

**PINAL COUNTY COMMUNITY COLLEGE DISTRICT**

BOARD OF GOVERNORS

Central Arizona College

Minutes of the Regular Meeting

Tuesday, August 20, 2019

Signal Peak Campus – I400

8470 N. Overfield Rd.

Coolidge, AZ

Members Present: Gladys Christensen, Rick Gibson, Dan Miller, David Waldron

**General**

**1. Call to Order**

Board President Gibson called the meeting to order at 2:00 p.m.

**2. Pledge of Allegiance**

Mr. David Waldron led the Board in the Pledge of Allegiance.

**3. Call to the Public**

No requests to speak were received.

**4. Consent Agenda - \***

**5. \* Approval of Minutes – June 18, 2019 Meeting**

**6. \* Personnel Report**

For Hire:

Beets, Jeremiah, System Engineer, Signal Peak Campus

Effective: July 1, 2019

David, Richard, Science Lab Specialist, Maricopa – Signal Peak Campus

Effective: August 12, 2019

Dichoso, Tracy, Program Assistant, Florence Center

Effective: September 9, 2019

Diwan, DeAnna, Professor of Agriculture Business

Effective: August 12, 2019

Ghaninia, Majid, Professor of Biological Sciences,

Effective: August 12, 2019

Howley, Adrienne, ERP Functional Analyst, Signal Peak Campus

Effective: July 1, 2019

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Pierce, Isaiah, Student Services Generalist – TRIO, Signal Peak Campus  
Effective: August 12, 2019

Ruelas, Victoria, Instructional specialist II, ABE-GED, Casa Grande Center  
Effective: July 1, 2019

Steven (Arescurenaga), Amelia, Science Lab Specialist, San Tan – Aravaipa – Superstition Mountain  
Campus  
Effective: August 12, 2019

Wallace, Jason, Facilities Assistant III, Maricopa Campus  
Effective: July 1, 2019

Wood, Andrew, Head Coach Track Events, Signal Peak Campus  
Effective: September 9, 2019

For Transfer:

Tinnin, Sarah, Financial Aid Assistant II, Signal Peak Campus  
Effective: September 9, 2019

Temporary Assignment:

Fortier, Amanda, Secretary II – Title V, Signal Peak Campus  
Effective: July 1, 2019

Harvey, Dixie, Instructional Specialist II – ECE, Signal Peak Campus  
Effective: August 12, 2019

Parks, Tamara, Director of Nursing, Signal Peak Campus  
Effective: July 1, 2019

For Promotion:

Licon, Sherrie, Executive Director II – Enrollment Services, Signal Peak Campus  
Effective: August 12, 2019

For Resignation:

Blasco, Nancy, Library Assistant, Signal Peak Campus  
Effective: June 30, 2019

Eby, Trisha, Administrative Assistant, Signal Peak Campus  
Effective: July 8, 2019

Fort, Kevin, Director Small Business Development Center, Corporate Center  
Effective: July 25, 2019

Gonzalez, Yessica, Facilities Assistant I, Superstition Mountain Campus  
Effective: August 7, 2019

Harter, Shirley, Coordinator III - ECE, District  
Effective: October 3, 2019

Hoing, Steven, Accounting Clerk II, Signal Peak Campus  
Effective: September 12, 2019

Madrigal, Isaia, Facilities Assistant II, Superstition Mountain Campus  
Effective: June 18, 2019

Ochoa Moreno, Rosario, Student Services Assistant, San Tan Campus  
Effective: August 15, 2019

Towne, Lora, Coordinator III, Community Events & Planning, Signal Peak Campus  
Effective: July 18, 2019

Zimmer, Scarlett, Cashier, Signal Peak Campus  
Effective: August 5, 2019

Non-Renewal of Contract:

Ledingham, James, Technology Support Generalist, Signal Peak Campus  
Effective: June 30, 2019

Mr. Waldron moved to approve Consent Agenda as presented. Mr. Miller seconded. Motion passed unanimously.

**7. Nomination and Election of Arizona Association of Community College Trustees Representative**

Mr. Miller nominated Mr. Waldron to serve on the Arizona Association of Community College Trustees. Mrs. Christensen seconded the motion. Motion passed unanimously.

**Reports**

**8. Report from Central Arizona College President**

Dr. Elliott shared with the Board that the College is the recipient of 1.2 million dollar grant from the Department of Labor to expand apprenticeship opportunities for students and increase the number of industry partners. Dr. Elliott noted that the College has partnered with Wilson Electric to offer a one semester electrician training program at SMC where students will complete with a commercial electrician installer certificate allowing them to enter into a paid apprenticeship. Dr. Elliott noted that the new welding classes and program at Aravaipa launched this semester with 25 students enrolled.

Dr. Elliott shared that a new program entitled CAC Connect held a ribbon cutting this morning at Maricopa High School. This program enables the College to have a physical presence at the high school where CAC recruiters can meet with students.

Dr. Elliott offered congratulations to Board of Governor's member, Gladys Christenson, for being selected for the Pacific Region Trustee Leadership Award. Gladys will be recognized at the annual ACCT Conference in San Francisco this October. As a regional winner, she is the sole nominee from the Pacific Region for the prestigious National Trustee Leadership Award.

## 9. Business Affairs Reports

### 9.1 Monthly Budget Report

Mr. Wodka presented the preliminary budget report for the month of June 2019. The District's general fund expenditures are 84.99% of total budget, a decrease of 4.26% from June 2018.

### 9.2 Awarded Bids

Purchasing Source	Product Description / Vendor	Campus	Budget Amount	Amount
Single Source	Remediation of CCX system Avvid Consulting, Gilbert AZ	SPC	Budget Amount	\$65,038.28 \$60,000.00
IG Agreement	CART Services City of Coolidge, Coolidge AZ	District	Budget Amount	\$23,558.00 \$23,558.00
National IPA #: 141003-MRO	Maintenance Supplies for 2019-2020 Grainger, Phoenix AZ	District	Budget Amount	\$280,000.00 \$27,500.00
AZ State Contract #: ADSPO17-149774	VMware, vSphere licensing CDW-G, Chicago, IL	District	Budget Amount	\$1,123,690.89 \$28,159.49
SAVE Contract #: 151148	Janitorial Supplies for 2019-2020 Waxie Sanitary Supply, Mesa AZ	District	Budget Amount	\$120,000.00 \$27,500.00
	Temporary Employees Robert Half, Los Angeles CA	SPC	Budget Amount	\$36,500.00 \$21,000.00
Single Source	Facilities Management Sodexo, Pittsburgh PA	District	Budget Amount	\$273,800.00 \$179,100.00
AZ State Contract #: ADSPO13-044187	Interpreting Services for 2019-2020 AZ Freelance Interpreting Svcs, Gilbert AZ	District	Budget Amount	\$60,000.00 \$60,000.00
RFQ #: 1920-001	2001 Sterling Water Truck w/2500 Gallon water sys Maverick Equipment, Phoenix AZ	SPC	Budget Amount	\$50,732.00 \$41,250.00
Sole Source	Liability Insurance Arizona School Risk Retention Trust Inc, Phoenix A	District	Budget Amount	\$302,940.00 \$302,940.00
Mohave Contract # 14Y-ACE-0317	Resurfacing of the Driving Track Ace Asphalt of Arizona Inc, Phoenix AZ	SPC	Budget Amount	\$51,813.10 \$51,813.10

Purchasing Source	Product Description / Vendor	Campus		Amount
RFP # 1718-001	Computers for Faculty and Staff CCB Technologies, Racine WI	District	Budget Amount	\$567,085.00 \$243,398.00
Mohave Contract #: 15M-AOT-0128	Maintenance Xerox C70 Copier AZ Office Technologies, Phoenix AZ	District	Budget Amount	\$105,965.00 \$22,000.00
US Communities #: 4400003732	Ricoh Maintenance Agreement Ricoh USA, Pasadena CA	District	Budget Amount	\$105,965.00 \$42,908.80
US Communities #: 4400003732	Ricoh Equipment Lease Ricoh USA, Pasadena CA	District	Budget Amount	\$105,965.00 \$46,740.10
AZ State Contract # ADSP018-210228	Tech Pak Learning Units Interface Technical Training, Phoenix AZ	District	Budget Amount	\$74,970.00 \$74,970.00
AZ State Contract # ADSP018-210228	Tech Pak Learning Units Interface Technical Training, Phoenix AZ	District	Budget Amount	\$49,850.00 \$33,040.00
RFP #: 1718-004	Criminal Law / Procedures and Policies Edwards & Amato PC, Sedona AZ	District	Budget Amount	\$440,000.00 \$20,000.00
Public Advertising	Billboards Advertising CAC Gila River Display, Chandler AZ	District	Budget Amount	\$244,800.00 \$48,419.80
RFQ # 1920-001	Assistive Technology Vertbit Software Ltd, Tel Aviv ISR	District	Budget Amount	\$50,000.00 \$45,000.00
1GPA # 14-181P	Delta Controls Enteliweb Software Upgrade Advanced Controls Corporation, Tucson AZ	District	Budget Amount	\$1,325,725.00 \$33,277.30
Single Source	25Live Services CollegeNet Inc, Portland OR	District	Budget Amount	\$1,170,000.00 \$47,300.00
AZ State Contract #: ADSP017-166123	2020 Ford Transit XL Passenger Van Sanderson Ford, Glendale AZ	District	Budget Amount	\$110,100.00 \$35,734.60
AZ State Contract #: ADSP017-166123	2020 Ford Cargo Van Sanderson Ford, Glendale AZ	District	Budget Amount	\$110,100.00 \$31,050.80
AZ State Contract #: ADSP017-166123	2020 Ford F150 XL 4x2 Reg Cab Pickup Truck Sanderson Ford, Glendale AZ	District	Budget Amount	\$110,100.00 \$24,105.40
RFP # 1718-002	Security Personnel G4 Secure Solutions, Jupiter FL	District	Budget Amount	\$440,000.00 \$248,398.00

#### 14. Guided Pathways Progress Report

In the summer of 2017, Central Arizona College embarked upon a new initiative to create Guided Pathways for student success. The College has now entered the second stage of Guided Pathway development. Over the next few months, the Board will receive progress reports from the Guided Pathways teams.

Sue Tatterson, provided an update from the News & Celebrations Team. The team has accomplished creating a Guided Pathways logo, newsletter, dedicated mailbox for communication and working on engagement and milestone celebrations.

#### 15. Monitoring Reports

Outcome 1: Student Success: Ensure student success through retention, persistence, completion, and transfer.

Dr. Jenni Cardenas and Dr. May Kay Gilliland reported recent and planned improvements on the following:

- 1.1 Retention Rate
- 1.2 Developmental Education Course Rates
- 1.3 College Level Course Completion Rates
- 1.4 Graduation Rate

Meeting adjourned at 2:47 p.m.

APPROVED:

ATTEST:

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Rick Gibson, Board President

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Dan Miller, Secretary/Vice President