



**Central  
Arizona  
College**

### **AUTHORIZATION TO PAY PRIOR BALANCE**

Tuition and fees are due at the time of registration. It is the student's responsibility to ensure that all fees incurred while attending Central Arizona College are paid on time. Students must ensure they do not incur any past due balances by failing to meet the payment requirements.

From time to time, a student may accrue a credit balance resulting from payments or scholarships that have been applied to the student account. There are instances when a student may have a credit balance in one term and a past due balance from a previous term.

By signing this form, you authorize Central Arizona College to apply any excess funds to any past due balances prior to creating a stipend. Any amount remaining will be processed and sent out as soon as possible.

I, \_\_\_\_\_, authorize Central Arizona College to move any funds to pay for past due balances. I further understand that this may affect the amount of money I receive in a stipend however, I am aware of the past due balance and want to pay that balance to keep my student account in good standing.

X

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Student Signature

Student ID

Date Signed

Please save a copy and email the signed form to the Student Accounts Department for filing.

Email: [Student.Accounts@Centralaz.edu](mailto:Student.Accounts@Centralaz.edu)

Phone: 520-494-5240