

Classification Scheme

July 2020

POSITION TITLE	EE GROUP	GRADE	FLSA
Vice President of Student Services	ADMIN	N	Exempt
Vice President of Business Affairs CFO	ADMIN	N	Exempt
Vice President of Academic Affairs CAO	ADMIN	N	Exempt
Vice President of Talent Development & Legal Affairs CHRO	ADMIN	N	Exempt
Academic Dean	ADMIN	G	Exempt
Chief Information Officer	ADMIN	G	Exempt
Dean-Student Life	ADMIN	G	Exempt
Chief of Campus Police	ADMIN	F	Exempt
Executive Director II-Accounting Services/Comptroller	ADMIN	F	Exempt
Executive Director II-Enrollment Services	ADMIN	F	Exempt
Executive Director II-Foundation	ADMIN	F	Exempt
Executive Director II-Institutional Research & Planning	ADMIN	F	Exempt
Athletic Director	ADMIN	E	Exempt
Executive Director I-PR & Marketing	ADMIN	E	Exempt
Executive Director I - Talent Development	ADMIN	E	Exempt
Director IV-Budget & Accounting Services	M&T	K	Exempt
Director III-Curriculum & Quality Projects	M&T	J	Exempt
Director III-Financial Aid	M&T	J	Exempt
Director III-Enterprise Application Services	M&T	J	Exempt
Director III-IT Infrastructure	M&T	J	Exempt
Director III-ITS Support & Online Learning	M&T	J	Exempt
Director III-Purchasing	M&T	J	Exempt
Registrar	M&T	J	Exempt
Director II-ABE/General Education Development	M&T	I	Exempt
Director II-Advising	M&T	I	Exempt
Director II-Dietetic Education Program	M&T	I	Exempt
Director II-Diagnostic Medical Imaging	M&T	I	Exempt
Director II-Early Childhood Education	M&T	I	Exempt
Director II-Emergency Services Program	M&T	I	Exempt
Director II-Employee Development	M&T	I	Exempt
Director II-Health Information Technology	M&T	I	Exempt
Director II-Learning Support	M&T	I	Exempt
Director II-Library Services	M&T	I	Exempt
Director II-Lifelong Learning	M&T	I	Exempt
Director II-Nursing	M&T	I	Exempt
Director II-Pence Center	M&T	I	Exempt
Director II-Prison Programs/Florence Center	M&T	I	Exempt

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Director II-Recruitment	M&T	I	Exempt
Director II-Resource Development & Quality Assurance	M&T	I	Exempt
Director II-Small Business Development Center	M&T	I	Exempt
Director II-Student Accounting Services	M&T	I	Exempt
Director II-Student Success Initiatives	M&T	I	Exempt
Benefits Manager	M&T	H	Exempt
Director I-Residence Life	M&T	H	Exempt
Director I-Site Management	M&T	H	Exempt
Director I-Student Accessibility Services	M&T	H	Exempt
Director I-Student Affairs	M&T	H	Exempt
Director I-Student Engagement & Activities	M&T	H	Exempt
Director I-Title IX/Compliance	M&T	H	Exempt
Director I-WIOA	M&T	H	Exempt
Employment/Employee Relations Manager	M&T	H	Exempt
Enterprise System Support Specialist	M&T	H	Exempt
ERP Functional Analyst	M&T	H	Exempt
IT Manager	M&T	H	Exempt
Pay Systems Manager	M&T	H	Exempt
Payroll Manager	M&T	H	Exempt
Systems Engineer	M&T	H	Exempt
Web Designer/Developer	M&T	H	Exempt
Senior Accountant	M&T	G	Exempt
Assistant Director- ABE	M&T	F	Exempt
Assistant Director-Recruitment	M&T	F	Exempt
Assistant Director-Financial Aid	M&T	F	Exempt
Assistant Director-Residence Life	M&T	F	Exempt
Assistant Director-WIOA	M&T	F	Exempt
Associate Director-Facilities	M&T	F	Exempt
Associate Director-Learning Support	M&T	F	Exempt
Associate Director-PR & Marketing	M&T	F	Exempt
Coordinator III-Community Outreach	M&T	F	Exempt
Coordinator III-Early Childhood Initiatives	M&T	F	Exempt
Coordinator III-GEAR UP	M&T	F	Exempt
Coordinator III-Lifelong Learning	M&T	F	Exempt
Coordinator III-TRiO	M&T	F	Exempt
Coordinator III-Upward Bound	M&T	F	Exempt
IT Analyst	M&T	F	Exempt
Network Analyst	M&T	F	Exempt
Learning Management System Analyst	M&T	F	Exempt
Systems Analyst	M&T	F	Exempt
Accountant	M&T	E	Exempt
Career Navigator/Outreach Specialist	M&T	E	Exempt
Career Navigator-ABE	M&T	E	Exempt
Career Navigator-WIOA	M&T	E	Exempt

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Coordinator II-Outreach & Promise Activities	M&T	E	Exempt
Coordinator II-Recruitment & High School Programs	M&T	E	Exempt
Coordinator II-Scheduling Solutions	M&T	E	Exempt
Coordinator II-Career Services	M&T	E	Exempt
Events Coordinator	M&T	E	Exempt
Exec Assistant to President & Governing Board	M&T	E	Exempt
Grant Accountant	M&T	E	Exempt
Instructional Specialist II	M&T	E	Exempt
Learning Mangement System Specialist	M&T	E	Exempt
Librarian	M&T	E	Exempt
Sports & Fitness Specialist/Athletic Trainer	M&T	E	Exempt
Sports & Fitness Specialist/Head Coach	M&T	E	Exempt
Veteran Services Specialist	M&T	E	Exempt
Assistant Coach	M&T	D	Exempt
Coordinator I-ABE Support Services	M&T	D	Non - Exempt
Coordinator I-Learning Support	M&T	D	Non - Exempt
ERP Business Specialist	M&T	D	Non - Exempt
Financial Aid Specialist	M&T	D	Non - Exempt
Instructional Specialist I	M&T	D	Exempt
Classroom Technology Support Specialist	M&T	D	Non - Exempt
Nursing Lab Specialist	M&T	D	Non - Exempt
Performing Arts Technical Specialist	M&T	D	Non - Exempt
Research Specialist	M&T	D	Non - Exempt
Science Lab Specialist	M&T	D	Non - Exempt
Student Services Generalist	M&T	D	Exempt
Case Management Specialist	M&T	C	Non - Exempt
Curriculum Specialist	M&T	C	Non - Exempt
Learning Support Specialist	M&T	C	Non - Exempt
Program Specialist	M&T	C	Non - Exempt
Administrative Assistant II	SUPPORT	L	Non - Exempt
Foreman	SUPPORT	L	Non - Exempt
Administrative Assistant	SUPPORT	K	Non - Exempt
Campus Police Administrative Technician	SUPPORT	K	Non - Exempt
Sergeant	SUPPORT	K	Non - Exempt
Facilities Technician III	SUPPORT	J	Non - Exempt
Financial Aid Assistant II	SUPPORT	J	Non - Exempt
Fiscal Technician	SUPPORT	J	Non - Exempt
Police Officer II	SUPPORT	J	Non - Exempt
Production & Mailroom Technician	SUPPORT	J	Non - Exempt
Public Relations Assistant	SUPPORT	J	Non - Exempt
Registrar Assistant	SUPPORT	J	Non - Exempt
Secretary-Administrative Support	SUPPORT	J	Non - Exempt
Warehouse Operations Technician	SUPPORT	J	Non - Exempt
Web Content Assistant	SUPPORT	J	Non - Exempt

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Facilities Technician II	SUPPORT	I	Non - Exempt
Fiscal Agent	SUPPORT	I	Non - Exempt
Fleet Technician	SUPPORT	I	Non - Exempt
Learning Support Technology Assistant	SUPPORT	I	Non - Exempt
Police Officer I	SUPPORT	I	Non - Exempt
Program Assistant	SUPPORT	I	Non - Exempt
Talent Development Generalist	SUPPORT	I	Non - Exempt
Technology Support Generalist	SUPPORT	I	Non - Exempt
Financial Aid Assistant I	SUPPORT	H	Non - Exempt
Library Assistant I	SUPPORT	H	Non - Exempt
Secretary III	SUPPORT	H	Non - Exempt
Student Services Assistant II	SUPPORT	H	Non - Exempt
Fiscal Assistant	SUPPORT	G	Non - Exempt
Development Assistant	SUPPORT	G	Non - Exempt
Campus Police Assistant	SUPPORT	G	Non - Exempt
Facilities Technician I	SUPPORT	G	Non - Exempt
Academic Division Assistant	SUPPORT	F	Non - Exempt
Facilities Assistant III	SUPPORT	F	Non - Exempt
Secretary II	SUPPORT	F	Non - Exempt
Student Services Assistant I	SUPPORT	F	Non - Exempt
Cashier	SUPPORT	E	Non - Exempt
Office Assistant II	SUPPORT	E	Non - Exempt
Facilities Assistant II	SUPPORT	D	Non - Exempt
Athletic Equipment Assistant	SUPPORT	C	Non - Exempt
Facilities Assistant I	SUPPORT	C	Non - Exempt
Office Assistant I	SUPPORT	C	Non - Exempt