

**PINAL COUNTY COMMUNITY COLLEGE DISTRICT**  
**BOARD OF GOVERNORS**  
Central Arizona College  
Minutes of the Regular Meeting  
Tuesday, January 16, 2018  
Signal Peak Campus – M101  
8470 N. Overfield Rd.  
Coolidge, AZ

Members Present: Dr. Debra Banks, Gladys Christensen, Rick Gibson, Dan Miller,

Absent: Jack Yarrington

**1. Call to Order**

Board President Christensen called the meeting to order at 2:00 p.m.

**2. Pledge of Allegiance**

Mr. Gibson led the Board in the Pledge of Allegiance.

**3. Call to the Public**

No requests to speak were received.

**4. Approval of Minutes**

Upon motion of Mr. Miller, and seconded by Dr. Banks, the minutes of the November 21, 2017 were unanimously approved as written.

**5. Election of Officers**

A. Board Adjournment Sine Die

Board President Christensen adjourned the meeting sine die. For reorganizational purposes, Dr. Jackie Elliott assumed the Chair.

B. Nominations and Election of Officers

Gladys Christensen made a motion to nominate the following:

Rick Gibson for Board President  
Dan Miller for Vice President/Board Secretary  
Dr. Debra Banks for AADGB Representative

Dan Miller seconded the motion. Motion approved unanimously.

Dr. Elliott turned the meeting over to Board President Gibson.

**6. Consideration of Consent Agenda**

**7. Personnel Report:**

For Hire:

Armendariz, Michael, Director I – Pence Center, Signal Peak Campus  
Effective: February 5, 2018

Baldwin, Elizabeth, Student Services Generalist, Signal Peak Campus  
Effective: December 4, 2017

Blouir, Phillip, Lieutenant, Signal Peak Campus  
Effective: February 5, 2018

Cortez, Lizeth, Facilities Assistant I, San Tan Campus  
Effective: December 4, 2017

Knudsen, Tyson, Professor of ABE, District  
Effective: January 8, 2018

Lopez Cortez, Yesenia, Facilities Assistant I, Signal Peak Campus  
Effective: December 4, 2017

McClain, Kelly, Police Officer, Signal Peak Campus  
Effective: December 18, 2017

Ortega, April, Coordinator II – TRIO Upward Bound, Signal Peak Campus  
Effective: January 8, 2018

For Promotion:

Bunkelmann, Jeffrey, Academic Dean, District  
Effective: January 8, 2018

Frenzel, Briana, Coordinator II – ABE Support Services, District  
Effective: January 15, 2018

Ramirez, Alejandro, Facilities Technician II, Signal Peak Campus  
Effective: November 27, 2017

Ramirez, Nayla, Payroll Assistant, Signal Peak Campus  
Effective: December 11, 2017

Sauceda, Augustine, Student Services Generalist, Signal Peak Campus  
Effective: January 8, 2018

Schoenthal, Dawne, Case Management Specialist, San Tan Campus  
Effective: January 8, 2018

Villa, Ricardo Omar, Professor of Mathematics, District  
Effective: January 8, 2018

For Lateral Transfer:

Sauceda, Veronica, Program Assistant, Signal Peak Campus  
Effective: December 4, 2017

For Temporary Assignment:

Park, Sunjung, Professor of Biological Sciences, District

Effective: December 15, 2017

For Resignation:

Bailey, Kacey, Librarian, San Tan Campus  
Effective: January 8, 2018

Caruso, Michael, Professor of Diesel Technology, District  
Effective: December 18, 2017

Simmons, Bonnie, Librarian, Superstition Mountain Campus  
Effective: January 18, 2018

Trevino, Sophia, Instructional Specialist II, Casa Grande Center  
Effective: November 30, 2017

For Termination: Probationary Status

Jenkins, Nyle, IT Analyst - Multimedia, Signal Peak Campus  
Effective: November 22, 2017

For Retirement:

Kullman, Dixie, Professor of A&P/Microbiology, District  
Effective: May 14, 2018

McCreery, Myrna, Curriculum & Assessment Support Analyst, Signal Peak Campus  
Effective: February 8, 2018

**8. External Funded Budgets:**

Grant Budgets for 2018-2018:

Pinal County Workforce Innovation & Opportunity Act	\$1,164,121
U.S. D.O.E. Trio Upward Bound	263,937

**9. Appointment to the CAC Safety Personnel Retirement System Local Board**

For appointment of Chris Wodka to the CAC Safety Personnel Retirement System Local Board for term 2018-20121.

Gladys Christensen moved, Debra Banks seconded to approve Consent Agenda Items #7-9. Motion carried unanimously.

**10. Second Reading & Adoption of Policy – Social Media**

Dr. Banks motioned to approve Social Media Policy, Gladys Christensen seconded. Motion carried unanimously.

**11. AADGB Report**

No report.

**12. Report from Central Arizona College President**

A. Legislative Update

- House Bill 2172: a public postsecondary institution that receives state monies cannot prohibit the possession of a “nonlethal weapon” by any person on campus
- House Bill 2055: Requires community college district governing boards to annually report specified information about dual enrollment to the Joint Legislative Budget Committee by December 1 (moved from October 1)
- House Bill 2065: expands open meeting definition to include a one-way communication by one member of a public body that is sent to a quorum of members that proposes legal action and an exchange of electronic communications among a quorum that involves discussion, deliberation or the taking of legal action. The bill authorizes the Attorney General to commence a suit against the individual member who violates the open meeting law
- House Bill 2028: allows for students involved in disciplinary proceedings of an alleged crime to be represented by an attorney and confront the accuser. If the student cannot afford an attorney, the college is required to appoint one to represent the student.

B. District Update –

- In December nearly 100 supervisors participated in training for implementation of the Trust Edge. The second training will be held in March.
- The accreditation team has been working on the writing the College’s System’s Portfolio that is due this June.
- The College and Sundt have been selected as a semi-finalist for the Associated General Contractors of America’s Innovation Award.

C. Correspondence - none

13. Business Affairs Report

A. Monthly Budget

Chris Wodka reported on the final year-end budget report as of June 2017. For the year we are at 84.53% expended.

Due to the conversion from the Banner Information system to the Campus Nexus Information system the financial reports for November and December will be reported at the February Governing Board meeting along with the January financial report.

B. Review of College Bids

The listing below is provided to the Governing Board as information on the bids awarded by the College above a cost of \$20,000:

RFQ #: 1718-016	Batting Cages and Audio Setup Madness Productions of AZ, LLC, Phoenix, AZ	SPC	Budget Amount	\$42,800.00 \$42,800.00
RFP#: 1718-001	Dell Computers CCB Technology, Inc. Racine, WI	District	Budget Amount	\$305,225.83 \$85,937.50
RFP #: 1718-002	Security Personnel for MC, STC, SMC G4S Secure Solutions, Inc., Jupiter, FL	District	Budget	\$250,100.00 \$250,028.00
RFP #: 1415-003	Equipment and Cabling for New Student Union San Carlos Irrigation Project, Coolidge, AZ	SPC	Budget Amount	\$16,124,161.60 \$38,869.34
Membership Dues	Education Advisory Board Membership	District	Budget	\$23,804.00

	EAB, Charlotte, NC		Amount	\$23,328.00
IG Agreement	Fire Service Renewal Regional Fire Rescue, Casa Grande, AZ	SPC	Budget Amount	\$76,042.76 \$41,508.00
AZ State Contract #: ADSP013-035801	Kubota Tractor and Loader Attachment Bingham Equipment, Casa Grande, AZ	STC	Budget Amount	\$21,000.00 \$20,848.34
Single Source	Consultant Fees for Info Technology Avvid Consulting, LLC, Tucson, AZ	District	Budget Amount	\$40,000.00 \$40,000.00
RFQ #: 1415-003	Gas Pipe Construction for New SPC Buildings Aridland Gas specialist, Phoenix, AZ	SPC	Budget Amount	\$16,085,292.26 \$45,629.00
IG Agreement	Dual Enrollment CAVIT, Coolidge, AZ	District	Budget Amount	\$171,493.00 \$33,368.00

#### C. ERP Update

Mr. Wodka reported the following update on the progress of the ERP.

Continued Finance module configurations

- Installed CRM module and held requirements and configuration sessions
  - Allows for bulk messaging, tracking, and communications to students/staff/faculty
- CampusManagement held HR and Payroll product demonstrations
- Faculty completed 2017 Fall term and grade submissions in Nexus
- CAC and CampusManagement have identified and resolved over 50 high level issues since go live in November
- Of the remaining open issues:
  - 6 outstanding priority #1 issues
  - 1 outstanding priority #2 issues
  - 3 outstanding priority #3 issues
  - 2 outstanding priority #4 issues
  - The public search-for-sections web and portal function customizations are submitted to CampusManagement
  - Student Payment Plans expected to be deployed the week of 01/16
  - CampusManagement personnel have been onsite many weeks through December and January
  - Finance Walk-Through sessions are scheduled for the week of 01/22
  - The monthly ERP Steering Committee is scheduled for 01/24 with CAC, CampusManagement, and CampusWorks
    - HR/Payroll/Finance configuration meetings will begin in February

#### D. Intergovernmental Agreements

Mr. Wodka reported the Intergovernmental Agreements from July 1, 2017 – December 31, 2017.

#### 14. Monitoring Reports

The Board Ends 4: Community was presented specifically non-credit enrollment and community education classes. Last year's trend and recent performance was outlined. Recent and planned improvements were shared.

Board member Miller requested that this information be separated by each campus.

15. Next Board meeting – February 27, 2018 – San Tan Campus

Meeting adjourned at 2:33 p.m.