

# Title IX

## Pregnant and Childbirth Excused Absence Process

Name (Print clearly): \_\_\_\_\_ CAC ID: \_\_\_\_\_

### ***Title IX* Requirements Regarding Pregnant and Parenting Students**

The reference material for these guidelines are offered in the pamphlet Supporting the Academic Success of Pregnant and Parenting Students by the Department of Education, Office of Civil Rights, June 2013.

<https://www2.ed.gov/about/offices/list/ocr/docs/pregnancy.pdf>

*Title IX* specifically prohibits discrimination against a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions. The *Title IX* regulations also prohibits a school from applying any rule related to a student's parental, family, or marital status that treats student differently based on their sex.

With proper and timely documentation, students who are pregnant or have given birth in the current semester will be entitled to assistance. The assistance may vary pertaining to the type of pregnancy, medical documentation, as well as the academic program the student is enrolled in. To ensure a pregnant student's access, when necessary a program must make changes that are reasonable and responsive to the student's temporary pregnancy status. For example, a classroom might be required to provide a larger work space, or allow frequent trips to the water fountain or the bathroom. Any questions regarding reasonable and responsive changes should be referred to the Title IX Coordinator.

In addition, CAC will ensure that a pregnant student has access to extra-curricular activities. The pregnant student will have the ability to participate in school clubs, class activities, interscholastic sports, and other school-sponsored organizations as long as they qualify in all other ways, such as being academically "in good standing".

Working with the Title IX Coordinator, or designee, a student's absence because of pregnancy or childbirth under *Title IX* will be excused. The student will be required to submit documentation from their medical practitioner deeming the absence medically necessary. When the student returns to school she will be allowed to return to the same academic and extracurricular status as before her medical leave began.

If a student is unable to submit timely medical documentation, because of her condition, as authorized representative of the student should contact the Title IX Coordinator or designee, to inform them of the student's absence due to her pregnancy status or birth of a child. The student is required to submit proper medical documentation in a reasonable and practicable manner to be entitled to assistance.

If the student does not return on the date specified by the medical practitioner, the student's status to return to the same academic and extracurricular status as before the leave began will be void. The student does have the right to give updated information from the medical practitioner to be considered for an extension of the absence.

CAC will ensure that the policies and practices of individual faculty are aligned with Title IX regulations and do not discriminate against pregnant students. The Title IX Coordinator will work with the appropriate Deans and faculty members to document what will be expected of the student when they return to the College. This will include working with deadlines for submission of work and grading related to class attendance or participation.

**Submit your Pregnant and Childbirth Excused Absence For to the Title IX Coordinator, Cecilia Quiroz, SMC Campus B-118 email: [Cecilia.quiroz@centralaz.edu](mailto:Cecilia.quiroz@centralaz.edu) or [tilteix@centralaz.edu](mailto:tilteix@centralaz.edu) main office number: 520-494-6456, direct: 480-677-7780.**

## Pregnant and Childbirth Excused Absence Request Form

Name (Print clearly): \_\_\_\_\_ CAC ID: \_\_\_\_\_

**1. Are you receiving any Financial Aid, including loans, grants and scholarships?**

YES  NO.

**2. What semester and dates is your request for an excused absence?**

Sem./Year: \_\_\_\_\_ Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

**3. Select the reason for excused absence or accommodation:**

**Pregnancy:** Provide letter and documentation from physician stating situation/condition causing interference with school and when you can return. Include dates of treatment.

**Childbirth:** Unable to attend class. Provide a letter and documentation from physician of childbirth and when you can return. Include dates of treatment.

**4. Class Schedule**

CRN	Prefix/No.	Instructor
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**5. Provide supporting documentation.** Failure to provide adequate documentation at the time of submission may result in an unexcused absence.

*I have read and understand the policy and procedures of the Pregnant and Childbirth Excused Absence process. I understand that sufficient medical documentation is required. A signed application shall act as a student's release of information and consent to review academic, financial aid, registration, medical documentation and other records that are related to the excused absence form. The College will notify me, in writing, of their determination and requirements.*

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Student Signature Date

FALSIFYING INFORMATION ON THIS REQUEST WILL RESULT IN IMMEDIATE DENIAL AND MAY BE GROUNDS FOR SANCTIONS AS OUTLINED UNDER THE STUDENT CODE OF CONDUCT.