Step 1. Apply for VA Education Benefits:
- Go to: www.vets.gov/education/apply-for-education-benefits.
  - Veterans: POST 911 or Montgomery:
    - First Time Applying: Electronic Form 22-1990.
  - Dependents/Spouses: Survivors and Dependents Assistance (DEA):
    - If using Survivors and Dependents Assistance (DEA) Electronic form 22-5490.
  - Dependents/Spouses: POST 911 Transfer:
    - If using POST 911 as Transfer from Veteran, Electronic form 22-1990E.

**The application process does take 30 days to process. Please contact National Education Call Center for questions 1-888-442-4551.**

Step 2. Documents for School Certifying Official (SCO):
- New Students: Complete NEW-VA Education Benefits' Admission form.
- All Students: Complete VA Certification Request Form.
- Copy of Certification of Eligibility (COE) or eBenefits page.
  - The COE will be mailed to applicant after application (22-1990/22-5490) has been approved.
  - Students completing the 22-1995 or 22-5495 will need the COE not eBenefits page.
- Unofficial copy(s) of transcript(s) of all college(s) that VA Benefits were previously used.
  - For Veterans Only, military transcripts may need to be provided
- Signed Degree/Certification MAP from academic advisor

Step 3. Apply for Admissions:
- To begin the application process, go to centralaz.edu/ApplyNow and fill out the electronic form.

Step 4. Meet with Academic Advisor:
- Advisors will discuss degree/certification programs, if placement testing is required, determine what courses are applicable to help develop class schedules and create a degree plan/MAP.
- All students using VA Benefits are required to meet with an academic advisor.
- Make an appointment today for ground campus or online advising at: centralaz.edu/advising

School Certifying Official (SCO):
For more information regarding VA certification process or required documents, please contact the SCO at 520-494-5517 or email veterans@centralaz.edu.