

**CENTRAL ARIZONA COLLEGE
 DELIBERATION STATEMENT OF RESPONSIBILITY
 TEMPLATE**

This document complies with §106.45(b)(7)

Case Name (include Case No.):	
Date Notice of Allegations mailed/delivered to (include mode of communication) Complainant: Respondent:	
Investigator Names:	
Investigation Dates:	
Review/Inspection of Evidence (1st Review) Complainant Review Date: Respondent Review Date:	
Review/Inspection of Evidence (2nd Review) Complainant Review Date: Respondent Review Date:	
Complainant Name/Name of Advisor Present at hearing:	
Respondent Name/Name of Advisor Present at Hearing:	
Date of Hearing Decision-maker Name and Contact Info	
Deliberation Time Period (must not exceed five (5) days)	

I. Summary of Allegations potentially constituting sexual harassment as defined in §106.30

II. Findings of Fact supporting Determination

- a. This section must provide an analysis of what findings of fact support the determination of responsibility or non-responsibility.
- b. This section must also outline conclusions regarding the application of the code of conduct to the facts.

III. Determination of Responsibility

- a. This section must outline a statement of or rationale for the result as to each allegation, including a determination regarding responsibility based on the preponderance of the evidence standard (i.e., the evidence demonstrate that it is more likely than not that the conduct occurred).

IV. Implementation of Remedies

- a. This section must indicate what disciplinary sanctions, if any, will be applied to the Respondent if found responsible for the allegations and whether remedies designed to restore or preserve equal access to the educational program or activity will be provided to the Complainant.
- b. The Title IX Coordinator is responsible for effective implementation of any remedies set forth in the written determination by the decision-maker.

V. Appeal Right

- a. This section must outline the process for the Parties to appeal.