



VA Education Benefits Checklist

Central Arizona College Veteran Services - 8470 N Overfield Rd - Coolidge, AZ 85128 - PH 520-494-5517

Step 1. Apply for VA Education Benefits:

-Go to : www.vets.gov/education/apply-for-education-benefits.

Veterans: **POST 911 or Montgomery:**

- First Time Applying: Electronic Form 22-1990.
- Changing Schools/Updating Benefits: Electronic Form 22-1995.

Dependents/Spouses: **Survivors and Dependents Assistance (DEA):**

- If using Survivors and Dependents Assistance (DEA) Electronic form 22-5490.
- Changing Schools/Updating Benefits: Electronic form 22-5495.

Dependents/Spouses: **POST 911 Transfer:**

- If using POST 911 as Transfer from Veteran, Electronic form 22-1990E
- Changing Schools/Updating Benefits: Electronic Form 22-1995.

****The application process does take 30 days to process. Please contact National Education Call Center for questions 1-888-442-4551.****

Step 2. Documents for School Certifying Official (SCO):

- New Students: Complete NEW-VA Education Benefits' Admission form.
- All Students: Complete VA Certification Request Form.
- Copy of Certification of Eligibility (COE) or eBenefits page.
 - The COE will be mailed to applicant after application (22-1990/22-5490) has been approved.
 - Students completing the 22-1995 or 22-5495 will need the COE not eBenefits page.
- Unofficial copy(s) of transcript(s) of all college(s) that VA Benefits were previously used.
 - For Veterans Only, military transcripts may need to be provided
- Signed Degree/Certification MAP from academic advisor

Step 3. Apply for Admissions:

- To begin the application process, go to centralaz.edu/ApplyNow and fill out the electronic form.

Step 4. Meet with Academic Advisor:

- Advisors will discuss degree/certification programs, if placement testing is required, determine what courses are applicable to help develop class schedules and create a degree plan/MAP.
- All students using VA Benefits are required to meet with an academic advisor.
- Make an appointment today for ground campus or online advising at: centralaz.edu/advising

School Certifying Official (SCO):

For more information regarding VA certification process or required documents, please contact the SCO at 520-494-5517 or email veterans@centralaz.edu.