

**PINAL COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS
Central Arizona College
Minutes of the Regular Meeting
Tuesday, May 23, 2017
Signal Peak Campus – M101
Coolidge, AZ**

Members Present: Gladys Christensen, Rick Gibson, Dan Miller, Jack Yarrington
Absent: Dr. Debra Banks

I. CALL TO ORDER

Board President Christensen called the meeting to order at 6:36 p.m.

II. PLEDGE OF ALLEGIANCE

Mr. Miller led the Board in the Pledge of Allegiance.

III. APPROVAL OF MINUTES

Upon motion of Mr. Gibson and seconded by Mr. Yarrington, the Minutes of the Regular Meeting of April 19, 2017 were approved as written.

IV. CALL TO THE PUBLIC

The following individuals signed in to address the Board. Please refer to the video posting on the Central Arizona College website.

Jerry Deall
Francie Deall
Fran Deall
Marie Deall




V. AADGB REPRESENTATIVE REPORT

No report.


VI. PINAL COUNTY GOVERNMENTAL ALLIANCE REPORT

Dr. Banks absent, no report.

VII. REPORT FROM CENTRAL ARIZONA COLLEGE PRESIDENT

-  Legislative Update
 - The Governor has signed the budget, and CAC will receive the same amount as last year, \$1.6 million.
-  District Update
 - I served as the key note speaker for the Pinal County Business and Education Summit April 28th
 - Served on a panel at the Pinal Partnership meeting that was held at the San Tan Campus on May 12th
 - During the month of April, I held six community forums throughout the District. Some of the reoccurring themes I heard from our community members are:
 - Improve support for students and strengthen connections and continuum between elementary, high school, CAC, and universities
 - Meet workforce needs in the areas of HVAC, construction and other skilled trades, medical and health fields
 - Enhance customer service skills training, Career Readiness Certificates
 - Expand community education to meet residents'/winter visitors' needs, CALL program, flexible schedules/fees
 - Meet workforce needs for new/growing jobs in Pinal County
 - Provide mentoring of students by residents
 - Grow apprenticeships/internships at local industries/businesses
 - Include business and industry reps in the classroom
 - Increase CAC economic development involvement
 - Reduce expenditure of funds and increase efficienciesThe input from the community will be used, along with the input from Charting CAC's Future forums, to help us with planning our strategic direction over the next few months
-  Correspondences –
 - A letter from the Museum of Casa Grande thanking the College for supporting the Night at the Museum 2017. The College donated a Framed Photo of the Downtown Casa Grande Doors Exhibit taken by a CAC student.
 - A letter from the National Association for the Education of Young Children recognizing the service, scholarly work and national leadership provided by Vickie Young-Chiverton.
 - Dr. Carol Johnson, Director and Professor of the Honors Program, is the primary author of a chapter in the graduate text book, *Anthropology and Education Policy: Ethnology as Sociocultural Process* that will be published in July by Routledge. The chapter is entitled, *"Dreamers and DACAmented students in U.S. Higher Education: Towards a Critical Race Anthropology of Education Policy."*
 - A message received via Facebook regarding the Night at the Oscars held at the Pence Center on April 20th. *"The Navarro family attended the Night at the Oscars/Community Wind Ensemble concert, enjoyed an entertaining evening, the event was well coordinated. Many thanks."*

- Letter thanking Disability Resources Coordinator, Cheryl Hernandez for the enthusiasm she has for her students. Her knowledge of section 504 of the Rehabilitation Act, mental health, learning and physical disabilities is remarkable.
- An article in the SaddleBrooke Homeowners' Association publication where members of Saddlebrooke's SEIC education team recently met with Dr. Elliott - article attached.

-  Association Reports
 - NONE

VIII. BUSINESS AFFAIRS

A. Monthly Finance

Mr. Chris Wodka, Vice President of Business Affairs reported on the monthly budget report for the month of April 2017, which shows the District's general fund expenditures and committed funds are at 82.21% of total budget. This is an increase of 0.38% from April 2016 which was at 81.83%. At the end of the tenth month of the fiscal year, the College is where we should be in terms of revenue and expenses.

B. Review of College Bids

The listing below is provided to the Governing Board as information on the bids awarded by the College above a cost of \$20,000:

1GPA Contract #: 13-127	Trench Drain System Skyline Builders & Restoration, Phoenix, AZ	SPC	Budget Amount	\$374,523.01 135,208.01
1GPA Contract #: 13-127	Gym Shower Remodel Skyline Builders & Restoration, Phoenix, AZ	SPC	Budget Amount	\$239,315.00 113,391.47
National IPA Contract #:130733	Adobe License Renewal CDWG, Inc., Vernon Hills, IL	District	Budget Amount	\$39,490.02 24,636.70
Fire Service STC Contract #:C1970610	Fire Services for STC Rural Metro Fire Dept., Pasadena, CA	STC	Budget Amount	\$90,246.24 23,308.43
Single Source	Special Network & System Services Consulting Avvid Consulting, LLC., Tucson, AZ	District	Budget Amount	\$82,517.00 20,000.00

B. Government Finance Officers Association Award

Mr. Wodka reported that the College received the Certificate of Achievement for Excellence in Financial Reporting Award in 2015 and have received it again for the 2016 year. Mr. Wodka invited the following individuals to the podium to be recognized:

Mark Salaz, Director of Purchasing
 Jody Travis, Budget Development Officer
 Karen Thompson, Assistant Comptroller
 Luisa Ott, Executive Director of Accounting Services/Comptroller

IX. ACADEMIC AFFAIRS

A. Honors Presentation

Dr. Carol Johnson reported that the Western Regional Honors Council holds an annual conference each spring that brings together honors students, faculty, deans and directors from across the west to collaborate and celebrate honors education.

This year's theme was *The Journey to Leadership* and the conference was held at Southern Oregon University in Ashland, Oregon. One of the special events we experienced was attending Julius Caesar performed by the world renowned Oregon Shakespeare Festival.

Six Honors students and the Honors professor were selected to present their individual research at this year's conference.

Kevin Abke – *The Evolution of Ethics*

Naomi Barraza – *Bach Posh: How Culture Affects Perception of Gender and Socialization*

Aidan Bjelland – *How Protected Classes Understand and Perceive Federal Civil Rights Laws in Contemporary American Society*

Edna Garcia – *Animation Change over the Years*

Sofya Pangburn – *The Dramatic Evolution and Application of Urban Chinese Female Gender Roles*

Dr. Carol E. Johnson – *CAC DREAMers Club: Creating Inclusive and Safe Spaces*

X. STUDENT AFFAIRS

Jenni Cardenas, Interim Vice President Student Affairs reported graduation data to the Board. The graduation was held at the Casa Grande Union High School this year due to the construction taking place at the Signal Peak Campus. There were 313 students graduating with a transfer degree, 240 with an Associate of Applied Science and 38 Associate of General Studies. There were 591 district wide degrees awarded and 538 district wide certificates awarded.

Upon motion of Mr. Gibson and seconded by Mr. Yarrington, the Consent Agenda items were approved unanimously.

CONSIDERATION OF CONSENT AGENDA (Approved Consent Agenda items are shaded in this manner.)

XI. ACTION WITH POSSIBLE DISCUSSION ON PERSONNEL REPORT

For Hire:

Regan, Barry, Professor of Speech Communication, Signal Peak Campus
Effective: August 8, 2017

Steiner, Cara, Professor of Education, District / Signal Peak Campus
Effective: August 8, 2017

Varela-Avila, Osman, Case Management Specialist, Maricopa Campus
Effective: May 8, 2017

XI. ACTION WITH POSSIBLE DISCUSSION ON PERSONNEL REPORT

For Promotion:

Talamantez, Yolanda, Financial Aid Specialist, Signal Peak Campus
Effective: May 8, 2017

For Resignation:

Foster, Debbie, Assistant Dean, District/Aravaipa Campus
Effective: May 30, 2017

Vidal, Rocio, Program Assistant, Corporate Center – SBDC
Effective: April 7, 2017

For Retirement:

Buchanan-Anderson, Linda, Professor of Health Occupation,
Superstition Mountain Campus
Effective: April 20, 2017

Sexton, Audrey, Learning Center Coordinator, Maricopa Campus
Effective: July 20, 2017

This item was approved under the Consent Agenda.

XII. ACTION WITH POSSIBLE DISCUSSION ON CURRICULUM COMMITTEE PROPOSALS

This item was approved under the Consent Agenda.

XIII. CONSIDERATION AND APPROVAL OF LETTER OF SUPPORT FOR FOREIGN TRADE SUBZONE

This item was approved under the Consent Agenda.

XIV. FIRST READING OF REVISED BOARD POLICIES

Brandi Clark, Executive Director of Human Resources presented revised policies *505 – Equal Opportunity, Harassment and Non-Discrimination* and *529 – Employee Absences and Leave* for first reading.

XV. DISCUSSION WITH POSSIBLE ACTION ON COMBINED RESOLUTIONS AFFECTING COUNTY TREASURER’S TRANSACTIONS FOR FISCAL YEAR 2017-2018

Mr. Wodka presented for Board approval the Combined Resolutions for Fiscal Year 2017-2018.

1. With approval of this resolution, District Governing Board requests the consent of the Pinal County Board of Supervisors to invest and reinvest all District monies as authorized by law for the fiscal year. Subject to the consent of the Pinal County Board of Supervisors, the Pinal County Treasurer is authorized to purchase, hold, and sell securities on behalf of the District using those funds on hand that are in excess of anticipated authorized requirements.

2. District authorization for Chris Wodka and Jacquelyn Elliott to provide warrant information including wires, voids and/or stop payments to Pinal County Treasurer on a daily basis for District business.
3. Authorization of Chris Wodka, Jacquelyn Elliott and Luisa Ott to process wire transfer, book transfer, ACH and/or EFT payments on behalf of the District. Luisa Ott will be authorized to process wire transfers for financial aid only from the General Fund.
4. District authorization for Chris Wodka and Jacquelyn Elliott to sign warrants on behalf of the District.
5. Advise Pinal County Treasurer's Office of any outside bank accounts maintained by the District.

Upon motion of Mr. Gibson approved the Resolution as presented. Mr. Yarrington seconded the motion. Motion passed unanimously.

XVI. NEXT BOARD MEETING

The next regular Board meeting is scheduled for June 20, 2017 at the Signal Peak Campus.

Meeting adjourned at 7:17 p.m.

APPROVED:

Gladys Christensen, Board President

ATTEST:

Rick Gibson, Secretary/Vice President