

PINAL COUNTY COMMUNITY COLLEGE DISTRICT
Governing Board Meeting
Held Virtually
April 20, 2021 – 2:00 p.m.

Board President, Dr. David Odiorne welcomed everyone to the Pinal County Community College District Governing Board Meeting. In observance of the current Centers for Disease Control and Prevention guidelines and Arizona Governor Douglas Ducey’s Executive Order 2020-52 regarding social distancing, this meeting was held virtually.

In attendance:

Dr. David Odiorne, Board President

Evelyn Casuga, Board Vice-President/Secretary

Gladys Christensen, Board Member

Dan Miller

Jerry Walker

Dr. Jackie Elliott, Central Arizona College President

Chris Wodka, Vice President of Business Affairs

Brandi Bain, Vice President Talent Development

Dr. Jenni Cardenas, Vice President Student Services

Dr. Mary Kay Gilliland, Vice President Academic Affairs

Mary Lou Hernandez, Executive Assistant to the President & Governing Board

1. Board President, Dr. David Odiorne called the meeting to order at 2:00 p.m.

2. Adoption of Agenda

Jerry Walker motioned to approve the agenda. Gladys Christensen seconded the motion. Motion passed unanimously.

3. *Consideration of Consent Agenda

3.1 *Minutes March 23, 2021

3.2 *Personnel Report

Hire:

Carolina Valle Gonzalez, Program Assistant – ABE, Casa Grande Center

Effective: May 3, 2021

Darien Wilson, Student Services Generalist – TRIO, Signal Peak Campus

Effective: May 17, 2021

Reclassification:

Celina Moses, Student Services Assistant II, Signal Peak Campus

Effective: April 5, 2021

Retirement:

Terri Ackland, Dean of Arts/Humanities, Signal Peak Campus

Effective: June 30, 2021

Christine Cook, Professor of Mathematics, Maricopa Campus

Effective: August 22, 2021

Deborah Ross-Atanasio, Classroom Technology Support Specialist, Superstition Mountain Campus
 Effective: May 27, 2021

Resignation:

Lizeth Cortez-Lopez, Facilities Assistant I, Signal Peak Campus
 Effective: April 14, 2021

Scarleth Cortez-Lopez, Facilities Assistant I, Signal Peak Campus
 Effective: April 23, 2021

Bridgette Gibson, Financial Aid Assistant, Signal Peak Campus
 Effective: April 18, 2021

Anette Newman, Facilities Technician I, Signal Peak Campus
 Effective: March 11, 2021

Termination:

Maria Benitez, Facilities Assistant I, Signal Peak Campus
 Effective: April 20, 2021

3.3 *Curriculum

New Degrees, and Certificates		
Certificate	Corrections Certificate	Effective Spring 2021
Certificate	Elementary Education Post Baccalaureate Program (EPP) Certificate	Effective Fall 2022
TOTAL New Degrees and Certificates = 2		
Modified Degrees and Certificates		
Certificate	AGEC-Science Certificate	Effective Fall 2021
AAS Degree	Agriculture Business AAS Degree	Effective Fall 2021
AS Degree	Associate of Science Degree	Effective Fall 2021
Certificate	Communication Skills for the Professional Certificate	Effective Fall 2022
Certificate	Communication Studies Certificate	Effective Fall 2022
Certificate	Dietary Manager Training Certificate	Effective Fall 2022
AAEE Degree	Elementary Education AAEE Degree	Effective Fall 2021
AA Degree	Fine Arts AA Degree	Effective Fall 2022
Certificate	Heavy Equipment Operator Level II Certificate	Effective Fall 2021
Certificate	Medical Assistant Certificate	Effective Fall 2022
AAS Degree	Medical Assistant AAS Degree	Effective Fall 2022
AAS Degree	Medical Laboratory Technician AAS Degree	Effective Fall 2022
AAS Degree	Networking Technologies AAS Degree	Effective Fall 2022
Certificate	Nutrition and Foodservice Professional Training Program Certificate	Effective Fall 2022
TOTAL Modified Degrees and Certificates = 14		
Inactivated Degrees and Certificates		
AAS Degree	Administration of Justice AAS Degree	Effective Fall 2020
Certificate	Entry Level Welder GMAW/FCAW Certificate	Effective Fall 2021
Certificate	Entry Level Welder SMAW Certificate	Effective Fall 2021
AAS Degree	Health Information Technology AAS Degree	Effective Fall 2021
AAS Degree	Welding Technology AAS Degree	Effective Fall 2021
TOTAL Modified Degrees and Certificates = 5		

3.4 *Adoption of Computer and Network Usage Policy

3.5 *Naming of Regional Workforce Training Center

Following College approved policies and procedures; the naming request was presented to the Foundation Board of Directors, with unanimous support given for the name. It is proposed that the Board of Governors approve the naming of the Regional Workforce Training Center to "Drive 48".

3.6 *Naming of the Baseball Field

Following College approved policies and procedures; the naming request was presented to the Foundation Board of Directors, with unanimous support given for the name. The Bill McSwain family has contributed \$50,000 to the Foundation for a memorial in honor of Mr. McSwain. It is proposed that the Board of Governors approve the naming of the baseball field to "McSwain Field".

Mr. Jerry Walker motioned to approve the Consent Agenda as presented. Mrs. Christensen seconded the motion. Motion passed unanimously.

4. Approve Preliminary Draft of 2021-2022 Budget for Publication

Mr. Wodka presented the Fiscal Year 2021-22 Budget to the Governing Board noting key elements of the budget include a proposed decrease in general fund expenditures of 2.2%. It was proposed that the Board of Governor's approve the preliminary draft of the fiscal year 2021-2022 budget for publication. After approval of the budget for publication, the budget can be decreased but not increased.

Dan Miller motion to approve the fiscal year 2021-2022 preliminary draft of the budget for publication. Jerry walker seconded. Motion passed unanimously.

6. Report from College President

District Update

Dr. Elliott reported that the Return to Campus Plan and Guidelines have been updated to reflect current CDC guidelines. She noted that the College will reopen to students and the public on May 3rd. President Elliott noted that the Signal Peak Campus continues to serve as both a testing and vaccination site in partnership with Embry Health. She noted that the College will continue to offer courses in a virtual model with more face to face added for summer and fall. She noted that plans are underway to distribute the second round of CARES dollars to students and to support ongoing College operations. President Elliott shared the virtual graduation ceremony will be held on May 14th, 2021 at 7:00 pm. The link to the ceremony can be found on the Graduation page of the College's website.

Legislative Update

Dr. Elliott reported on proposed legislation impacting the College Senate Bill 1277 which releases public entities who acted in good faith to protect individuals from any pandemic related civil action has been signed by the Governor. House Bill 2523 which would allow community colleges in districts with less than 750,000 in population to offer four year degrees has passed the House and has been assigned to the Senate appropriation committee. House Bill 2836 making appropriations to the rural community college districts in the amount of \$21 million has passed the House and has been assigned to the Senate appropriations committee. Senate Bill 1294 which increases the multiplier for full-time student equivalents enrolled in career and technical education programs from .3 to 1.0, and allows for a three year grace period in exceeding expenditure limitations with a penalty of \$100 has passed the Senate.

7. Business Affairs Reports

7.1 Monthly Budget Report

Chris Wodka reported the budget through the month of February 2021. February the expenditures are at about 54.5 percent compared to budget last year which was at 54.2 percent. Mr. Wodka reported that revenues are slightly lower than last year but pointed out that we had a slight bump in appropriation that we received early last year.

7.2 Awarded Bids

Mr. Wodka provided the listing below to the Governing Board as information on purchases made by the College at or above a cost of \$20,000:

Purchasing Source	Product Description / Vendor	Campus	Budget Amount	Amount
Single Source	Temporary Help Adecco, Mesa AZ	District	Budget Amount	\$22,226.45 \$20,000.00
Mohave Contract #: 20E-AERO2-0825	Hot Water Pressure Kit Aero Equipment Rental & Sales, Phoenix AZ	SPC	Budget Amount	\$90,610.00 \$25,760.25
RFP #: 1516-001	Fixed Fee Billing for ERP Services Anthology Inc, Orlando FL	District	Budget Amount	\$66,984.95 \$62,500.00
RFP #: 1516-001	Campus Nexus Suite Maintenance Anthology Inc, Orlando FL	District	Budget Amount	\$173,932.15 \$157,581.03
RFP #: 1516-001	Cloud Set Up Fee Anthology Inc, Orlando FL	SPC	Budget Amount	\$81,292.00 \$38,500.00
RFQ #: 2021-027	Mobile Diesel Generator Bud Griffin & Associates-AZ, Scottsdale AZ	SPC	Budget Amount	\$25,920.00 \$20,432.50
RFQ #: 2021-016	Trend Micro Email Security for the Cloud CCB Technology, Inc., Racine WI	SPC	Budget Amount	\$57,760.00 \$56,980.00
AZ State Contract #: ADSP016-098163	Monitors for District Dell USA, Chicago IL	District	Budget Amount	\$86,667.90 \$76,178.85
AZ State Contract #: ADSP016-098163	Monitors for District Dell USA, Chicago IL	District	Budget Amount	\$58,540.95 \$47,454.91
NCPA Contract #: 01-42	Service Now Implementation Dell USA, Chicago IL	District	Budget Amount	\$100,000.00 \$99,375.00
AZ State Contract #: ADSP016-098163	Computers for District Dell USA, Chicago IL	District	Budget Amount	\$153,501.43 \$93,733.64
Sourcewell Contract #: 032119-CAT	Excavator Empire Machinery, Los Angeles CA	SPC	Budget Amount	\$101,600.00 \$101,569.72
TRI U Contract #: P17GB001	Classroom Chair Replacement Goodman's Interiors, Phoenix AZ	SPC	Budget Amount	\$348,966.65 \$301,540.22
RFQ #: 2021-025	Coagulation Analyzer Henry Schein, Inc., Melville NY	SPC	Budget Amount	\$59,026.00 \$21,273.29
RFQ #: 2021-026	Chemistry Analyzer McKesson Medical Surgical, Richmond VA	SPC	Budget Amount	\$37,752.71 \$22,628.53

Purchasing Source	Product Description / Vendor	Campus		Amount
1-GPA Contract #: 16-11PV-05	Zayo WAN and Internet Equipment NTT America Solutions Inc, Charlotte NC	District	Budget Amount	\$485,000.00 \$480,589.54
RFQ #2021-023	Defibrillators/Lifepacks One Beat CPR Learning Center LLC, Hollywood FL	SMC	Budget Amount	\$65,000.00 \$40,490.00
Mohave Contract #: 20F-TROX-1003	Webcams and Headsets for SyncOnline and Web C Troxell Communications, Inc., Phoenix AZ	District	Budget Amount	\$76,596.69 \$24,482.70
Omnia Contract #: R200401-AZ-309714	Cooling Tower Replacement Varitec Solutions, Phoenix AZ	SPC	Budget Amount	\$422,000.00 \$412,412.70

8. Monitoring Report

Outcome 6: Stewardship: Ensure optimization of fiscal resources through a balanced budget to support the needs and expectations of students and the community.

Chris Wodka reported on Expenditures per FTSE and tuition and fees.

Dr. May Kay Gilliland and Dr. Jeff Bunkelmann, Academic Dean reported on average course size.

Dr. Jenni Cardenas and Elisa Juarez, Director of Financial Aid reported on percent of students receiving financial aid.

Recent and planned improvements were shared with the Board mem

Meeting adjourned at 2:45 p.m.

Next Board meeting – May 18, 2021

APPROVED:

Dr. David Odiorne, Board President

Evelyn Casuga, Secretary/Vice President