

**PINAL COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF GOVERNORS  
Central Arizona College  
Minutes of the Regular Meeting  
Tuesday, April 18, 2017  
Aravaipa Campus  
80440 E. Aravaipa Rd.  
Winkelman, AZ**

**Members Present:** Dr. Debra Banks, Gladys Christensen, Rick Gibson, Dan Miller, Jack Yarrington

**I. CALL TO ORDER**

Board President Christensen called the meeting to order at 2:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

Mr. Gibson led the Board in the Pledge of Allegiance.

**III. APPROVAL OF MINUTES**

Upon motion of Dr. Banks and seconded by Mr. Miller, the Minutes of the Regular Meeting of March 21, 2017 were approved as written.

**IV. CALL TO THE PUBLIC**

No comments to speak were received.

Upon motion of Mr. Gibson and seconded by Mr. Yarrington, the Governing Board moved into Executive Session at 2:03 p.m.

**V. EXECUTIVE SESSION PURSUANT TO A.R.S. 38-431.03.A.1.**

Upon motion of Dr. Banks and seconded by Mr. Miller, the Governing Board moved back into the regular meeting at 3:01 p.m.

**VI. AADGB REPRESENTATIVE REPORT**

Mr. Miller reported that the next meeting is tentatively scheduled for the first week in June. The Governance Institute for Student Success is scheduled for October at Mohave.

**VI. PINAL COUNTY GOVERNMENTAL ALLIANCE REPORT**

Dr. Banks stated that the Pinal County Government Alliance has not met.


**VIII. REPORT FROM CENTRAL ARIZONA COLLEGE PRESIDENT**


## Legislative Update

- Concurrent Enrollment: The list of conditions under which a school district or charter school is permitted to include students enrolled in "concurrent coursework" (defined) for the purpose of calculating average daily membership (ADM) is modified to require the student to earn at least three semester hours of credit per semester in the community college or university course, and to require the school district or charter school to pay the community college or university for the tuition cost of the concurrent coursework or reimburse the student for the tuition cost. A course at a community college or university is not required to meet 123 hours a year to be considered a subject. The ADM must be based on the combined hours that the student is enrolled in at the school district or charter school and at the community college or university, and a formula for calculating the ADM is specified. Except as otherwise provided by law, ADM cannot exceed 1.0 for a full-time high school student who attends concurrent enrollment courses. Retroactive to July 1, 2010. AS PASSED SENATE – READY FOR GOVERNOR.
- I have met one on one with all of the state legislators from Pinal County.

## District Update

- The 2<sup>nd</sup> round of "Charting CAC's Future" is taking place. Feedback collected from the college community on the big picture/innovations that CAC should implement and headlines we should strive for is being shared with employees.
- Community Forums are also currently taking place this month. Information from community members is being collected on current and future educational needs of the community and how best to communicate with the community and what they would like to hear about.
- The spring semester is an extremely busy time at CAC with student award ceremonies throughout the District, PTK/Honors Convocation and the Nursing Pinning. Reminder that Graduation will be held at the Casa Grande Union High School due to the construction taking place at the Signal Peak Campus.
- CAC is submitting two grant applications, one is the Strengthening Hispanic Serving Institution Grant and the WIOA Grant related to adult dislocated workers.
- CAC was accepted into the Pathways 2.0 project – AACC's next cadre of colleges committed to institution-wide guided pathways reform.
- I recently presented at a Statewide Workforce Symposium for Arizona Association for Economic Development.
- CAC Foundation announced the 2017-18 officers and director at the March 8<sup>th</sup> annual meeting.
- The 2<sup>nd</sup> Annual Vidas Brillantes event was held at the Signal Peak Campus and was a big success. There were various workshops to prepare 7<sup>th</sup> and 8<sup>th</sup> grade young women to start thinking about their college experience and their future. The guest speakers and student panel made up of past and current students did an excellent job.
- Currently job fairs are taking place throughout the District with great community participation.
- CAC will be hosting the Arizona Commerce Authority Industry Corridor meeting at the Signal Peak Campus on April 27<sup>th</sup> with representatives from various large industries from Phoenix to Tucson.

-  Correspondence
  - Vickie Young-Chiverton has been selected to serve a 3 year term on the Commission on the Accreditation of Early Childhood Higher Education Program.
  - Kudos from the staff at the San Tan Campus to Paul Flores thanking Paul and his crew for their hard work and dedication.

-  Association Reports
  - NONE

## IX. BUSINESS AND ADMINISTRATION

### A. MONTHLY FINANCE

Mr. Chris Wodka, Vice President of Business Affairs reported on the monthly budget report for the month of March 2017, which shows the District's general fund expenditures and committed funds are at 81.62% of total budget. This is a .42% increase from March 2016 which was at 81.20%. At the end of the ninth month of the fiscal year, the College is where we should be in terms of revenue and expenses.

### B. REVIEW OF COLLEGE BIDS

The listing below is provided to the Governing Board as information on the bids awarded by the College above a cost of \$20,000:

RFQ #: 1617-045	Sophos Subscription and Licensing CCB Technology Inc., Racine, WI	District	Budget Amount	\$40,000.00 39,617.71
Mohave Contract#: 151-TROX-1002	CEI Touch Screen and Button Covers Troxell Communications, Inc., Phoenix, AZ	District	Budget Amount	\$37,560.00 36,713.93
National IPA #: 130733	Dell Computers CDWG Inc., Vernon Hills, IL	District	Budget Amount	\$50,652.88 50,474.74
1GPA Contract #: 16-11PV-05	Cisco 4500X Switch, Supplies & License Dimension Data, Charlotte, NC	District	Budget Amount	\$36,400.00 36,369.59
RFQ #: 1617-044	Epilog Helix Laser Cutter Innovative Cutting Systems, Inc., Gilbert, AZ	SPC	Budget Amount	\$27,764.00 27,715.42
1GPA Contract 16-11PV-05	Cisco Switch Parts & Licensing Dimension Data, Charlotte, NC	District	Budget Amount	\$39,000.00 38,735.18
RFQ#: 1617-047	APC Parts CCB Technology Inc., Racine, WI	District	Budget	\$56,501.02 31,720.85
	Temporary IT Employees Robert Half, San Ramon, CA	District	Budget Amount	\$107,000.00 107,000.00
AZ State Contract #:	Hazardous Debris Removal from Storage Yard	SPC	Budget	\$47,965.85

ADEQ17-140210	Native Environmental, LLC., Phoenix, AZ	Amount	39,650.00
TRI U Contract#: P17GB001	59 Pirouette Tables Goodmans, Tucson, AZ	SPC Budget Amount	\$116,253.50 43,283.48

## X. ACADEMIC AFFAIRS/STUDENT AFFAIRS

Debbie Foster gave a presentation on the College for Kids Program at the Aravaipa Campus. The program began in 1983. Elissa Craig and Jamie Wolgast were recognized for their efforts in the program as well as all the staff at the Aravaipa Campus for making the program such a success each year. The following were recognized for their contributions:

- Partnership/Food – Mammoth/San Manuel
- Partnership/Transportation – Ray Unified School District, Oracle/Mountain Vista School District
- Partnership/Donors
  - Saddlebrooke Community Outreach
  - Resolution Copper
  - Copper Basin Railway/Jake Jacobson
  - San Manuel Rotary
  - Capstone/Pinto Valley Operations
  - Aravaipa Property Owners
  - SRP – Salt River Projects
  - SMITHCO Enterprises, Inc.
  - Copper Area News Publishers
  - ASARCO
  - Town of Hayden
  - Town of Kearny
  - Town of Winkelman
  - PEO Sisterhood, AR Chapter
  - Across the Creek at Aravaipa Farm LLC
  - San Pedro River Farms/W. Stambaugh
  - Delta Kappa Gamma – Zeta Chapter
  - Winkelman Resource Management - NRCD

Ms. Foster reported that to date \$11,073 has been raised; tuition is \$210 per student with a \$50 deposit, \$160 scholarship through donations. A brief video of the College for Kids activities was shown.

Upon motion of Mr. Gibson and seconded by Mr. Yarrington, the Consent Agenda items were approved as presented.

**CONSIDERATION OF CONSENT AGENDA** (Approved Consent Agenda items are shaded in this manner.)

## **XI. ACTION WITH POSSIBLE DISCUSSION ON PERSONNEL REPORT**

### For Hire:

Barrett, Elizabeth; Veterans Services Specialist, Signal Peak Campus  
Effective: March 20, 2017

Hughbanks, Joe; Coordinator II, HS Programs & Recruitment,  
Signal Peak Campus  
Effective: March 27, 2017

McDonald, Travis, Professor of Auto Collision/Repair & Refinish, Florence Center/DOC  
Effective: April 17, 2017

Pena-Cabanillas, Dalena, Secretary II – Advising, Signal Peak Campus  
Effective: March 27, 2017

Swift, Rebecca, Librarian, Signal Peak Campus  
Effective: March 27, 2017

Vidal, Rocio; Program Assistant, Corporate Center – SBDC  
Effective: March 27, 2017

### For Promotion:

Cook, Christine, Professor of Math, Maricopa Campus  
Effective: August 14, 2017

Gibson, Sylvia; Interim Executive Director II, Institutional Research, Planning and Effectiveness, District  
Effective: April 3, 2017

Rossi, Hazel; Coordinator II - HS Programs & Recruitment,  
Superstition Mountain Campus  
Effective: April 3, 2017

Salinas, Celina; Assistant Director, Recruitment, Signal Peak Campus  
Effective: March 6, 2017

### For Resignation:

Harris, Larry, Case Management Specialist, Signal Peak Campus  
Effective: April 20, 2017

Powers, Tracey, Professor of Faculty Development, Signal Peak Campus  
Effective: April 1, 2017

Smith, Justin, Director III – IT Infrastructure, Signal Peak Campus  
Effective: April 10, 2017

Tanner, Darren, Professor of Machining, Signal Peak Campus  
Effective: May 12, 2017

Warner, Sue: Chair, Social/Behavioral Sciences Division; Professor of Social Sciences, Superstition Mountain  
Campus  
Effective: May 15, 2017

## XI. ACTION WITH POSSIBLE DISCUSSION ON PERSONNEL REPORT

Amended Resignation Date:

Loos, Jeremy; Police Officer, Signal Peak Campus  
Effective: March 6, 2017

For Retirement:

Collings, Cynthia, Professor of Computer Info Systems, Signal Peak Campus  
Effective: May 12, 2017

Edelman, Marilyn, Professor of General Science, Signal Peak Campus  
Effective: May 12, 2017

Contract Non-Renewal:

Marin, Christina, Professor of Drama, Signal Peak Campus  
Effective: May 12, 2017

This item was approved under the Consent Agenda.

## XII. ACTION WITH POSSIBLE DISCUSSION ON EXTERNAL FUNDED BUDGETS

This item was approved under the Consent Agenda.

## XIII. ACTION WITH POSSIBLE DISCUSSION GENERAL STATEMENT OF ASSURANCES

This item was approved under the Consent Agenda.

## XIV. ACTION WITH POSSIBLE DISCUSSION ON CURRICULUM COMMITTEE PROPOSALS

This item was approved under the Consent Agenda.

**XV. DISCUSSION WITH POSSIBLE ACTION ON APPROVAL TO PUBLISH THE  
2017-2018 BUDGET**

Mr. Wodka presented the preliminary 2017-2018 budget for Board approval to publish. Once approved the budget may be decreased but not increased.

Upon motion of Dr. Banks and seconded by Mr. Miller the 2017-2018 budget was approved to publish. Motion passed unanimously.

**XVI. NEXT BOARD MEETING**

The next regular Board meeting is scheduled for May 16, 2017 at the Signal Peak Campus.

The meeting adjourned at 3:47 p.m.

APPROVED:

\_\_\_\_\_  
Gladys Christensen, Board President

ATTEST:

\_\_\_\_\_  
Rick Gibson, Secretary/Vice President