

PINAL COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS
Central Arizona College
Minutes of the Regular Meeting
Tuesday, February 26, 2020
San Tan Campus – A101
3736 E. Bella Vista Rd.
San Tan Valley, AZ

Members Present: Gladys Christensen, Dan Miller, Dave Waldron, Dr. David Odiorne

1. Call to Order

Board President Miller called the meeting to order at 2:00 p.m.

2. Pledge of Allegiance

Dr. David Odiorne led the Board in the Pledge of Allegiance.

3. Call to the Public

No requests to speak were received.

Action Items

4. Consideration of Consent Agenda

5. * Approval of Meeting Minutes – January 21, 2020

6. * Personnel Report

For Hire:

Nina Campbell, Library Assistant I, Signal Peak Campus

Effective: February 10, 2020

Kellee Elmenhurst, Facilities Assistant III, Superstition Mountain Campus

Effective: February 10, 2020

Brittany Levario, Facilities Assistant I, Superstition Mountain Campus

Effective: February 10, 2020

Amanda Ochoa, Facilities Assistant I, Superstition Mountain Campus

Effective: February 10, 2020

Promotion:

Josue Robledo, Systems Analyst, Signal Peak Campus

Effective: February 10, 2020

Temporary Assignment:

Ali Peyravi, Professor of Mathematics, Signal Peak Campus
Effective: January 13, 2020

Resignation:

Susan Ledenican, Employment Specialist, Signal Peak Campus
Effective: April 1, 2020

Retirement:

Daniel Hatfield, Facilities Foreman, Aravaipa Campus
Effective: June 25, 2020

Dillahunty, Maurine, Secretary II, Signal Peak Campus
Effective: October 22, 2020

7. * Second Reading and Adoption of

- 7.1 Tuition Reimbursement
- 7.2 Employee Compensation
- 7.3 College Websites
- 7.4 Public Relations

8. * Curriculum Proposals

9. * Cochise Combined Trust Recommendation

10. * Academic Calendars 2020-2021 & 2021-20200

Dr. David Odiorne motioned to approve Consent Agenda items 5-10. Mr. David Waldron seconded the motion. Motion passed unanimously.

11. Tuition and Fee Schedule

Chris Wodka reported that in 2017, the Board established a tuition goal to be at or below the average of the Arizona rural community colleges. In order to meet the Board's goal to be at or below the rural Arizona community college average, it was determined that a tuition increase would not be requested for the 2020-2021 year to achieve a wider gap. As a result, keeping tuition at \$86 per credit hour would place CAC below the average by \$100 per semester.

Analysis of special fees revealed that some needed minor increases such as the HESI testing fee for RN, Health Information Technology, Medical Assistant, and Pharmacy Technology. For individual course fees, several fees are being added for higher cost programs such as EMS and Fire Science. Moderate increases to housing and board rates are also included.

Mr. David Waldron motioned to approve the tuition and fee schedule as presented. Dr. Odiorne seconded the motion. Motion passed unanimously.

Information Items

12. Policies for First Reading

Brandi Bain presented the following policies for first reading.

- 12.1 Employee Benefits
- 12.2 Academic Credit Hours

13. Report from Central Arizona College President

Dr. Elliott shared information about the recent Bellwether Award the College received in the Workforce Development category. President Elliott noted that there were ten finalists in the Workforce Development category, and that being selected from a field of impressive and respected institutions was an exceptional honor for the College. Dr. Elliott noted that the Foundation “Night of Stars” was sold out, and the Foundation exceeded its fundraising goal for the event. She shared that the Caring Campus Kick-off Event was held last week with over 30 CAC employees participating in the orientation and leadership planning for the project.

During the Legislative update, Dr. Elliott discussed two bills that have already passed the House and Senate. She noted that 24 bills pertinent to community colleges are still in committee.

14. Business Affairs Reports

14.1 Monthly Budget Report

Mr. Chris Wodka reported the December 2019 budget show the District’s general fund expenditures are 42.77% of total budget. This is an increase of 1.00% from December 2018.

14.2 Awarded Bids

Mr. Wodka provided to the Governing Board the following information on purchases made by the College at or above a cost of \$20,000:

Purchasing Source	Product Description / Vendor	Campus		Amount
NIPA Contract # 2018011-01	Adobe Acrobat License CDWG, Inc Vernon Hills, IL	District	Budget Amount	\$404,270.86 \$26,675.00
RFQ # 1920-012	Annual License Talkdesk, Inc San Francisco, CA	District	Budget Amount	\$87,247.44 \$50,437.44
State Contract # ADSPO16-098163	Computers for District Dell USA Chicago, IL.	District	Budget Amount	\$358,966.00 \$103,587.55
State Contract # ADSPO16-098163	Computers for District Dell USA Chicago, IL.	District	Budget Amount	\$255,378.45 \$103,587.55
State Contract # ADSPO16-098163	Computers for District Dell USA Chicago, IL.	District	Budget Amount	\$151,790.90 \$103,786.14
RFP # 1516-001	CampusNexus Suite Maintenance Campus Management Corp, Boca Raton FL	District	Budget Amount	\$377,595.86 \$143,225.48
1GPA Contract # 16-11-PV-05	Implementation of Upgrade for Switches Dimension Data Pittsburg, PA	District	Budget Amount	\$253,895.24 \$221,942.06
Single Source Letter	Consulting Fees Avvid Consulting Gilbert, AZ	District	Budget Amount	\$183,442.00 \$75,000.00
PCPP IGA	To Assist Child Care Center EasterSeals Blake Foundation, Tucson, AZ	District	Budget Amount	\$36,800.00 \$20,552.00

Purchasing Source	Product Description / Vendor	Campus		Amount
	Temporary Help Accountemps, Los Angeles, CA	District	Budget Amount	43,645.39 32,000.00
NIPA Contract # 141003-MRO	Maintenance Supplies Grainger Kansas City, MO	District	Budget Amount	\$40,080.93 \$22,000.00
RFQ # 1920-013	50 Year Celebration- Carnival Event & Concession Kastl Amusements Casa Grande, AZ	District	Budget Amount	\$38,375.58 \$27,750.00
State Contract # ADSPO17-166123	Ford Edge SE 2020- Police Department Sanderson Ford Glendale, AZ	District	Budget Amount	\$39,853.21 \$30,855.00

14.3 Audit Report

Governing Board members received the Comprehensive Annual Financial Report for fiscal year ended June 30, 2018. Mr. Wodka highlighted the Opinions section *"In our opinion, based on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and discretely presented component unit of Pinal County Community College District as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with U.S. generally accepted accounting principles"*.

15. Guided Pathways Progress Report

Christy Shepherd, Academic Advisor at the San Tan Campus presented an update to the Board on Guided Pathways focusing on Advising.

16. Monitoring Reports

Board Outcome 5: Environment: Ensure a safe, sustainable environment that promotes learning, communication, Diversity, and satisfaction among students, faculty, and staff.

- 5.1 Campus Crime Statistics
- 5.2 Employee Satisfaction with Campus Safety
- 5.3 Student Satisfaction
- 5.4 Diversity

Mr. Wodka and Dr. Jenni Cardenas reported on recent and planned improvements on Board Outcome 5.

16. Call to the Board

In acknowledgement of CAC's 50 Anniversary Board President Miller mentioned the first members of the Board from 1962. Claude Compton of Casa Grande, Leroy Hoyt of Kearny, Paul Pearce of Eloy, Dr. Leslie Wakefield of Florence and Dr. G.H Walker of Coolidge. On March 27th the time capsule that was buried 25 years ago will be opened. Mr. Miller asked the Board members to consider items to be included if there is a time capsule that will be buried for the next 25 years.

Board President Miller inquired about the Student Activity Fee and expenditures. President Elliott will follow up and provide the information requested to the Board

Meeting adjourned at 2:41 p.m.

APPROVED:

Dan Miller, Board President

ATTEST:

David Waldron, Secretary/Vice President