

**PINAL COUNTY COMMUNITY COLLEGE DISTRICT**  
**Governing Board Meeting**  
**Held Virtually**  
**November 17, 2020 – 2:00 p.m.**

Board President Miller welcomed everyone to the Pinal County Community College District Governing Board Meeting. In observance of the current Centers for Disease Control and Prevention guidelines and Arizona Governor Douglas Ducey’s Executive Order 2020-52 regarding social distancing, this meeting was held virtually.

In attendance: Dan Miller, Governing Board President  
David Waldron, Governing Board Vice-President  
Gladys Christensen, Board Member  
Rick Gibson – Board Member  
Dr. David Odiorne, Board Member  
Dr. Jackie Elliott, Central Arizona College President  
Chris Wodka, Vice President of Business Affairs  
Mary Lou Hernandez, Executive Assistant to the President & Governing Board

**1. Board President Miller called the meeting to order at 2:02 p.m.**

**2. \*Consideration of Consent Agenda**

2.1 \*Minutes October 20, 2020

2.2 \*Personnel Report

Hire:

Maria Rojas, Grant Accountant, Signal Peak Campus

Effective: November 2, 2020

Andrew Wilson, Instructional Specialist II – Mathematics, Signal Peak Campus

Effective: January 11, 2021

Resignation:

Heidi Greathouse, Librarian, Signal Peak Campus

Effective: December 10, 2020

2.3 \* Curriculum

2.4 \* Policies for Adoption

- Student Records
- Whistleblower

Gladys Christensen motioned to approve the Consent Agenda. David Odiorne seconded the motion. Motion withdrawn. David Waldron requested Consent Agenda item 2.4 Title IX be removed for discussion.

Gladys Christensen motioned to approve Consent Agenda items 2.1 to 2.4 with the exception of the Title IX Policy. Dr. David Odiorne seconded the motion. Motion approved unanimously.

Mr. David Waldron asked to clarify the format of this policy as opposed to other Board policies.

Dr. David Odiorne moved to adopt Policy Title IX as presented. David Waldron seconded. Motion passed unanimously.

### **3. Policies for 1<sup>st</sup> Reading**

Brandi Bain presented to the Board the following policy for first reading.

3.1 Title IX

### **4. Report from Governing Board President**

Mr. Miller recognized Mr. Rick Gibson and Mr. David Waldron for their service on the Governing Board. Rick Gibson has served on the Board for 23 years and has helped and guided the College through interesting times and events. It is with immense gratitude that we thank Mr. Gibson for his service stated Mr. Miller.

Mr. Waldron has served as a reliable and respectful and a great contributor stated Mr. Miller. President Elliott added that Rick Gibson and David Waldron are two of the finest board members she has been able to serve under.

Mr. Miller added that two incoming board members for next year will be Evelyn Casuga of Casa Grande serving District 3 and Mr. Jerry Walker of Apache Junction serving District 5.

### **5. Report from College President**

District Update

Dr. Elliott shared with the Board that plans are progressing well for the Virtual December 11 graduation ceremony.

Dr. Elliott shared that overall the College has been successful in bringing students to campus for hands on learning experiences with only two students reporting positive COVID-19 test results and one employee. President Elliott noted that information regarding cases are posted on the College's COVID-19 Update webpage. She shared that the College plans to reopen the residence halls on January 3, 2021 for students and that athletic practices and competitions are tentatively set to begin on January 4, 2021. She noted that while the College is optimistic it will be able to return to fully face to face instruction in the spring, plans are underway to being the spring semester in a virtual format if needed.

Dr. Elliott shared that construction is progressing very well on the Regional Workforce Training Center with a projected completion date in mid- to late December.

### **5.1 Monthly Budget Report**

Mr. Wodka reported that September 2020 shows the District's operating fund expenditures are at 18.79% of total budget. This is a decrease of .35% from September 2019 which was at 19.14%.

## 5.2 Awarded Bids

Mr. Wodka provided the listing below to the Governing Board as information on purchases made by the College at or above a cost of \$20,000:

Purchasing Source	Product Description / Vendor	Campus	Budget Amount	Amount
	IT Ticketing & Asset Tracking System Service Now Inc., Dallas TX	District	Budget Amount	\$109,550.28 \$58,980.24
State Contract #: ADSP016-098163	Computers for the Learning Center Dell Computers, Chicago IL	District	Budget Amount	\$22,691.00 \$22,663.74
RFQ #: 2021-004	Golf Carts Robinson Golf Car Supply, Apache Junction AZ	District	Budget Amount	\$109,827.00 \$65,675.50
PCPP Agreement	Support for Child Care Center EasterSeals Blake Foundation, Tucson, AZ	District	Budget Amount	\$71,862.94 \$20,493.72
Omnia Partners contract # 202329-01	Janitorial Supplies Waxie Sanitary Supply, Mesa AZ	District	Budget Amount	\$50,900.00 \$27,500.00
Single Source Letter	Digital Signature Software for ERP System DocuSign Inc, San Francisco CA	District	Budget Amount	\$483,131.23 \$28,750.00
Mohave Contract #: 17L-NTG-1115	Security Cameras for Maricopa Campus Netsian Technologies Group, Tempe AZ	MAR	Budget Amount	\$45,000.00 \$44,683.91
State Contract #: ADSP016-098163	Computers for District Dell Computers, Chicago IL	District	Budget Amount	\$378,486.48 \$96,487.93

## 6. Monitoring Report

Dr. Jenni Cardenas and Dr. Mary Kay Gilliland reported on Monitoring Report Outcome 3: Workforce: Ensure students acquire the skills necessary for job placement and that meet employer needs in Pinal County. Recent and planned and recent improvement on the following were shared.

- 3.1 Percent Graduates Employed
- 3.2 Percent of Occupational Program Graduates Earning and Industry Recognized Credential
- 3.3 Employer Satisfaction
- 3.4 FTSE in Occupational Courses
- 3.5 Workforce Training (non-credit hours)

Meeting adjourned at 3:20 p.m.

Next Board meeting – January 19, 2021

APPROVED:

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Dan Miller, Board President

ATTEST:

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David Waldron, Secretary/Vice President