

**PINAL COUNTY COMMUNITY COLLEGE DISTRICT**  
**Governing Board Meeting**  
**Held Virtually**  
**March 23, 2021 – 2:00 p.m.**

Board President, Dr. David Odiorne welcomed everyone to the Pinal County Community College District Governing Board Meeting. In observance of the current Centers for Disease Control and Prevention guidelines and Arizona Governor Douglas Ducey’s Executive Order 2020-52 regarding social distancing, this meeting was held virtually.

In attendance:

Dr. David Odiorne, Board President

Evelyn Casuga, Board Vice-President/Secretary

Gladys Christensen, Board Member

Dan Miller

Jerry Walker

Dr. Jackie Elliott, Central Arizona College President

Chris Wodka, Vice President of Business Affairs

Brandi Bain, Vice President Talent Development

Dr. Jenni Cardenas, Vice President Student Services

Dr. Mary Kay Gilliland, Vice President Academic Affairs

Mary Lou Hernandez, Executive Assistant to the President & Governing Board

1. Board President, Dr. David Odiorne called the meeting to order at 2:00 p.m.

2. Adoption of Agenda

Evelyn Casuga motioned to approve the agenda. Gladys Christensen seconded the motion. Motion passed unanimously.

3. \*Consideration of Consent Agenda

3.1 \*Minutes February 23, 2021

3.2 \*Personnel Report

Hire:

Peter Fullmer, Technology Support Generalist, Signal Peak Campus

Effective: April 5, 2021

Promotion:

Elizabeth Pomeroy, Academic Success Coach – Title V, Signal Peak Campus

Effective: March 22, 2021

Reclassification:

Luis Abad Lopez, Facilities Technician I, Signal Peak Campus

Effective: February 22, 2021

Hector Campa, Facilities Technician II, Signal Peak Campus  
Effective: February 22, 2021

Kellee Elmenhurst, Facilities Technician I, Superstition Mountain Campus  
Effective: February 22, 2021

Andrew Garcia, Facilities Technician I, Signal Peak Campus  
Effective: February 22, 2021

George Garcia, Facilities Technician II, Maricopa Campus  
Effective: February 22, 2021

Dale Hughes, Facilities Technician II, San Tan Campus  
Effective: February 22, 2021

Christopher Jones, Facilities Technician III, Signal Peak Campus  
Effective: February 22, 2021

Michael Lashinsky, Facilities Technician II, Superstition Mountain Campus  
Effective: February 22, 2021

Ysidro Montaño, Facilities Technician II, Aravaipa Campus  
Effective: February 22, 2021

Anette Newman, Facilities Technician I, San Tan Campus  
Effective: February 22, 2021

Sherri Oldfather, Facilities Technician I, Aravaipa Campus  
Effective: February 22, 2021

Alejandro Ramirez, Facilities Technician III, Signal Peak Campus  
Effective: February 22, 2021

Angel Ramirez, Facilities Technician I, San Tan Campus  
Effective: February 22, 2021

Idelberto Ramirez, Facilities Technician III, Signal Peak Campus  
Effective: February 22, 2021

Reinaldo Rodriguez, Facilities Technician I, Maricopa Campus  
Effective: February 22, 2021

John Vines, Facilities Technician II, Superstition Mountain Campus  
Effective: February 22, 2021

Jason Wallace, Facilities Technician I, Maricopa Campus

Effective: February 22, 2021

Retirement:

Alan Grant, ERP Functional Analyst – Financial Aid, Signal Peak Campus

Effective: April 29, 2021

Paula Prock, Benefits Manager, Signal Peak Campus

Effective: August 31, 2021

Laurette Smith, Program Assistant – Nursing Program, Signal Peak Campus

Effective: April 1, 2021

Monica Vogan, Coordinator – Outreach and Promise Activities, Maricopa Campus

Effective: April 4, 2021

Resignation:

Carina Alvarado, Facilities Assistant I, Signal Peak Campus

Effective: March 11, 2021

Salvador Barron, Facilities Assistant II, Signal Peak Campus

Effective: March 9, 2021

Termination:

John Yost, Systems Engineer, Signal Peak Campus

Effective: March 23, 2021

3.3 \*Curriculum

New Degrees and Certificates		
TOTAL New Degrees and Certificates = 0		
Modified Degree Specialists and Certificates		
Institutional Degree	Associate of Arts Degree	Fall 2020
Institutional Degree	Associate of Science Degree	Fall 2020
AAS Degree	Culinary Arts AAS Degree	Fall 2021
Certificate	Culinary Arts I Certificate	Fall 2021
Certificate	Culinary Arts II Certificate	Fall 2021
TOTAL Modified Degrees and Certificates = 5		
Inactivated Degrees and Certificates		
TOTAL Modified Degrees and Certificates = 0		

3.4 \*General Statement of Assurances FY 2022

The Governing Board must adopt a General Statement of Assurance which is an annual requirement of the Arizona Department of Education in order for the College to participate in various grant programs.

3.5 \*Honorary Associate Degree in Applied Science

A nomination was made for Sean B. Ray of Sundt Construction for an Associate of Applied Science degree to be awarded in May of 2021. The required nomination letter and support documents were provided in the board packet.

Jerry Walker motioned to approve the Consent Agenda. Dan Miller seconded the motion. Motion passed unanimously.

#### 4. 2021-2022 Tuition and Fees Schedule

Chris Wodka presented the Tuition and Fee Schedule to the Board. In order to meet the Board's goal to be at or below the rural Arizona community college average, it was determined that a tuition increase would not be requested for the 2021-2022 year to achieve a wider gap. As a result, keeping tuition at \$86 per credit hour would place CAC below the average by \$117 per semester.

Analysis of special fees revealed that adding new fees for national licensure exams for Diesel, Health Information Technology, Medical Assisting, Medical lab Technology, and Nutrition would help support the Board Monitoring *Report 3.2: Percent of Occupational Program Graduates Earning an Industry Recognized Credential*. Nutrition is adding internship and technology fees, and Pharmacy Technology is adding lab fees.

Jerry Walker motioned to approve the Tuition and Fee Schedule for academic year 2021-20211 as presented. Evelyn Casuga seconded the motion. Motion approved unanimously.

#### 5. Policies for First Reading

Brandi Bain presented to the Board the Computer and Network Usage Policy for first reading.

#### 6. Report from College President

##### District Update

Dr. Elliott reported that the Return to Campus Plan and Guidelines have been updated to reflect current CDC guidelines. She noted that employees will be returning to campus on April 5<sup>th</sup> in a staggered format, and that the College will reopen to students and the public on May 3<sup>rd</sup>. President Elliott noted that the Signal Peak Campus is now a vaccination site in partnership with Embry Health. Dr. Elliott recognized the efforts of the COVID-19 Response Team for the careful consideration and preparation of the new Return to Campus Plan and Guidelines which are posted on the College's website. She noted that the College will continue to offer courses in a virtual model with more face to face added for summer and fall. She noted that plans are underway to distribute the second round of CARES dollars to students and to support ongoing College operations.

##### Legislative Update

Dr. Elliott reported on proposed legislation impacting the College. House Bill 2523 which would allow community colleges in districts with less than 750,000 in population to offer four year degrees has passed the House and has been assigned to the Senate appropriation committee. House Bill 2836 making appropriations to the rural community college districts in the amount of \$21 million has passed the House and has been assigned to the Senate appropriations committee. Senate Bill 1012 increasing the amount of time a community college district may enter into a lease-purchase agreement from 15 years to 20 years has passed both the House and Senate and has been signed by the Governor. Senate Bill 1294 which increases the multiplier for full-time student equivalents enrolled in career and technical

education programs from .3 to 1.0, and allows for a three year grace period in exceeding expenditure limitations with a penalty of \$100 has passed the Senate.

## 7. Business Affairs Reports

### 7.1 Monthly Budget Report

Mr. Wodka reported that January 2021 shows the District’s operating fund expenditures are at 48.13% of total budget. This is an increase of 0.90% from January 2020 which was at 47.23%.

### 7.2 Awarded Bids

Mr. Wodka provided the listing below to the Governing Board as information on purchases made by the College at or above a cost of \$20,000:

Purchasing Source	Product Description / Vendor	Campus		Amount
RFQ #: 2021-014	AC 400 Radiographic System Comp-Ray Inc., Phoenix AZ	SMC	Budget	\$60,000.00
			Amount	\$50,820.00
Mohave Contract #: 20F-TROX-1003	Classroom Upgrade Project Troxell Communications, Inc., Phoenix AZ	District	Budget	\$200,000.00
			Amount	\$25,514.41
Mohave Contract #: 20F-TROX-1003	Classroom Upgrade Project Troxell Communications, Inc., Phoenix AZ	District	Budget	\$174,485.59
			Amount	\$51,252.92
Mohave Contract #: 20F-TROX-1003	Classroom Upgrade Project Troxell Communications, Inc., Phoenix AZ	District	Budget	\$229,840.56
			Amount	\$97,105.80
Mohave Contract #: 20F-TROX-1003	Classroom Upgrade Project Troxell Communications, Inc., Phoenix AZ	District	Budget	\$132,734.76
			Amount	\$115,559.84
AZ State Contract #: ADSP016-098163	VMWare License Renewal Dell USA, Chicago IL	District	Budget	\$274,984.45
			Amount	\$33,083.55
AZ State Contract #: ADSP016-098163	Computers for Nursing VR Classroom Dell USA, Chicago IL	SPC	Budget	\$710,014.19
			Amount	\$20,083.44
AZ State Contract #: ADSP016-098163	Student Loaner Laptop Program Dell USA, Chicago IL	District	Budget	\$689,930.75
			Amount	\$45,327.48
AZ State Contract #: ADSP016-098163	Computers for the District Dell USA, Chicago IL	District	Budget	\$644,603.27
			Amount	\$83,439.18
RFQ #: 2021-011	8 Pack Welders Vern Lewis Welding Supply	SPC	Budget	\$26,000.00
			Amount	\$24,638.90

### 7.3 General Obligation Refunding Bonds

Chris Wodka provided information on the issuance of Pinal County Community College District General Obligation Refunding Bonds. The authority to finalize the transaction and finalize all the documents within the parameters spelled out in the resolution is delegated to the College President/CEO and the Vice President of Business Affairs/CFO. On Monday, March 1, 2021, the District priced and sold \$36 million in general obligation refunding bonds which produced net present value savings in excess of \$7.1 million for the for the District and its taxpayers. The presentation of the refunding bonds provided in the Board packet.

## 8. Monitoring Report

Brandi Bain along with Rob Stephens, Director of Employee Development reported on Monitoring Report Outcome 5: Environment: Ensure a safe, sustainable environment that promotes learning, communication, diversity, and satisfaction among students, faculty and staff. Recent and planned improvements were shared.

5.5 Employee Satisfaction - Communication

5.6 Employee Overall Satisfaction

5.7 Employee Retention Rates

5.8 Employee Diversity

Meeting adjourned at 2:37 p.m.

Next Board meeting – April 20, 2021

APPROVED:

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Dr. David Odiorne, Board President

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Evelyn Casuga, Secretary/Vice President