

PINAL COUNTY COMMUNITY COLLEGE DISTRICT
Governing Board Meeting
Held Virtually
August 18, 2020 – 2:00 p.m.

Board President Miller welcomed everyone to the Pinal County Community College District Governing Board Meeting. In observance of the current Centers for Disease Control and Prevention guidelines and Arizona Governor Douglas Ducey’s Executive Order 2020-52 regarding social distancing, this meeting was held virtually.

In attendance: Dan Miller, Governing Board President
David Waldron, Governing Board Vice-President/Secretary
Gladys Christensen, Board Member
Rick Gibson, Board Member
Dr. David Odiorne, Board Member
Dr. Jackie Elliott, Central Arizona College President
Chris Wodka, Vice President of Business Affairs
Mary Lou Hernandez, Executive Assistant to the President & Governing Board

1. Board President Miller called the meeting to order at 2:00 p.m.

2. *Consideration of Consent Agenda

2.1 *Minutes June 16, 2020 and August 3, 2020

2.2 *Personnel Report

For Hire:

Kayla Davis, Instructional Specialist II – Radiology, Superstition Mountain Campus
Effective: September 21, 2020

Jeremy Gwizdalski, Professor – Pharmacy Technician Program, Superstition Mountain Campus
Effective: August 10, 2020

Nancy Juarez, Professor of Clinical Labs, Signal Peak Campus,
Effective: August 10, 2020

Sally Martinez, Facilities Assistant I, Superstition Mountain Campus
Effective: June 15, 2020

Scott McNutt, Police Officer II, Signal Peak Campus
Effective: August 10, 2020

Barbara Milner, ECE Coordinator III – PCPP, Signal Peak Campus
Effective: August 24, 2020

Sharon Robertson, Fiscal Technician, Signal Peak Campus
Effective: August 10, 2020 – (revised start date)

Joshua Tidwell, Learning Management System Specialist, Signal Peak Campus
Effective: July 27, 2020

Deborah Villa, Facilities Assistant I, Superstition Mountain Campus
Effective: June 15, 2020

Resignation:

Samuel Colton, Professor of Welding, Aravaipa Campus
Effective: July 8, 2020

Darius Brumand, ERP Functional Analyst, Signal Peak Campus
Effective: August 6, 2020

Cecilia Quiroz, Director I – Title IX/Compliance, Superstition Mountain Campus
Effective: July 10, 2020

Charlie Rosenbam, Learning Management System Analyst, Signal Peak Campus
Effective: August 13, 2020

Retirement:

Maren Wilson, Professor of Social Sciences/Anthropology, Aravaipa Campus
Effective: July 31, 2020

Transfer:

Ali Peyravi, Professor of Mathematics, Signal Peak Campus
Effective: August 10, 2020

Evelyn Thomas, Professor of Health Information Management, Superstition Mountain Campus
Effective: August 10, 2020

2.3 * Curriculum

2.4 * General Obligation Refunding Bonds

Mr. David Waldron for Consent Agenda item 2.4 – General Obligation Refunding Bonds to be removed from the Consent Agenda for discussion.

Mr. David Waldron moved to approve Consent Agenda items 2.1, 2.2, and 2.3 as presented. Mrs. Gladys Christensen seconded. Motion passed unanimously.

Board President Miller asked Mr. Wodka to provide a brief overview of Item 2.4.

Mr. Chris Wodka, Vice President of Business Affairs presented the Board with a proposal from the College's Bond Council at the July 2020 Retreat in regard to refunding a portion of our General Obligation Refunding Bonds. Mr. Wodka stated that there is currently an opportunity at a low interest rate to refund

approximately \$40 million dollars that are remaining on our General Obligation Refunding Bonds. The estimated savings at this point in time on this refunding that would occur this fall or early spring would be approximately \$7 million dollars. In summary, this is a regular refunding of our remaining general obligation bond to save taxpayers on the secondary tax levy.

Mr. David Waldron moved to approve Consent Agenda items 2.4 General Obligation Refunding Bonds as presented. Mr. Gibson. Motion passed unanimously.

3. Report from College President

Dr. Elliott provided the Board an update on the start of the fall semester. She noted that 80-90% of instruction will be conducted virtually with students who are enrolled in courses requiring hands on activities such as nursing, heavy equipment, welding, etc. coming to campus in small groups and a staggered format beginning the third week of September. Dr. Elliott noted that phase one of the Return to Campus Plan will begin once Pinal County has met all three benchmarks established by the Arizona Department of Health Services. Currently Pinal County has met two of the three benchmarks including the number of cases per 100,000 and the number of COVID-19 hospital visits. Dr. Elliott noted that the number of positive cases reported is the benchmark not met as of this week. Dr. Elliott shared that the College has been re-awarded the TRIO Student Support Services grant for another four (4) years in the amount of \$1.1 million dollars. Dr. Elliott shared that construction on the Regional Workforce Training Center began this week with soils testing and preliminary utility line work. She also shared that the College held All College Day yesterday virtually with over 371 employees participating in the event. Dr. Elliott announced that the College had received a check for \$4,000 from S.E.E. 4 Vets to assist our veteran students during the pandemic with any associated expenses.

4. President Evaluation Committee Report

Dr. David Odiorne updated the Board on a committee that was formed to evaluate the process used in the presidential evaluation. At the direction of Board President Dan Miller, the Committee on Presidential Evaluation, comprising of Rick Gibson, Brandi Bain, and David Odiorne has considered the current Board Policy and associated process used in completing the president's annual performance evaluation. The following were identified opportunities for improvement.

The current policy and process:

- Does not demonstrate current best practices.
- Is not well aligned with Board Policies regarding Policy Governance and Monitoring Presidential Performance.
- Is not consistent with performance evaluation as described in the president's contract.
- Is largely subjective, and
- Does not provide the president with actionable feedback.

Dr. Odiorne reported that following an examination of best practices and review of exemplary policies and processes from other institutions of higher education, the committee developed recommendations for revising both the current policy and process intended to address the above-described concerns.

The proposed approach provides a more in-depth, objective, and meaningful evaluation which will assist the president in developing priorities and advancing the College Mission.

5. Business Affairs Report

5.1 Monthly Budget Report

Mr. Wodka reported that June 2020 shows the District's operating fund expenditures are at 86.01% of total budget. This is an increase of .28% from June 2019 which was at 85.73%.

5.2 Awarded Bids

Mr. Wodka provided the listing below to the Governing Board as information on purchases made by the College at or above a cost of \$20,000:

Purchasing Source	Product Description / Vendor	Campus		Amount
Single Source	Cisco Umbrella Licensing Avvid Consulting, Gilbert AZ	District	Budget	\$123,874.35
			Amount	\$37,507.01
AZ State Contract #: BPM000582	Residence Life Flooring Install Laundry Room & Hall Taylor's Flooring, Mesa AZ	SPC	Budget	\$879,750.20
			Amount	\$34,318.20
Save Contract #: K-19-20-24	Residence Life 3 rd Floor Dorm Rooms & Bathrooms Taylor's Flooring, Mesa AZ	SPC	Budget	\$845,432.00
			Amount	\$60,655.32
Single Source	Cisco Smartnet Equipment Avvid Consulting, Gilbert AZ	District	Budget	\$131,756.69
			Amount	\$26,252.00
Single Source	Facilities Management Sodexo, Pittsburgh PA	District	Budget	\$270,000.00
			Amount	\$188,000.00
	Temporary Help Accountemps, Los Angeles CA	SPC	Budget	\$87,500.00
			Amount	\$50,000.00
RFP # 1718-004	Criminal Law / Procedures and Policies Edwards & Amato PC, Sedona AZ	District	Budget	\$455,000.00
			Amount	\$20,000.00
RFP # 1718-002	Security Personnel G4 Secure Solutions, Jupiter FL	District	Budget	\$435,000.00
			Amount	\$317,392.00
U.S. Communities #: 4400003732	Ricoh Equipment Lease Ricoh USA, Pasadena CA	District	Budget	\$106,000.00
			Amount	\$29,832.00
U.S. Communities #: 4400003732	Ricoh Maintenance Agreement Ricoh USA, Pasadena CA	District	Budget	\$76,168.00
			Amount	\$21,120.00
Trust Agreement #: 269-2020	Liability Insurance Arizona School Risk Retention Trust Inc, Phoenix	District	Budget	\$342,424.18
			Amount	\$319,968.00
Omnia Contract #: 202329-01	Janitorial Supplies for 2020-2021 Waxie Sanitary Supply, Mesa AZ	District	Budget	\$105,000.00
			Amount	\$27,500.00
Omnia Contract #: 192163	Maintenance Supplies for 2020- 2021 Grainger, Phoenix AZ	District	Budget	\$270,000.00
			Amount	\$27,500.00
AZ State Contract #: ADSP017-166123	2020 Ford Fusion "S", Police Vehicle Sanderson Ford, Inc., Glendale AZ	District	Budget	\$102,500.00
			Amount	\$20,103.60
AZ State Contract #: ADSP017-166123	2- 2020 Ford Edge SE, Police Vehicle Sanderson Ford, Inc., Glendale AZ	District	Budget	\$82,396.40
			Amount	\$61,762.80
Public Advertising	Billboards Advertising CAC Gila River Display, Chandler AZ	District	Budget	\$215,000.00
			Amount	\$24,624.60

Save Contract #: K-19-20-24	Residence Life Flooring Laundry Room & Hallway Taylor's Flooring, Mesa AZ	SPC	Budget Amount	\$879,750.20 \$45,246.80
Single Source	25Live Services CollegeNet Inc, Portland OR	District	Budget Amount	\$665,245.00 \$48,400.00
RFP# 1617-001	Continued Banner Support The GIGroup LLC, Chicago IL	District	Budget Amount	\$399,305.00 \$22,555.00
	Temporary Help Accounting Principals, Inc., Mesa AZ	District	Budget Amount	\$37,000.00 \$30,000.00
AZ State Contract #: ADSPO16-098163	Finance Department Computer Upgrade Dell Computers, Chicago IL	District	Budget Amount	\$242,349.83 \$82,703.94
AZ State Contract #: ADSPO16-098163	IT Department Computer Upgrade Dell Computers, Chicago IL	District	Budget Amount	\$521,800.00 \$70,404.51
Sole Source	License Fees for Black Board Platforms Black Board, Inc., Pittsburgh PA	District	Budget Amount	\$358,425.00 \$212,994.50
	ERP Consulting Services Henry & Horne, LLP, Tempe AZ	District	Budget Amount	\$162,026.00 \$162,026.00

5.3 Intergovernmental Agreements

Mr. Wodka provided the Board a list of the Intergovernmental Agreements (included in Board packet) that the College has entered into during the period of July 1, 2019 through June 30, 2020.

6. Monitoring Report

Dr. Jenni Cardenas and Dr. Mary Kay Gilliland provided the Board a report on Monitoring Report Outcome 1: Student Success: Ensure student success through retention, persistence, completion, and transfer. Recent and planned and recent improvement on the following were shared.

- 1.1 Retention Rate
- 1.2 College Level Course Success Rate
- 1.3 Graduation Rate

Meeting adjourned at 3:05 p.m.

Next Board meeting – September 15, 2020

APPROVED:

Dan Miller, Board President

ATTEST:

David Waldron, Secretary/Vice President