

PINAL COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS
Central Arizona College
Minutes of the Regular Meeting
Tuesday, September 19, 2017
Maricopa Campus – A101
17945 N. Regent Dr.
Maricopa, AZ 85138

Members Present: Dr. Debra Banks, Gladys Christensen, Rick Gibson, Dan Miller, Jack Yarrington

I. CALL TO ORDER

Board President Christensen called the meeting to order at 2:00p.m.

II. PLEDGE OF ALLEGIANCE

Mr. Miller led the Board in the Pledge of Allegiance.

III. APPROVAL OF MINUTES

Upon motion of Mr. Miller and seconded by Mr. Yarrington, the Minutes of the August 15, 2017 Governing Board meeting were approved as written.

IV. CALL TO THE PUBLIC

No requests to speak were received.

V. AADGB REPRESENTATIVE REPORT

Board President Christensen attended the AADGB meeting on August 24, 2017. Eight Colleges were represented. The association has \$49,000 according to the treasurer's report. Mrs. Christensen reported that the June joint meeting with the Arizona Community College Coordinating Council was cancelled. The AADGB members were advised to inquire of their College presidents if Proposition 301 was discussed for possible extension. Also, if advocacy and support for JTEP (Joint Technical Education District) and CTE (Career Tech Ed) were discussed. Mrs. Christensen requested that Dr. Elliott provide the Board with information regarding those concerns either today or at the next Board meeting,

Kristen Bellini, Executive Director has offered to write up advocacy plan for AADGB. We need to ascertain local positions regarding Proposition 301, JTEP and CTE.

The Governance Institute for Student and Government Leadership Institute will be held November 30th through December 1st. The institute cost \$30,000. Maricopa and Pima will pay \$10,000 each and every rural college will pay between \$1,200 and \$1,500.

The AADGB website was discussed. Members were asked to provide information regarding what they would like included on the website.


Discussion ensued the AADGB By-Laws and possible change regarding the need for a name change which would more readily identify the association as a community college organization.

The group decided that AADGB should meet concurrently with the Arizona Community College Coordinating Council at the same locations but different meeting rooms for lunch and discussion of their respective meetings. Dates for planned AADGB meeting are 01/25/18, 03/29/18, 06/28/17, an August and possible a November meeting.

VI. PINAL COUNTY GOVERNMENTAL ALLIANCE REPORT

Dr. Banks suggested removing this item from the Agenda as the Pinal County Governmental Alliance has not met for eight months.

VII. REPORT FROM CENTRAL ARIZONA COLLEGE PRESIDENT

-  District Update
 - CAC has been awarded the TRIO Upward Bound Grant. This grant will serve 60 students from Casa Grande Union, Coolidge and Vista Grande high schools. The grant is funded for a five year period in the amount of almost \$1.4 million dollars. Dr. Elliott stated that this was a highly competitive grant and to be selected is truly noteworthy.
 - The new CAC website launched on September 8th.
 - CAC has been selected to participate in the American Association of Community College Pathways 2.0 program. This program is for leader colleges interested in adopting the Guided Pathways (Meta-majors) model of academic redesign.
 - Full-time Student Equivalent (FTSE) and head count is down by 2% from this time last year. The Aravaipa Campus has an increase in FTSE (9) and headcount (15) as did the Signal Peak Campus. While the Maricopa Campus experienced a decrease in headcount (11), they had an increase in FTSE (13).
 - CAC recognized the first graduating class of community health workers at a ceremony at the Superstition Mountain Campus on August 12th with 5 students receiving certification. CAC is serving as the pilot program in the state.

In response to Board President Christensen's comments, Dr. Elliott stated in regard to CTE, restoring funding to Community College's for career and technical education has declined over the years. There have been discussions on JTED and a formal request has been put forth to the legislature to restore funding for career and technical education for community colleges. There have not been discussions on Prop 301 but perhaps at the next meeting.

VIII. BUSINESS AFFAIRS

A. Monthly Finance

Mr. Chris Wodka, Vice President of Business Affairs reported the monthly budget report for the month of August 2017, which shows the District's general fund expenditures and committed funds are at 72.46% of the total budget. This is a 2.58% increase from August 2016 which was at 69.88%. Two months into the fiscal year the College is where we should be.

The monthly budget report for the month of July 2017 was provided for the Board.

B. Review of College Bids

The listing below is provided to the Governing Board as information on the bids awarded by the College above a cost of \$20,000:

AZ State Contract #: ADSP017-166123	2018 For Transit 12 Passenger Van Sanderson Ford, Inc., Glendale, AZ	District	Budget Amount	\$32,300.00 32,234.93
Single Source	Security Personnel for MC, SMC, & STC G4S Secure Solutions, Inc., Jupiter, FL	District	Budget Amount	\$390,113.49 189,116.84
Single Source	Netrix for Windows File Server Netrix Corp., Powell, OH	District	Budget	\$81,000.00 28,670.84
RFP #: 1516-001	Implementation Fees for New ERP Campus Management Corp., Boca Raton, FL	District	Budget	\$671,805.00 671,805.00
RFQ #: 1415-003	Construction for Union & Science Buildings DPR Construction, Phoenix, AZ	SPC	Budget Amount	\$26,109,846.00 9,968,178.00
RFQ #: 1718-005	Exterior Painting Building A (Dorms) The Paint Kings, Inc., Tucson, AZ	SPC	Budget Amount	\$85,000.00 47,000.00
RFQ #: 1718-002	Shades for Horse Stalls Cutter Steel & Contracting, Marana, AZ	SPC	Budget Amount	\$40,000.00 39,975.00
Emergency Purchase	Software Maintenance for Polycom Equipment Solutionz Videoconferencing, Los Angeles, CA	District	Budget Amount	\$756,606.30 83,120.40
RFQ #: 1718-007	Dell XPS 15 Computers CCB Technology, Inc., Racine, WI	District	Budget Amount	\$369,845.24 36,678.13
RFP #:1516-001	Hosting Deployment for New ERP Campus Management Corp., Boca Raton, FL	District	Budget Amount	\$146,652.00 146,652.00
Sole Source	Liability Insurance Arizona School Risk Retention Trust, Phoenix, AZ	District	Budget Amount	\$332,509.00 314,218.00
BID #: 1314-001	Athletic/Sports Insurance Ascension Benefits & Ins Sol, Salt Lake City, UT	District	Budget Amount	\$77,105.00 77,105.00
Mohave Contract #: 15M-AOT-0128	Xerox C70 Production Printer Arizona Office Technologies, Phoenix, AZ	SPC	Budget Amount	\$30,000.00 26,047.16

Sole Source	Amatrol Electric Motor Training Systems Klein Educational Systems, W. Sacramento, CA	SPC	Budget Amount	\$30,200.00 30,183.27
Sole Source	Blackboard Software Maintenance Blackboard, Inc., Washington, DC	District	Budget Amount	\$673,485.90 180,049.56
Single Source	Banner Software License Fees Ellucian Company, Chicago, IL	District	Budget Amount	\$493,436.34 34,238.32
RFP #: 1617-001	Banner DBA Support Services Campus EAI, Cleveland, OH	District	Budget Amount	\$68,500.00 67,600.00

IX. STUDENT SERVICES

A. Campus Nexus Update – Student Module

Veronica Duran, Interim Dean of Enrollment Services, Cameron Sanders, Director of Enterprise Application Systems and Don Penrose, Program Manager, CampusWorks, Inc. provided information on where we are on in the implementation process, immediate benefits of the new SIS and a timeline for implementation as well as training.

Board Member Gibson asked if the Board could be provided a monthly update of the ERP implementation progress. President Elliott will send the Board members the monthly newsletter.

Upon motion of Mr. Gibson and seconded by Mr. Yarrington, the Consent Agenda items were approved unanimously.

CONSIDERATION OF CONSENT AGENDA (Approved Consent Agenda items are shaded in this manner.)

XI. ACTION WITH POSSIBLE DISCUSSION ON PERSONNEL REPORT

For Hire:

Fawcett, Christina, Secretary II – WIOA, Casa Grande Center

Effective: September 11, 2017

Ingram, Lisa, Professor of Health Careers/Allied Health, Superstition Mountain Campus

Effective: August 28, 2017

Jenkins, Nyle, IT Analyst - Multimedia, Signal Peak Campus

Effective: August 28, 2017

Mosley, Veronika, Program Assistant, Signal Peak Campus

Effective: August 21, 2017

XI. ACTION WITH POSSIBLE DISCUSSION ON PERSONNEL REPORT

Hire:

Park, Sunjung, Professor of Biological Sciences (One semester only assignment), Superstition Mountain Campus
Effective: August 14, 2017

Sanders, Patrick, Facilities Foreman, Signal Peak Campus
Effective: September 18, 2017

Ulich, Monica, Coordinator I – Learning Support, Maricopa Campus
Effective: September 11, 2017

Van Blaricom, Jimi, ABE Career Navigator, Casa Grande Center
Effective: September 18, 2017

Willey, Kenneth, Facilities Technician I, Signal Peak Campus
Effective: August 28, 2017

Resignation:

Cortez, Mark, Facilities Assistant I, Signal Peak Campus
Effective: August 19, 2017

Promotion:

Graham, AnnDee, Payroll Manager, Signal Peak Campus
Effective: August 14, 2017

McDaniel, Darryl, Lead IT Analyst, Signal Peak Campus
Effective: August 14, 2017

Montijo, Jennifer, Coordinator II – Recruitment/HS Programs, Signal Peak Campus
Effective: September 11, 2017

Sauceda, Veronica, Program Assistant, Signal Peak Campus
Effective: September 11, 2017

This item was approved under the Consent Agenda.

XI. ACTION WITH POSSIBLE DISCUSSION ON EXTERNAL FUNDED BUDGETS

This item was approved under the Consent Agenda.

XIII. ACTION WITH POSSIBLE DISCUSSION ON CURRICULUM COMMITTEE PROPOSALS

This item was approved under the Consent Agenda.

**XV. SECOND READING & ADOPTION
POLICY 401 Outcomes Policy**

Dr. Elliott presented revisions to Policy 401 for approval. Mr. Gibson motion to accept Policy 401 Outcomes Policy as presented. Dr. Banks seconded the motion. Motion approved unanimously.

XVIII. NEXT BOARD MEETING

The next regular Board meeting is scheduled for October 17, 2017 at the Signal Peak Campus.

Meeting adjourned at 2:44 p.m.

APPROVED:

Gladys Christensen, Board President

ATTEST:

Rick Gibson, Secretary/Vice President