

PINAL COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS
Central Arizona College
Minutes of the Regular Meeting
Tuesday, October 17, 2017
Signal Peak Campus – M101
8470 N. Overfield Rd.
Coolidge, AZ 85128

Members Present: Dr. Debra Banks, Gladys Christensen, Rick Gibson, Dan Miller

Absent: Jack Yarrington

I. CALL TO ORDER

Board President Christensen called the meeting to order at 2:00p.m.

II. PLEDGE OF ALLEGIANCE

Mr. Gibson led the Board in the Pledge of Allegiance.

III. APPROVAL OF MINUTES

Upon motion of Dr. Banks and seconded by Mr. Gibson, the Minutes of the September 19, 2017 Governing Board meeting were approved as written.


IV. CALL TO THE PUBLIC

No requests to speak were received.

V. AADGB REPRESENTATIVE REPORT

No report.

VI. REPORT FROM CENTRAL ARIZONA COLLEGE PRESIDENT

-  District Update
 - The College was recently awarded “Advocate of the Year” by the Arizona Manufacturers Council for our efforts in the development of the Arizona Advanced Technologies Corridor.
 - The Welding department received an \$80,000 donation in equipment from a national welding equipment company.
 - The College was asked to submit an application for an Innovation Award through the Associated General Contractors of America for the Sundt partnership. The winners will be announced in February 2018.
 - Several members of the College will be participating as speakers at the 30th Annual Pinal County Town Hall on October 19, 2017.

- The College has developed a new partnership with Resolution Copper for an Apprenticeship Program in Industrial Maintenance that will begin in January 2018.
- Throughout the month of November, we will hold events at each campus to honor and celebrate Veterans. A list of these event can be found on the CAC website.
- Fry's Marketplace in Apache Junction will be presented a check in the amount of \$5,000 to Central Arizona College at their ribbon cutting ceremony on October 27, 2017.

 Correspondence

- A letter from Harrah's Ak-Chin Casino expressing their gratitude for the assistance provided by Ann Mitchell at the hiring event at the Maricopa Campus.
- A letter from Supervisor Pete Rios expressing his gratitude for the expeditious attention to the CAC Aravaipa automotive class and their concerns with the hoist.
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VII. BUSINESS AFFAIRS

A. Monthly Finance

Mr. Chris Wodka, Vice President of Business Affairs reported the monthly budget report for the month of September 2017, which shows the District's general fund expenditures and committed funds are at 75.56% of the total budget. This is a 3.83% increase from September 2016 which was at 71.73%. Three months into the fiscal year the College is where we should be.

B. Review of College Bids

The listing below is provided to the Governing Board as information on the bids awarded by the College above a cost of \$20,000:

IG Agreement Consortium	Accuplacer Units for Placement Testing College Board, Staten Island, NY	District	Budget Amount	\$28,000.00 27,787.50
AZ State Contract#: ADSPO15-088468	Telephone Services Century Link, Phoenix, AZ	District	Budget Amount	\$159,562.84 70,000.00
Mohave Contract#: 15G-DEER-0824	JD 2025R Tractor & JD H130 Loader Deere & Company, Moline, IL	SPC	Budget	\$21,000.00 20,541.88
RFQ #: 1718-012	8 Golf Carts Robinson Golf Car Supply, Apache Junction, AZ	District	Budget Amount	\$37,000.00 31,953.21
AZ State Contract #: ADSPO13-044187	ASL Interpreting Services AZ Freelance Interpreting Svcs, Gilbert, AZ	District	Budget Amount	\$50,000.00 25,200.00
RFQ #: 1718-010	Pole Vault Landing United Canvas & Sling, Inc., Lincolnton, NC	SPC	Budget Amount	\$21,000.00 20,535.90

Mr. Wodka provided an update on the progress of the new ERP as follows:

- 🌀 Spin #4 completed with 100% scenario test coverage
- 🌀 Spin #5 completed with 100% scenario test coverage
- 🌀 Spin #6 validation testing in progress
- 🌀 Finance module configuration to begin in October
- 🌀 CAC created and distributed pre go-live training schedules
 - Introduction to Nexus, which includes login verification and navigation training
 - Faculty Portal training
 - Advising Portal training
 - Admissions Portal training

- 🌀 Functional walkthrough sessions scheduled and distributed
 - Financial Aid
 - Student Accounts
 - Admissions
 - Academic Support
- 🌀 Continued functional, workflow, processing, and reporting strategy/discussions with HR, Payroll, and Academics related to:
 - Enrollment management
 - Faculty Load management
 - Assignment Contracts management
 - Compensation management
 - Reporting management

- 🌀 Student General Ledger, Budget Transfers, and Stipends/Refund integration from Nexus to Banner
 - Delivered and installed in Train environment
- 🌀 Automated Active Directory/STUDENT Email creation
 - Deployed and in Quality Assurance phase

- 🌀 Dublabs/Mobile App integration
 - Delivered and completed
- 🌀 Combined Student Application and Housing Form
 - Deployed and in Quality Assurance phase

- 🌀 Enrollment Wizard
 - Deployed and in Quality Assurance phase
- 🌀 Billing Method
 - Deployed and in Quality Assurance phase

- 🌀 Financial Aid Advisor Assignment
 - Deployed and in Quality Assurance phase
- 🌀 Registration/Packing
 - Deployed and in Quality Assurance phase

- 🌀 Pre-requisites Failed, Course Unregistered
 - Deployed and in Quality Assurance phase
- 🌀 25 Live, Scheduling resource integration
 - In development

ERP progress updates will be provided to the Board at future meetings.

VIII. ACADEMIC AFFAIRS/STUDENT SERVICES

A. Update on CAC-ASU Transfer Program

Jenni Cardenas and Dr. Mary Kay Gilliland reported on the CAC- ASU transfer partnership program. CAC and ASU signed an MOU in September 2009 with the goal to create a culture of transfer. The most popular CAC-ASU Transfer Pathways for 2016-2017 were BSN in Nursing and BAE in Elementary Education. Further data was shared including methods for determining CAC transfer, and the percentage of new transfers to ASU with 12 or more credit from CAC between the year 2009 to 2016-17.

Upon motion of Mr. Gibson and seconded by Mr. Yarrington, the Consent Agenda items were approved unanimously.

CONSIDERATION OF CONSENT AGENDA (Approved Consent Agenda items are shaded in this manner.)

IX. ACTION WITH POSSIBLE DISCUSSION ON PERSONNEL REPORT

For Hire:

Foust, Jasmine, Financial Aid Assistant, Signal Peak Campus
Effective: September 18, 2017

Peake, Douglas, Professor Adult Basic Education, Signal Peak Campus
Effective: September 25, 2017

Sutton, Qacidee Reese, Network Analyst, Signal Peak Campus
Effective: October 9, 2017

Resignation:

Cadena, James, Professor of Business, Signal Peak Campus
Effective: August 6, 2018

Foust, Jasmine, Financial Aid Assistant, Signal Peak Campus
Effective: September 25, 2017

Termination:

Cole, Derrick, Interactive Technology Specialist, Signal Peak Campus
Effective: September 21, 2017

X. ACTION WITH POSSIBLE DISCUSSION ON REVISION OF TUITION AND FEE SCHEDULE

Proposed: That the Board of Governor's approve the revised 2017-2018 Tuition and Fees Schedule. Revising the effective rates from Fiscal Year to Academic Year and revision to number of credits required have a reduced WUE rate for Summer Term from 12 credits to 6 credits.

This item was approved under the Consent Agenda.

**XI. ACTION WITH POSSIBLE DISCUSSION REVISION OF ACADEMIC CALENDARS
2017-2018, 2018-2019, 2019-2020**

Proposed: That the Board of Governors amend the 2017-18, 2018-19, 2019-2020 to reflect a single summer term, with the same dates previously approved.

This item was approved under the Consent Agenda.

**XII. ACTION WITH POSSIBLE DISCUSSION ON CURRICULUM COMMITTEE
PROPOSALS**

Proposed: That the Board of Governors approve the Curriculum Committee Proposals as presented.

This item was approved under the Consent Agenda.

XIII. NEXT BOARD MEETING

The next regular Board meeting is scheduled for November 21, 2017 at the Superstition

Meeting adjourned at 2:35 p.m.

APPROVED:

Gladys Christensen, Board President

ATTEST:

Rick Gibson, Secretary/Vice President