAL Modified Degrees and Certificates = 5</td>
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</table>

<table>
<thead>
<tr>
<th>Inactivated Degrees and Certificates</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL Modified Degrees and Certificates = 0</td>
</tr>
</tbody>
</table>

3.4 *General Statement of Assurances FY 2022
The Governing Board must adopt a General Statement of Assurance which is an annual requirement of the Arizona Department of Education in order for the College to participate in various grant programs.

3.5 *Honorary Associate Degree in Applied Science
A nomination was made for Sean B. Ray of Sundt Construction for an Associate of Applied Science degree to be awarded in May of 2021. The required nomination letter and support documents were provided in the board packet.

Jerry Walker motioned to approve the Consent Agenda. Dan Miller seconded the motion. Motion passed unanimously.

4. 2021-2022 Tuition and Fees Schedule

Chris Wodka presented the Tuition and Fee Schedule to the Board. In order to meet the Board’s goal to be at or below the rural Arizona community college average, it was determined that a tuition increase would not be requested for the 2021-2022 year to achieve a wider gap. As a result, keeping tuition at $86 per credit hour would place CAC below the average by $117 per semester. Analysis of special fees revealed that adding new fees for national licensure exams for Diesel, Health Information Technology, Medical Assisting, Medical lab Technology, and Nutrition would help support the Board Monitoring Report 3.2: Percent of Occupational Program Graduates Earning an Industry Recognized Credential. Nutrition is adding internship and technology fees, and Pharmacy Technology is adding lab fees.

Jerry Walker motioned to approve the Tuition and Fee Schedule for academic year 2021-2022 as presented. Evelyn Casuga seconded the motion. Motion approved unanimously.

5. Policies for First Reading

Brandi Bain presented to the Board the Computer and Network Usage Policy for first reading.

6. Report from College President

District Update
Dr. Elliott reported that the Return to Campus Plan and Guidelines have been updated to reflect current CDC guidelines. She noted that employees will be returning to campus on April 5th in a staggered format, and that the College will reopen to students and the public on May 3rd. President Elliott noted that the Signal Peak Campus is now a vaccination site in partnership with Embry Health. Dr. Elliott recognized the efforts of the COVID-19 Response Team for the careful consideration and preparation of the new Return to Campus Plan and Guidelines which are posted on the College’s website. She noted that the College will continue to offer courses in a virtual model with more face to face added for summer and fall. She noted that plans are underway to distribute the second round of CARES dollars to students and to support ongoing College operations.

Legislative Update
Dr. Elliott reported on proposed legislation impacting the College. House Bill 2523 which would allow community colleges in districts with less than 750,000 in population to offer four year degrees has passed the House and has been assigned to the Senate appropriation committee. House Bill 2836 making appropriations to the rural community college districts in the amount of $21 million has passed the House and has been assigned to the Senate appropriations committee. Senate Bill 1012 increasing the amount of time a community college district may enter into a lease-purchase agreement from 15 years to 20 years has passed both the House and Senate and has been signed by the Governor. Senate Bill 1294 which increases the multiplier for full-time student equivalents enrolled in career and technical
education programs from .3 to 1.0, and allows for a three year grace period in exceeding expenditure limitations with a penalty of $100 has passed the Senate.

7. Business Affairs Reports

7.1 Monthly Budget Report

Mr. Wodka reported that January 2021 shows the District’s operating fund expenditures are at 48.13% of total budget. This is an increase of 0.90% from January 2020 which was at 47.23%.

7.2 Awarded Bids

Mr. Wodka provided the listing below to the Governing Board as information on purchases made by the College at or above a cost of $20,000:

<table>
<thead>
<tr>
<th>Purchasing Source</th>
<th>Product Description / Vendor</th>
<th>Campus</th>
<th>Budget Amount</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>RFQ #: 2021-014</td>
<td>AC 400 Radiographic System Comp-Ray Inc., Phoenix AZ</td>
<td>SMC</td>
<td>$60,000.00</td>
<td>$50,820.00</td>
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<tr>
<td>Mohave Contract #: 20F-TROX-1003</td>
<td>Classroom Upgrade Project Troxell Communications, Inc., Phoenix AZ</td>
<td>District</td>
<td>$200,000.00</td>
<td>$25,514.41</td>
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<td>Mohave Contract #: 20F-TROX-1003</td>
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<td>Mohave Contract #: 20F-TROX-1003</td>
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<td>Computers for Nursing VR Classroom Dell USA, Chicago IL</td>
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<td>AZ State Contract #: ADSPO16-098163</td>
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<td>RFQ #: 2021-011</td>
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7.3 General Obligation Refunding Bonds

Chris Wodka provided information on the issuance of Pinal County Community College District General Obligation Refunding Bonds. The authority to finalize the transaction and finalize all the documents within the parameters spelled out in the resolution is delegated to the College President/CEO and the Vice President of Business Affairs/CFO. On Monday, March 1, 2021, the District priced and sold $36 million in general obligation refunding bonds which produced net present value savings in excess of $7.1 million for the for the District and its taxpayers. The presentation of the refunding bonds provided in the Board packet.

8. Monitoring Report
Brandi Bain along with Rob Stephens, Director of Employee Development reported on Monitoring Report Outcome 5: Environment: Ensure a safe, sustainable environment that promotes learning, communication, diversity, and satisfaction among students, faculty and staff. Recent and planned improvements were shared.

5.5 Employee Satisfaction - Communication
5.6 Employee Overall Satisfaction
5.7 Employee Retention Rates
5.8 Employee Diversity

Meeting adjourned at 2:37 p.m.

Next Board meeting – April 20, 2021

APPROVED:

_____________________________
Dr. David Odiorne, Board President

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Evelyn Casuga, Secretary/Vice President