

PINAL COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS
Central Arizona College
Minutes of the Regular Meeting
Tuesday, January 21, 2020
Signal Peak Campus – I400
8470 N. Overfield Rd.
Coolidge, AZ

Members Present: Gladys Christensen, Rick Gibson, Dan Miller, David Odiorne, David Waldron

1. Call to Order

Board President Gibson called the meeting to order at 2:00 p.m.

2. Pledge of Allegiance

Board President Gibson led the Board in the Pledge of Allegiance.

3. Call to the Public

There were no requests to speak.

Action Items

4. Election of Officers

A. Board Adjournment Sine Die

Board President Gibson adjourned the meeting sine die. For reorganizational purposes, Dr. Elliott assumed the Chair.

B. Nominations and Election of Officers

Mr. Rick Gibson nominated Mr. Dan Miller for Board President. Mrs. Gladys Christensen seconded the motion. Motion passed unanimously.

Dr. Elliott turned the meeting over to Board President Miller.

C. Call to order by the new Board President.

Mr. Dan Miller remarked that it is an honor to serve as Board President and resumed the meeting.

D. Nominations and election of Board Secretary/Vice President.

Mrs. Christensen nominated Mr. David Waldron for Board Secretary/Vice-President. Mr. David Odiorne seconded the motion. Motion passed unanimously.

E. Nominations and election of Arizona Association of Community Colleges Trustees Representative

Mr. David Waldron nominated Mr. David Odiorne as Arizona Association of Community College Trustees Representative. Mrs. Gladys Christensen seconded the motion. Motion passed unanimously.

5. Consideration of Consent Agenda

6. * Approval of Meeting Minutes – November 19, 2019

7. * Personnel Report

For Hire:

Andrews, Blake, Police Officer I, Signal Peak Campus
Effective: December 16, 2019

Boddy, Katherine, Director II, SBDC, Corporate Center
Effective: January 13, 2020

Fortier, Amanda, Title V – Secretary II, Signal Peak Campus
Effective: December 16, 2019

Johnson, Joel, Professor of Auto Collision Repair/Refinish, DOC Florence Center
Effective: January 13, 2020

Nazario, Dawn, Professor of Nursing, Signal Peak Campus
Effective: January 13, 2020

Vines, John, Facilities Assistant III, Superstition Mountain Campus
Effective: January 13, 2020

Wayne, Ronald, Professor of Resignation Technologies, DOC Florence Center
Effective: January 13, 2020

Promotion:

Scherer, Julie, Senior Accountant, Signal Peak Campus
Effective: December 2, 2019

Zires, Sandra, Director I – IRAMM, Signal Peak Campus
Effective: December 16, 2019

Resignation:

Durkin, Glen, Police Officer, Signal Peak Campus
Effective: December 19, 2019

Finch, Alyssa, Professor of Mathematics, Signal Peak Campus
Effective: January 6, 2020

Kim, Heonmi, Instrucitonal Specialist, Signal Peak Campus
Effective: January 9, 2020

McDaniel, Darryl, IT Manager-Support Services, Signal Peak Campus
Effective: January 17, 2020

McKenzie, Michael, Professor of Horticulture, Florence Center – Prision Programs
Effective: January 21, 2020

Salinas, Celina, Assistant Director – Recruitment, Signal Peak Campus
Effective: December 19, 2019

Willey, Mary, Talent Development Assistant, Signal Peak Campus
Effective: January 3, 2020

Retirement:

Mitchell, Delois Ann, Coordinator II Student Employment, Signal Peak Campus
Effective: December 5, 2019

Termination:

Hernandez, Delfina, Facilities Assistant I, Superstition Mountain Campus
Effective: December 10, 2019

8. * Second Reading and Adoption of Policies

- 8.1 Hours of Work
- 8.2 Assessment for Prior Learning

9. * 2017-2018 Budget Revisions

Each year, budget revisions for the previous fiscal year is required for compliance with the Annual Expenditure Limitations Report. Budgets presented to the Board for adoption are estimates of revenue and expenditures. Final budgets reflecting actual expenditures and revenues is required for the Expenditure Limitations Report. It takes Board action to revise a previously adopted budget. This budget revision reflects the actual revenues and expenditures in each category for 2017-2018.

The revisions are provided for:

- 1. Operating Fund
- 2. External Funded Grants (Restricted)
- 3. Auxiliary Funds
- 4. Capital Outlay (Unexpended Plant Funds)
- 5. Debt Service Funds

Mr. David Waldron motioned to approve Consent Agenda items 6-9. Mr. David Odiorne seconded the motion. Motion approved unanimously.

Information Items

10. Policies for First Reading

Brandi Clark presented the following policies for first reading.

- 10.1 Tuition Reimbursement
- 10.2 Employee Compensation
- 10.3 Naming of College Facilities
- 10.4 College Websites
- 10.5 Public Relations

Board President Miler asked if the committee would consider revisiting the policy to allow other opportunity to name a college facility besides financial giving. Dr. Elliott will send the Governing Board the procedure that coincides with this policy.

If it is the desire of the Board, Dr. Elliott can take the policy back to the Foundation for the suggested language modification.

11. Arizona Association of Community College Trustees Report

Mr. Waldron stated that the November meeting was cancelled, therefore no report.

12. Report from Central Arizona College President

12.1 District Update

Dr. Elliott shared that the College has been accepted into the Achieving the Dream 2020 Cohort. President Elliott noted that colleges must apply for the cohort and evidence of innovation and promising practices are part of the selection criteria. Dr. Elliott emphasized that membership in the Achieving the Dream Cohort Network will strengthen and support the College's Guided Pathways efforts.

The College was recently notified that it has been selected as an American Association of Community College's 2020 Awards of Excellence finalists in the category of Outstanding College/Corporate Relationship. Dr. Elliott noted that the winners will be announced in March at the annual convention.

On January 30, the College, in conjunction with the League of Innovation in Higher Education, will host over 40 colleges from across the nation for an Industry/Education Partnership Summit. Dr. Elliott noted that the Annual Foundation Night of Stars event is Friday, February 7th featuring Adaline Bates, a former contestant on America's Got Talent.

13. Business Affairs Report

A. Monthly Budget

Mr. Chris Wodka, Vice-President of Business Affairs report the monthly budget report for year to date November 2019. November 2019 shows the District's general fund expenditures are 33.23% of total budget. This is an increase of 1.06% from November 2018, which was 32.17%.

B. Review of Awarded Bids

The listing below is provided to the Governing Board as information on purchases made by the College at or above a cost of \$20,000:

Purchasing Source	Product Description / Vendor	Campus		Amount
Source Well Contract # 032119-CAT	Skid Steer- Heavy Equipment Instruction Empire Machinery Inc, Phoenix AZ	SPC	Budget Amount	\$24,450.00 \$24,424.60
Single Source Letter	Chemicals for Chillers Southwest Water Solutions Inc, Phoenix, AZ	District	Budget Amount	\$35,665.00 \$27,500.00
State Contract # ADSPO17-174460	Wiring at AVC for New Welding Program Wilson Electric Services Corp, Tempe AZ	AVC	Budget Amount	\$818,817.00 \$34,738.41
Sole Source Letter	Digital Signature Software for ERP System DocuSign Inc, San Francisco CA	District	Budget Amount	\$409,240.95 \$28,750.00
SAVE # 151148	Janitorial Supplies for District Waxie Sanitary Supply, Mesa AZ	District	Budget Amount	\$67,259.65 \$55,000.00
RFQ # 1920-009	Welders for AVC New Welding Program Vern Lewis Welding Supply, Phoenix AZ	AVC	Budget Amount	\$23,000.00 \$22,638.03
USA Contract # 170801	Baseball Stadium Bleachers and Press Box Southern Bleacher Co, Inc, Graham TX	SPC	Budget Amount	\$438,550.00 \$420,235.50
State Contract # ADSPO16-098163	Computers for District Staff Dell USA, Chicago IL	District	Budget Amount	\$387,387.26 \$38,801.90
RFQ # 1920-008	Painting of Exterior Buildings at AVC The Paint Kings Inc, Tucson AZ	AVC	Budget Amount	\$818,817.00 \$92,147.00
TIPS USA Contract # 170501	Rodeo- Livestock Stalls, Fence and Gates Priefert Ranch Equipment, Mount Pleasant TX	SPC	Budget Amount	\$75,000.00 \$71,386.12
TIPS USA Contract # 170501	Rodeo- Practice Arena Priefert Ranch Equipment, Mount Pleasant TX	SPC	Budget Amount	\$105,000.00 \$83,546.96
RFP # 1516-001	CampusNexus Software Campus Management Corp, Boca Raton FL	District	Budget Amount	\$409,240.95 \$60,204.37
RFP # 1516-001	CampusNexus Hosting Campus Management Corp, Boca Raton FL	District	Budget Amount	\$409,240.95 \$171,847.00
Single Source Letter	Temporary Help for Facilities Department Adecco, Mesa AZ	District	Budget Amount	\$56,343.69 \$42,500.00
RFQ #1920-007	AC 400 Radiographic System w/ Generator, Flt T Comp-Ray, Phoenix AZ	SMC	Budget Amount	\$56,000.00 \$51,220.00
RFQ # 1920-010	Wood Lockers for Basketball Norcon Industries, Phoenix AZ	SPC	Budget Amount	\$31,000.00 \$30,146.60
NASPO RFP # 3047	Blue Tower Installed by Union Building Stanley Convergent Security Solutions, Fishers	SPC	Budget Amount	\$27,109.00 \$27,069.61

14. Guided Pathways Report

Skyla Teel, Professor of Reading and Education provided a Guided Pathways update focusing Essential Student Experience.

15. Monitoring Reports

Board Outcome 4: Community Dr. Jenni Cardenas and Dr. Mary Kay Gilliland presented on recent and planned improvements specifically non-credit enrollment and community education classes

16. Next Board meeting – February 25, 2020 – San Tan Campus

Meeting adjourned at 2:43 p.m.

APPROVED:

Dan Miller, Board President

ATTEST:

David Waldron, Secretary/Vice President