

**PINAL COUNTY COMMUNITY COLLEGE DISTRICT**  
**Governing Board Meeting**  
**Held Virtually**  
**September 15, 2020 – 2:00 p.m.**

Board President Miller welcomed everyone to the Pinal County Community College District Governing Board Meeting. In observance of the current Centers for Disease Control and Prevention guidelines and Arizona Governor Douglas Ducey’s Executive Order 2020-52 regarding social distancing, this meeting was held virtually.

In attendance: Dan Miller, Governing Board President  
Gladys Christensen, Board Member  
Rick Gibson, Board Member  
Dr. David Odiorne, Board Member  
Dr. Jackie Elliott, Central Arizona College President  
Chris Wodka, Vice President of Business Affairs  
Mary Lou Hernandez, Executive Assistant to the President & Governing Board

Absent: David Waldron, Governing Board Vice President

**1. Board President Miller called the meeting to order at 2:00 p.m.**

**2. \*Consideration of Consent Agenda**

2.1 \*Minutes August 18, 2020

2.2 \*Personnel Report

Hire:

Heather Parks, Police Officer II, Signal Peak Campus

Effective: September 21, 2020

Marc Puleo, Director II – Nursing Education Program, Signal Peak Campus,

Effective: September 7, 2020

Retirement:

Thomas Bell, Professor of Mathematics, Signal Peak Campus

Effective: February 21, 2021

Roy Peterson, Professor of Construction Technology, Prison Programs

Effective: September 11, 2020

Promotion:

Will Fisher, IT Analyst – Classroom Technology/Multimedia, Signal Peak Campus

Effective: August 24, 2020

Adam Rodriguez, Sergeant, Signal Peak Campus

Effective: September 21, 2020

William Secrist, Lead Police Officer, Signal Peak Campus

Effective: September 21, 2020

2.3 \* Curriculum

2.4 \* Amendment to Casa Grande Center Lease

2.5 \*Policy for Adoption – Monitoring Presidential Performance

Dr. David Odiorne moved to approve the Consent Agenda items 2.1 - 2.5 as presented. Mrs. Gladys Christensen seconded. Motion passed unanimously.

### **3. Sale of Parcel**

Mr. Wodka presented to the Board information (included in Board packet) for consideration regarding the sale of a parcel of land adjacent to the Casa Grande Center.

In June of 2020, the College was approached by the City of Casa Grande and **Honoring/Hiring/Helping Our Heroes of Pinal County (HOHP4Heros)** requesting to purchase a parcel of land in Casa Grande adjacent to the Casa Grande Center which owned by the College. This parcel is one (1) of five (5) parcels purchased by the College in 2009 totaling .5 acres. The Board of Governors approved the purchase of the land on June 16, 2009 for possible expansion of the site.

Board President Miller asked Ms. Kim Vandenberg, Chairperson of HOHP, Mr. Udo Cook, Co-Chairperson of HOHP and Mr. Richard Wilkie, Economic Development Director, City of Casa Grande for comments on the plans for the property.

Ms. Vandenberg stated that the plans for the parcel of land is to build transitional housing for homeless veterans. The plan is to build a few small single family homes for veterans transitioning from homelessness or other crisis situations.

Mr. Udo Cook, added that HOHP4Heroes mission is to serve veterans and their families within Pinal County. Their plan is to build 4 units on that property.

Mr. Richard Wilkie, Economic Development Director for the City of Casa Grande added that the City is in full support of this and that the location of the property is an added benefit for veterans to transition back into the community.

Board member Gibson asked about any educational components being built into the preparations. Ms. Vandenberg responded that classes will be offered at the transition center that is currently located on McCartney Road.

Mr. Rick Gibson moved to approve sale of Parcel 507-03-0580 to HOHP4Heroes. Mrs. Gladys Christensen seconded. Motion passed unanimously.

Ms. Kim Vandenberg and Mr. Cook thanked CAC and the Governing Board for their support.

#### 4. Policies for 1<sup>st</sup> Reading

Brandi Bain presented to the Board the following policies for first reading.

- 4.1 Nepotism – (revision to existing policy)
- 4.2 Americans with Disabilities (ADA) – (new policy)
- 4.3 Title IX – (revision to existing policy)

Board member Gibson asked if these are standard revisions. Ms. Bain explained that the Title IX policy has been rewritten as a result of new federal regulations. CAC has joined a consortium with other Community Colleges such as Maricopa Community College and Pima Community College that have come together to create one policy that will be used.

#### 5. Report from College President

Dr. Elliott shared with the Board that starting last week, over 300 students have been scheduled to be on campus for hands on learning experiences that are not possible remotely. She noted that Dr. Gilliland, the Deans and the faculty should be commended on their efforts to safely bring students to campus in a structured manner to ensure the health and safety of students and faculty. President Elliott also mentioned that the CAC Police Department and Facilities Team are expertly managing access to campus for these experiences. Dr. Elliott noted that students and faculty participating in the on campus learning have all completed a COVID-19 safety training and signed acknowledgement statements regarding personal responsibility for following CAC COVID-19 Guidelines and protocols. Dr. Elliott noted that although enrollment is down 12% from last fall, this was anticipated and Students Services, as well as other volunteers, have been actively calling students to check in on them and offer assistance. She also noted that the College plans to add several late starting eight week courses to help with enrollment. Construction is moving along well on the Regional Workforce Training Center with the foundation and outer stem walls completed. Dr. Elliott noted that she has been participating in writing a monthly blog for Jobs for the Future regarding the future of higher education and work based learning.

##### 5.1 Monthly Budget Report

Mr. Wodka reported that July 2020 shows the District's operating fund expenditures are at 5.53% of total budget. This is an increase of .02% from July 2019 which was at 5.55%.

##### 5.2 Awarded Bids

Mr. Wodka provided the listing below to the Governing Board as information on purchases made by the College at or above a cost of \$20,000:

Purchasing Source	Product Description / Vendor	Campus		Amount
PCPP Agreement	Tuition for PCPP Participants Central Arizona College, Coolidge, AZ	District	Budget Amount	\$231,620.00 \$25,000.00
Mohave Contract #: 151-CDWG-1002	Sophos Software License Renewal CDWG, Vernon Hills, IL	District	Budget Amount	\$521,579.75 \$42,174.00
Mohave Contract #: 151-TROX-1002	Video Conferencing System Troxell Communication Inc., Phoenix, AZ	ASP	Budget Amount	\$104,331.50 \$72,001.12

Mohave Contract #: 15I-TROX-1002	Elmos for Instruction Troxell Communication Inc., Phoenix, AZ	District	Budget Amount	\$82,500.00 \$82,500.00
AZ State Contract #: CTR047670	Touchless Fixtures for COVID Upgrade Best Plumbing Specialties Inc., Myersville, MD	STC	Budget Amount	\$90,375.00 \$25,353.09
AZ State Contract #: CTR047670	Touchless Fixtures for COVID Upgrade Best Plumbing Specialties Inc., Myersville, MD	SPC	Budget Amount	\$65,021.91 \$34,628.25
Single Source	Infrastructure Consulting Assistance Avvid Consulting LLC., Gilbert, AZ	District	Budget Amount	\$175,000.00 \$50,000.00
Single Source	Network Cabling Herbs Phone Service, Casa Grande, AZ	District	Budget Amount	\$96,100.00 \$50,000.00
	Insurance- COVID 19 AZ School Risk Retention Trust, Phoenix, AZ	District	Budget Amount	\$45,000.00 \$45,000.00
Mohave Contract #: 16K-LNCS-1202	Fire Science Program Supplies L.N. Curtis & Sons, Phoenix, AZ	SPC	Budget Amount	\$66,672.00 \$61,829.24
1GPA Contract #: 16-11PV-05	Server and Switch Upgrades NTT America Solutions Inc., Charlotte, NC	District	Budget Amount	\$22,500.00 \$20,263.32
<b>Purchasing Source</b>	<b>Product Description / Vendor</b>	<b>Campus</b>		<b>Amount</b>
RFP #: 1516-001	Fixed Fee Billing for ERP Services Anthology Inc., Boca Raton, FL	District	Budget Amount	\$90,545.00 \$83,600.00
PCPP Agreement	Support for Child Care Center EasterSeals Blake Foundation, Tucson, AZ	SPC	Budget Amount	\$115,747.00 \$23,390.34
PCPP Agreement	Support for Child Care Center EasterSeals Blake Foundation, Tucson, AZ	SPC	Budget Amount	\$81,760.00 \$23,260.22

## 6. Monitoring Report

Dr. Jenni Cardenas and Dr. Mary Kay Gilliland provided the Board a report on Monitoring Report Outcome 1: Student Success: Ensure student success through retention, persistence, completion, and transfer. Recent and planned and recent improvement on the following were shared.

1.4 Degrees & Certificates Awarded

1.5 Transfer Rate

1.6 ABE/GED Enrollment

Meeting adjourned at 3:05 p.m.

Next Board meeting – October 20, 2020

APPROVED:

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Dan Miller, Board President

ATTEST:

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David Waldron, Secretary/Vice President