

Cabinet's Guidelines for Reviewing Grants Pre-proposals

DO NOT SEND TO CABINET FOR REVIEW

Pre-proposal forms for grants programs with the following characteristics or requirements do not have to be sent for Cabinet for review:

- (1) The grant is \$100,000 or less
- (2) The grant does not have match or in-kind requirements
- (3) The grant does not require the college to make a commitment to institutionalize project staff at the end of the grant period
- (4) The grant does not involve significant partnerships (e.g., partnerships involving Memorandums of Understanding or Intergovernmental Agreements, significant sharing of the grant funds, etc.)

DO SEND TO CABINET FOR REVIEW

Grant pre-proposal forms for grants with the following characteristics or requirements must be sent for Cabinet for review:

- (1) The grant is \$100,000 or more
- (2) The grant has match or in-kind requirements
- (3) The grant does require the college to make a commitment to institutionalize project staff at the end of the grant period
- (4) The grant does involve significant partnerships (e.g., partnerships involving Memorandums of Understanding or Intergovernmental Agreements, significant sharing of the grant funds, etc.)

A pre-proposal for a grant that falls under this category would be reviewed by the Grants Review Committee first and then sent to Cabinet. We would summarize the conclusions of our review and our recommendations in a memo to Cabinet.