

PINAL COUNTY COMMUNITY COLLEGE DISTRICT
Governing Board Meeting
Held Virtually
February 23, 2021 – 2:00 p.m.

Board President, Dr. David Odiorne welcomed everyone to the Pinal County Community College District Governing Board Meeting. In observance of the current Centers for Disease Control and Prevention guidelines and Arizona Governor Douglas Ducey’s Executive Order 2020-52 regarding social distancing, this meeting was held virtually.

In attendance:

Dr. David Odiorne

Gladys Christensen

Evelyn Casuga

Dan Miller

Dr. Jackie Elliott, Central Arizona College President

Chris Wodka, Vice President of Business Affairs

Mary Lou Hernandez, Executive Assistant to the President & Governing Board

Absent: Jerry Walker

1. Board President, Dr. David Odiorne called the meeting to order at 2:00 p.m.
2. *Consideration of Consent Agenda
- 3.1 *Minutes January 19, 2021
- 3.2 *Personnel Report

Hire:

Angel Hernandez, Police Officer II, Signal Peak Campus

Effective: January 25, 2021

Promotion:

Hazel Rossi, Assistant Director – High School Programs and Recruitment, Signal Peak Campus

Effective: February 15, 2021

Resignation:

James Busch, Director of Skilled Trades & Workforce Development, Signal Peak Campus

Effective: January 28, 2021

Kimberly David, Director of Student Engagement & Activities, Signal Peak Campus

Effective: February 18, 2021

Luis Sanchez, Director II – Recruitment & Outreach, Signal Peak Campus

Effective: March 4, 2021

Retirement:

Sandra Todd, Registrar Assistant, Signal Peak Campus
Effective: March 24, 2021

Adela Gasca, Registrar Assistant, Signal Peak Campus
Effective: March 31, 2021

3.3 *Adoption of Policies

- a. Employee Relations
- b. Board Operations

3.4 *Budget Revision 2018-2019

Each year, budget revisions for the previous fiscal year is required for compliance with the Annual Expenditure Limitations Report. Budgets presented to the Board for adoption are estimates of revenue and expenditures. Final budgets reflecting actual expenditures and revenues is required for the Expenditure Limitations Report. It takes Board action to revise a previously adopted budget. This budget revision reflects the actual revenues and expenditures in each category for 2018-2019.

- 1. Operating Fund
- 2. External Funded Grants (Restricted)
- 3. Auxiliary Funds
- 4. Capital Outlay (Unexpended Plant Funds)
- 5. Debt Service Funds

3.5 *Continuing Disclosure and Tax Procedures

At the August 18, 2020 Regular meeting of the Board of Governors, the Board voted to refund the College's General Obligor Bonds. The bonding agent notified the College on February 16, 2021 that the adoption of continuing disclosure procedures and issuance and post-issuance tax procedures relating to its tax-exempt bonds was inadvertently omitted as part of the August 18, 2021 action. A resolution to adopt written Continuing Disclosure Compliance Procedures and Issuance and Post-Issuance Compliance Procedures as outlined in Appendix A and B.

Dan Miller motioned to approve the Consent Agenda. Evelyn Casuga seconded the motion. Motion passed unanimously.

4. Lease Agreement

In the fall of 2016, the Arizona Commerce Authority (ACA) entered into an agreement with Atieva USA (dba Lucid Motors USA, Inc.) (Atieva) to construct a regional workforce training center (RWTC) for training and onboarding approximately 600 employees prior to the completion of the manufacturing facility. Additionally, the City of Casa Grande entered into an agreement with Atieva providing that if the RWTC was constructed in Casa Grande or at the Signal Peak Campus, the City would pay the College \$250,000 a year for five (5) years to operate such facility. The Regional Workforce Training Center construction at the Signal Peak Campus was completed in January of 2021.

The College will serve as the operator of the facility and the center will serve as an experiential learning lab for CAC students. Atieva will have exclusive utilization rights (per its agreement with ACA) for five (5) years and, after five (5) years, the facility will house other regional industry workforce training programs and will continue to serve as a experiential learning lab for students enrolled in the College’s career and technical programs. This is a unique situation whereas funding is not from traditionally-appropriated sources and the facility was gifted to the College on January 25, 2021, in as much, the lease agreement represents the roles and responsibilities of the College, City of Casa Grande, and Atieva. The College attorney has reviewed the agreement.

Evelyn Casuga motioned to approve the lease agreement between the College, City of Casa Grande, and Atieva. Dan Miller seconded the motion. Motion approved unanimously.

5. Report from College President
District Update

Dr. Elliott shared that the College has achieved 2021-2022 Bronze Military Friendly designation. President Elliott, shared that the Regional Workforce Training Center is complete, and training in the Center has begun. Dr. Elliott shared that hands on experiential learning and athletic practices and competitions have been going well, and to date, only six (6) students and thirteen (13) employees have reported confirmed positive for COVID-19. She noted that it is a tribute to the planning and precautionary efforts of the entire CAC community especially since over 300 students, faculty, and staff are on the campuses weekly.

Legislative Update

Dr. Elliott shared items of potential legislation pertaining to community college districts including House Bill 523 that would allow community college districts with a population of under 750,000 to offer four-year baccalaureate degrees, House Bill 2836 appropriating \$21.26 million to the rural community college districts, Senate Bill 1012 increasing the amount of time for lease-purchase agreements from 15 years to 20 years, Senate Bill 1508 to establish an Arizona Promise Program Scholarship Fund, and House Bill 2597 to allow non-credit workforce training to be included in the calculation of the number of full-time equivalent students.

5.1 Monthly Budget Report

Mr. Wodka reported that December 2020 shows the District’s operating fund expenditures are at 41.59% of total budget. This is an increase of 0.08% from December 2019 which was at 41.59%.

5.2 Awarded Bids

Mr. Wodka provided the listing below to the Governing Board as information on purchases made by the College at or above a cost of \$20,000:

Purchasing Source	Product Description / Vendor	Campus	Budget	Amount
AZ State Contract #: ADSPO16-098163	Computers for the District Dell USA, Chicago IL	District	Budget	\$342,062.28
			Amount	\$96,487.93
AZ State Contract #: ADSPO16-098163	Computers for the District Dell USA, Chicago IL	District	Budget	\$245,574.35
			Amount	\$102,908.32
AZ State Contract #:	Computers for the District	District	Budget	\$142,666.03

ADSP016-098163	Dell USA, Chicago IL		Amount	\$21,281.17
National IPA Contract #: R171001	Adobe Software License Renewal CDWG, Vernon Hills IL	District	Budget Amount	\$395,442.65 \$26,675.00
RFQ #: 1920-012	Talkdesk License Renewal Talkdesk Inc, San Francisco CA	District	Budget Amount	\$368,767.65 \$63,134.94
Single Source Letter	Nursing Lab Equipment Laerdal Medical Corporation, Wappingers Falls NY	SPC	Budget Amount	\$27,000.00 \$26,276.16
Mohave Contract #: ESC 20F-CDWG-1003	Servers CDWG, Vernon Hills IL	District	Budget Amount	\$26,000.00 \$25,970.05
AZ State Contract #: ADSP016-098163	PC Management Software Dell USA, Chicago IL	District	Budget Amount	\$85,850.00 \$66,590.70
Mohave Contract #: 19F-MBC2-0904	Water Heater Replacement for Dorms McCarthy Building Companies, Phoenix AZ	SPC	Budget Amount	\$40,150.00 \$40,114.34
Mohave Contract #: ESC 20F-CDWG-1003	SQL Server Licenses CDWG, Vernon Hills IL	District	Budget Amount	\$29,500.00 \$29,394.46
OMNIA Partners Contract #: 192163	Maintenance Supplies 2020-2021 Grainger, Kansas City MO	District	Budget Amount	\$54,028.00 \$27,500.00
OMNIA Partners Contract #: 20239-01	Janitorial Supplies 2020-2021 Waxie Sanitary Supply, Mesa AZ	District	Budget Amount	\$23,000.00 \$22,000.00
Single Source Letter	Design and Support of Enterprise Networking Avvid Consulting LLC, Gilbert AZ	District	Budget Amount	\$66,121.05 \$45,000.00
Tanks Contract # ADEQ 18-191125	Environmental Services Adams and Wendt, Mesa AZ	SPC	Budget Amount	\$35,000.00 \$27,719.00

6. Monitoring Report

Chris Wodka and Chief Greg Roberts along with Dr. Jenni Cardenas and Dr. Sherrie Licon reported on Monitoring Report Outcome 5: Environment: Ensure a safe, sustainable environment that promotes learning, communication, diversity, and satisfaction among students, faculty and staff. Recent and planned improvements were shared.

- 5.1 Campus Crime Statistics
- 5.2 Employee Satisfaction with Campus Safety
- 5.3 Student Satisfaction
- 5.4 Diversity

Meeting adjourned at 2:33 p.m.

Next Board meeting – March 23, 2021

APPROVED:

Dr. David Odiorne, Board President

Evelyn Casuga, Secretary/Vice President