Careers

**Suggested Search Terms**
Occupations, Vocations, Vocational Guidance, Careers, Vocational, Training, Vocational Education and Training, Career Change, Vocational School, Career Development, Job Hunting, Career Opportunities, Jobs, Labor Market

You can use job titles or the names of professions as search terms. (For example, *nurse* or *nursing*). You can also research topics within your profession of interest. (For example: "Ethics", "Salaries", or "Education.")

**Books and DVDs**
Visit our [Online Catalog](#) to find printed books and DVDs in the library. Type in your keywords or pick author or title or subject from the drop-down list, and get a list of titles. Click Availability to see which campus has the item, which collection it is in, and if the item is available for check out. The call number tells you where the item is located on the shelf.

**Databases*** (Online Articles, Streaming Video, Online Resources)
- **Academic OneFile**
  Enter your keyword(s) into the search box at the top of the homepage. In addition to using search terms in a keyword search, Academic OneFile provides a type of search that gives you a good overview of the amount of material available for a search term. For example: click on Subject Guide Search and enter the name of occupation or profession. Click on the link for Subdivisions to find articles on specific topics within specific occupations or professions. (For example: "Education", "Employment", "Influence", etc.)

- **OmniFile**
  Access journal articles by entering your keyword(s) into the Search box. OmniFile also lets you search by subject. Click the Advanced Search link and select SU Subject from the drop-down Select a Field (optional) menu to the right of the search box.

- **Films on Demand**
  Find full length streaming video by entering keyword(s) in the Search box. Under Browse Videos by Subject under the Menu, you will also find the subject Careers & Job Search.

- **Encyclopedia Britannica**
  Enter the career or profession in the search box as a keyword search.

**eBooks***
- **eBook Collection (EBSCO)**
  A growing collection of books covering a wide range of topics. Search by keyword, or Browse by Category. General career books are under Business & Economics. For specific careers, look under their own category. For example, career information for the medical field will be under Health & Medicine.
**Gale Virtual Reference Library**
Complete, full-text eBooks covering most topics including subject-specific encyclopedias. Search by keyword, or select **Arts** from the Subject list.
- **Career Information Center** (2007) Full-text book within the Gale Virtual Reference Library, this book provides information on careers. Search or use the alphabetical index to find the career you're researching.

**Web sites**
- **Occupational Outlook Handbook (OCO)**
  Provided by the US Dept. of Labor, Bureau of Labor Statistics
- **Occupational Outlook Quarterly**
  Provided by the US Dept. of Labor, Bureau of Labor Statistics
- **O*NET Online**
  Provided by the US Dept. of Labor

**Testing & Education Reference Center**
Provided by Arizona State Library, under Digital Arizona Library and Online Reference Resources. Access practice tests, eBooks, and study material. Find scholarship information, search for schools, and create or update your resume with the resume-builder tool.

*Databases and eBooks are available only to CAC students, faculty and staff. For this reason, authorized users who are off-campus must log in through Blackboard to access online journal articles and eBooks. If you are an authorized user and are prompted for a password, please click here to get to Blackboard. In Blackboard, select 'CAC Library Resources,' then select 'All Articles and eBooks.' You should then be able to use the database you would like to access. The online catalog and the web sites do not require log-in; anyone can use them.*