



2020-2021 Independent Verification Worksheet

Federal Student Aid

Your Free Application for Federal Student Aid (FAFSA) is selected for a review process called “Verification.” This process is used to verify certain information on the FAFSA to ensure its accuracy. The federal government requires colleges and universities to verify or confirm the data reported on the FAFSA application before awarding Federal Student Aid. Documents requested will be compared with your application; any discrepancies found will be corrected and reported back to FAFSA.

What you should do: (Do not leave any sections blank, any blank sections will be valued at zero)

1. Complete and sign the worksheet.
2. Collect you and your spouse’s financial documents (2018 IRS federal tax return transcripts).
3. Talk to your financial aid office if you have questions about completing this worksheet.
4. Upload completed worksheet along with tax return transcripts and any other documents through CAC Student Portal.

A. Student Information

Last Name	First Name	M.I.	CAC ID #
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

B. Family Information

Number of Household Members. List in the space below the people in **your** household. Include:

- The student
- The students spouse, if married.
- The student’s or spouse’s children if the student or spouse will provide more than half of the children’s support from July 1, 2020, through June 30, 2021, **even if a child does not live with the student.**
- Other people if they now live with the student and the student or spouse provides more than half of the other person’s support, and will continue to provide more than half of that person’s support through June 30, 2020.

Number in College:

Include in space below information about any household member, who is, or will be, enrolled at least half time, in a degree or certificate program at an eligible postsecondary educational institution any time between July 1, 2020 and June 30, 2021 and include name of college. Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Full name	Age	Relationship	College	Will be enrolled at least ½ time
		Self (student)	Central Arizona College	Yes or No

(If more space is needed, provide a separate page with student’s name and student ID number at the top)

C. Student / Spouse Tax and Income Information

1. If you did not use the IRS Data Retrieval Tool on your FAFSA application, you must request a copy of a **2018 IRS tax return transcript** from the Internal Revenue Service (IRS). If you did not file a federal tax return in 2018, then a copy of a **Verification of Non-Filing Letter** from the IRS will be required. Note: 1040 tax form will not be accepted in lieu of a tax return transcript.

Check all that apply:

- Attach a copy of you and your spouse's (if married) 2018 tax return transcript including Schedule 1, 2 and 3 if completed. Based upon filing status a separate tax return transcript may be required.
- If you amended 2018 federal tax return attach a copy of your tax return transcript and signed 1040X Form.
- Used IRS Data Retrieval Tool to transfer 2018 IRS income tax return.
- Zero income earned in 2018, attach the Verification of Non- Filing Letter (form 4506-T).
- Income earned in 2018 and are not required to file a federal tax return, attach a copy of all W-2 forms and in addition, attach the IRS Verification of Non-Filing Letter (form 4506-T).

2. Other Income Exclusion from Tax Return

Sources:	2018 Amount	Sources:	2018 Amount
Taxable Earnings from Federal Work-study	\$	Taxable Combat Pay	\$
Student Grants & Scholarships reported to IRS	\$	Cooperative Education Program Earnings	\$

3. If zero income was reported on your FAFSA, please explain below how you supported self, spouse, children and others in 2018? Explain your housing (where you live), nutrition (food) and personal/ miscellaneous family financial resources for 2018.

D. Sign and Date

Person signing this form certifies that all the information reported on this form is complete and accurate.

Student

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.