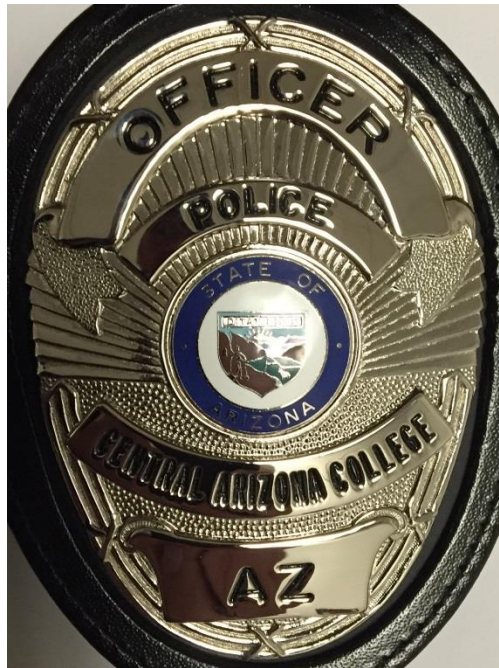


PINAL COUNTY COMMUNITY COLLEGE DISTRICT

CENTRAL ARIZONA COLLEGE  
POLICE DEPARTMENT



# **2017 ANNUAL SECURITY REPORT ANNUAL FIRE SAFETY REPORT**

**October 2018**

**Aravaipa Campus, Casa Grande Center, Corporate Center, Florence Center,  
Maricopa Campus, San Tan Campus, Signal Peak Campus, Superstition  
Mountain Campus**

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## To Our Students, Staff, and Visitors,

Central Arizona College is concerned about the safety and welfare of the entire college community and its guests. The college has developed a number of procedures, policies, and programs to help promote a safe and secure learning and working environment.

Realistically, no town or city, large or small, can be free of all crime. The same is true for institutions of higher education. However, Central Arizona College (CAC) believes that a safer campus results from a partnership between many constituencies, beginning with the efforts of each individual. The following information is provided to assist each college community member and visitor in contributing to a safer college experience.

This report provides crime statistical information for the years 2015, 2016, and 2017. In addition, we have included safety and security awareness information intended to help all members of the campus community avoid danger and prevent crime. Lastly, the Annual Security Report now includes information on fire safety at our residential facilities. The Central Arizona College Police Department (CACPD) is dedicated to protecting the students, staff, and visitors, as well as the property of the college district.

Our officers are sworn, certified and trained in accordance with the Arizona Peace Officer Standards and Training (AZPOST) Board requirements. They have full police authority and powers of arrest. It is a great asset for CAC to have its own police department. Our officers provide more than enforcement; they are a vital part of the college experience by partnering with and engaging the campus community in safety issues. CACPD Officers are encouraged to be proactive and innovative in dealing with campus and community issues and concerns.

The personal safety of students, faculty, staff and visitors is our highest priority. We wish you a safe and successful school year.

Greg Roberts  
Chief of Police

**Police telephone (520) 494-5445**  
**24-hr / Emergencies (520) 836-9655**  
**Email: [cacpolice@centralaz.edu](mailto:cacpolice@centralaz.edu)**

## **INTRODUCTION**

The Student Right to Know and Campus Security Act of 1990, renamed “The Jeanne Clery Disclosure of Campus Security and Crime Statistics Act”, was enacted by Congress and signed into law in November of 1990. In 1992, 2000, 2008, and 2013, Congress significantly amended the law via the Higher Education Opportunity and Violence Against Women Acts. These Acts expanded the reporting criteria.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the Central Arizona College Police Department has published this report to provide its students and employees with an overview of the college’s security resources, policies, and procedures, as well as crime statistics and fire safety information. The report is updated annually and is made available to all students, employees, and applicants for admission and employment.

## **SEPARATE CAMPUSES**

All policy statements contained in this report apply to all campuses unless otherwise indicated. During the preparation of this report, the CACPD uses several sources of information to gather statistics. These include CACPD reports, other law enforcement or fire department agencies having jurisdiction, reports made to individuals designated as campus security authorities including contract security guards at campuses other than Signal Peak, Human Resource records, Student Services records, Silent Witness reports, and incident reports generated from the reporting page of the CACPD website.

## **LAW ENFORCEMENT AUTHORITY**

The Central Arizona College Police Department (CACPD) is a full service public law enforcement agency. It is established by the Pinal County Community College District Board of Governors by the authority vested in them by the legislature of the State of Arizona for the purpose of providing law enforcement, security, and safety services on property owned or controlled by the College, in addition to enforcing CAC policies. CACPD Officers have jurisdiction to operate on any CAC owned or controlled property. Jurisdiction for CACPD Officers may be extended if requested by county, state, or federal law enforcement agencies.

The Department is located in the Everingham Student Center, Building I, on the Signal Peak Campus. It is staffed with a combination of police officers and civilian personnel. Together, they provide law enforcement and safety and security services that are individually tailored to meet the needs of each

campus. Our law enforcement staff, who are referred to as Police Officers, are armed and vested with full law enforcement authority, including the ability to make custodial arrests. Police Officers are on duty at the Signal Peak Campus 24 hours a day, 7 days a week, 365 days a year.

Contracted security personnel are used to provide safety and security protection at the Maricopa, San Tan and Superstition Mountain Campuses. Police services in the Casa Grande, Florence, and Corporate Centers and the Aravaipa campus are provided by the local police or sheriff agencies having jurisdictional control at each location. CACPD maintains a close working relationship with these local agencies, including the Pinal County Sheriff's Office, Maricopa Police Department, Apache Junction Police Department, and Casa Grande Police Department.

CACPD has memorandums of understanding, including the investigation of criminal incidents, between CAC and the local police department. CACPD cooperates fully with these local agencies as well as the Arizona Department of Public Safety.

### **DAILY CRIME LOG**

CACPD maintains a Daily Crime Log of the most recent 60 days which is available to the public for review. The log for the Signal Peak Campus is kept at the CACPD office in the I building. The daily log for other campuses and centers are available through Police or security at the Superstition Mountain Campus, the Maricopa Campus, and the San Tan Campus. The crime log can be viewed at the other campuses by contacting the individuals below.

- Aravaipa Campus – Elissa Craig – 520-494-2810
- Florence Center – Terry Stark – 520-494-6804
- Casa Grande Center – Bridgette Pagel – 520-494-5950
- Corporate Center – April Jacoriggs – 520-494-6603

For a log of any crimes that are older than the most recent 60 days, please contact CACPD.

## **CRIME AND EMERGENCY REPORTING PROCEDURES**

Central Arizona College encourages students, employees and others to report all criminal action and emergencies as soon as possible:

- To report a crime or emergency on the Signal Peak Campus, the caller should contact the Police Department at (520) 836-9655.
- To report a crime or emergency occurring at any of the other CAC satellite campuses or centers, the caller should contact Police/Security (for Maricopa 520-709-0374, for San Tan 520-709-0187, and for Superstition Mountain 480-291-4469) and/or then local emergency operator by dialing 911.
- Emergency blue light phones- These two-way call boxes are located strategically at the Aravaipa, Maricopa, San Tan, Signal Peak and Superstition Mountain Campuses. They allow an individual in need of assistance to speak directly either with campus police or an outside public safety agency. The agency will dispatch the appropriate emergency response to the caller. Blue light phones are for emergency use only; they also double as public address systems.

When reporting a crime or an emergency, try to call from a safe location. Remain calm and be prepared to answer the following questions:

- The location of the emergency, including the campus address and the exact location of the incident on campus.
- The nature of the emergency (fire, medical, hazardous material, etc.)
- How many people are injured and the extent of their injuries.
- What happened/occurred.
- When it happened/occurred.
- Your name and telephone number
- Do not hang up until instructed to do so by the dispatcher

If you are reporting a crime that is not occurring at the time you are reporting it and you would rather report it to an administrator of the college as opposed to the CACPD, you can report an incident that happens anywhere in the district to the following people.

- Brandi Clark – V.P. Talent Development/Legal Affairs – 520-494-5577
- Cecilia Quiroz – Title IX Coordinator – 520-494-6456
- Tramaine Rausaw –Dean of Student Life – (520) 494-5341

## **RESPONSE TO A REPORT**

In response to a call at the Signal Peak Campus, CACPD will take the required action, either dispatching an officer or asking the victim to report to the CACPD to file an incident report. All reported crimes will be investigated by the College and may become a matter of public record. All CACPD incident reports are forwarded to the Dean of Students Office for review and referral to the Office of Student Judicial Services for potential action, as appropriate. CACPD officers will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Office of Student Judicial Services. If assistance is required from the local municipal law enforcement or fire protection agency with jurisdiction surrounding the college property, CACPD will contact the appropriate agency.

At campuses other than Signal Peak, agencies in the chart below may be responsible for investigating the crime. The person reporting the crime is also encouraged to report the crime to the CACPD to ensure the crime's inclusion into the crime statistics as well as to make sure any necessary administrative investigations are conducted. The Maricopa, San Tan, and Superstition Mountain campuses have sworn law enforcement officers working along with contract security officers. Please report any incidents to these officers, and you will be advised if another agency needs to be involved.

Aravaipa Campus	Pinal County Sheriff's Office
San Tan Campus	Pinal County Sheriff's Office
Casa Grande Center	Casa Grande Police Department
Corporate Center	Casa Grande Police Department
Florence Center	Florence Police Department
Maricopa Campus	Maricopa Police Department
Superstition Mountain Campus	Apache Junction Police Department

Members of the CAC community are encouraged to accurately and promptly report crimes. This includes when the victim of a crime elects to, or is unable to, make such a report. This is so the CACPD can include them in the annual statistical disclosure and assess the need for issuing a Timely Warning Notice or Emergency Warning.

## **CONFIDENTIAL REPORTING PROCEDURES**

If you are the victim of a crime and do not want to pursue action within the college disciplinary system or the criminal justice system, you may still want to



consider making a private report. If this is the case, you may report the details of the incident without revealing your identity by calling our Silent Witness line (520) 494-5011 and leaving a message. Police can also be reached via email at [cacpolice@centralaz.edu](mailto:cacpolice@centralaz.edu) but remember it may be a few days before the email is read; if an immediate response is required please report via telephone at (520) 836-9655.

Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution. With such information, the college can keep an accurate record of the number of incidents involving students, and possibly determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the college community to potential danger.

### **MONITORING AND RECORDING OF CRIMINAL ACTIVITY BY STUDENTS AT NONCAMPUS LOCATIONS OF RECOGNIZED STUDENT ORGANIZATIONS**

Central Arizona College does not have officially recognized student organizations that own or control property outside of the core campus.

### **SECURITY AWARENESS AND CRIME PREVENTION**

The Central Arizona College Police Department believes that it is better to act early to prevent crime rather than react to it after it has been committed. Ultimately, we are all responsible for our own safety/security and the safety/security of those around us. Members of the CAC community are encouraged to participate in and be aware of the crime prevention programs that are available to them.

During the 2017-18 academic year, CAC offered approximately 20 crime prevention and security awareness programs. Topics such as personal safety, residence hall security, drug and alcohol abuse awareness, and sexual assault prevention are some examples of programs offered during the prior academic year. All crime prevention and security awareness programs encourage students and employees to be responsible for their own security and the safety of others. The following is a list of crime prevention programs that are offered to the community:

- **Security Escort Service.** Escort services are available upon request at the Maricopa, San Tan, Signal Peak, and Superstition Mountain Campuses.

- **Crime Prevention Presentations.** Members of the Police Department are available to talk to any student or employee group on any of our campuses/centers. These presentations are designed to educate members of the campus communities about security and safety issues and may include various techniques that can be used to prevent crime on campus.
- **Sexual Assault Awareness, Education, and Prevention.** In cooperation with the Office of the Dean of Student Life, prevention presentations can be made upon request.
- **Motorist Assist Program.** The Motorist Assist Program is a 24-hour service that provides jump-start services to people on campus.
- **Found Property Program.** The Police Department is designated as the official campus location for receiving and storing found property. Individuals wishing to inquire about an item they have lost on campus should contact the Police Department either in person or by telephone.

In addition, numerous efforts are made to advise members of the campus community, on a timely basis, of all campus crime and crime related problems, to include the following:

- **Annual Security and Fire Safety Report.** A comprehensive annual report of crime related information is compiled, published and widely distributed at each campus and is available to all members of each campus community. The report also includes fire safety information.
- **Daily Incident/Fire Log.** The Police Department maintains and records a daily log of all department activity, including crimes that are reported to campus authorities and local law enforcement. The log also includes crime information at the college's satellite campuses and centers, and a list of fire incidents. Please see the section on the Daily Crime Log on page 6 to see where to be able to view the log.
- **Timely Warning Notice.** In the event of an incident that may be a concern to students, employees, or others, a "Timely Warning Notice" is prepared and distributed by the Police Department via campus e-mail. Once a problem is identified, these notices are typically posted as soon as possible.
- **Emergency Warnings.** In the event of a major crime or incident that poses a threat to students, employees, or others, an Emergency Warning will be sent to all stakeholders via several methods, which may include: email, text, phone calls, social media, Alertus, and our web page CentralAlert.

## **RESPONSIBILITIES OF THE CAC COMMUNITY**

Your safety on campus is vitally important. The key to a safe and secure environment is preparation and cooperation. Members of the campus community are expected to assume a certain amount of responsibility for their own personal safety and the security of their personal property. The following safety and security tips are provided as guidance.

- Report all suspicious activity to Campus Police or Security, or the local police department immediately.
- Never take personal safety for granted.
- Try to avoid walking alone at night.
- Carry only small amounts of cash.
- Never leave valuables (wallets, purses, books, cell phones, laptops, etc) unattended.
- Carry your keys at all times and do not lend them to anyone.
- Lock up bicycles and motorcycles. Lock car doors and close windows when leaving your car.
- Do not leave valuables in your car, especially if they can be easily noticed.
- Engrave serial numbers or owner's recognized numbers, such as a driver's license number on items of value.
- Inventory your personal property and insure it appropriately with personal insurance coverage.

## **PASTORAL AND PROFESSIONAL COUNSELORS**

CAC does not currently employ any on staff professional or pastoral counselors. However under certain circumstances CAC may contract an outside counseling service. Campus "Pastoral Counselors" and "Professional Counselors," when acting as such, are not considered to be a campus security authority for Clery Act purposes and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, the professional counselors at CAC are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary confidential basis to CACPD.

### **Pastoral Counselor**

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as

someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

#### Professional Counselor

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community, and who is functioning within the scope of his or her license or certification.

## **SEXUAL HARRASSMENT POLICIES**

The College is committed to providing and maintaining an environment that respects and protects the rights of all its members. Sexual harassment deprives its victims of rights guaranteed under Title VII of the Civil Rights Act of 1964. Sexual harassment will not be tolerated at Central Arizona College.

Recognizing that sexual harassment is both a real and a difficult problem, the College has developed a well-defined, resolution-oriented procedure to respond to complaints of sexual harassment. Any such procedure must emphasize accessibility, private reporting, and the protection of civil rights, civil liberties, and academic freedoms. This can be accomplished by providing maximum access to the resources of the College to those who feel they have been harassed and to offer a procedure that is clear, understandable, and fair to those whose behavior is called into question.

Any student, faculty, or staff member who needs more information regarding sexual harassment can contact Cecilia Quiroz, Title IX Coordinator, at 520-494-6456. A detailed sexual harassment complaint procedure can also be obtained from this office.

Central Arizona College (CAC) prohibits all forms of sexual misconduct by students and employees, whether perpetrated by a stranger or acquaintance, whether occurring on or off campus, and whether directed against a member of the College community or against someone outside the community. Such behavior will result in discipline and may also be a criminal violation.

Prohibited conduct ranges from acts of non-consensual sexual intercourse and non-consensual sexual contact, to sexual misconduct including, but not limited to, harassment of a sexual nature, sexual exploitation, stalking, relationship violence, voyeurism, exposure, video or audio taping of sexual activity, and sexual activity resulting from emotional coercion. The College may also discipline students and employees for inappropriate sexual behavior and forms of sexual misconduct that are not specifically listed here. Additional information is contained in the Student Code of Conduct within Policy 589, and Policy 505 on Equal Opportunity, Harassment and Non-discrimination.

## **ACTIVE CONSENT**

Active consent is needed to engage in sexual activity. For the purpose of this policy, consent is informed, freely and actively given, mutually understandable words or actions that indicate a willingness to participate in a mutually agreed upon sexual activity. It is incumbent upon both parties to both obtain and give active consent prior to any sexual activity. Consent may never be given by those not yet eighteen years of age, those who are incapable of giving informed consent as a result of alcohol or other drug consumption (voluntary or involuntary), those who are mentally incompetent, those with impairments to reasoning or judgment, or those who are unconscious, unaware, or otherwise physically helpless. Effective consent may never be obtained as a result of coercion, intimidation, threat of force, or use of force.

Any member of the College community found responsible for violating this policy is subject to disciplinary action. Complaints of alleged dating violence, domestic violence, sexual assault or stalking shall be handled according to the procedures specified in this policy. All other complaints of sexual misconduct shall be handled under the policies that govern discipline of students and employees. Disciplinary action may be taken regardless of whether criminal charges have been filed and without regard to whether the conduct occurred on or off the College campus.

## **FEDERAL CLERY ACT DEFINITIONS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING.**

### **Sexual Assault**

Sexual assault is any type of sexual contact or behavior that occurs by force or without consent of the recipient of the unwanted sexual activity. Included within this broad term are rape, attempted rape, statutory rape, and incest, and, where active consent is absent, groping, forced kissing, sodomy, sexual assault with an object and fondling.

### **Stalking**

Stalking is engaging in a course of behavior, directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress. Stalking includes unwanted and repeated harassing behavior, such as following a person;

appearing at a person's home, class or work; making frequent phone calls, emails, text messages, etc.; continuing to contact a person after receiving requests not to; leaving written messages, objects or unwanted gifts; vandalizing a person's property; and threatening, intimidating or intrusive behavior.

**Relationship Violence** (including Dating Violence and Domestic Violence)

Central Arizona College prohibits all forms of stalking, relationship violence, and abuse.

Dating violence consists of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined by the victim with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Relationship violence includes sexual or physical abuse or the threat of such abuse.

Domestic violence consists of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under Arizona law; or by any other person against an adult or youth victim who is protected from that person's acts under Arizona law.

In addition to dating violence and domestic violence, relationship violence includes any pattern of abusive behavior that is used by an intimate partner to gain or maintain power and control over the other partner. Relationship violence can be physical, sexual, emotional, economic, or psychological actions or threats of actions that influence another person.

## **ARIZONA DEFINITIONS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING.**

### **Domestic Violence**

The state of Arizona defines domestic violence as follows in ARS13-3601  
<http://www.azleg.gov/viewdocument/?docName=http://www.azleg.gov/ars/13/03601.htm>

### **Dating Violence**

The state of Arizona does not have a definition specific to dating violence.

### **Sexual Assault**

The state of Arizona defines sexual assault as follows in ARS13-1406  
<http://www.azleg.gov/viewdocument/?docName=http://www.azleg.gov/ars/13/01406.htm>

### **Stalking**

The state of Arizona defines stalking as follows in ARS13-2923  
<http://www.azleg.gov/viewdocument/?docName=http://www.azleg.gov/ars/13/02923.htm>

### **Consent**

The state of Arizona does not have a definition specific to consent in relation to sexual activity.

## **PROGRAMS TO PREVENT SEXUAL ASSAULT, STALKING, DOMESTIC VIOLENCE, AND DATING VIOLENCE.**

CAC presents prevention and awareness programs throughout the year with a particular focus on Sexual Assault Awareness Month in April and Domestic Violence Awareness Month in October. Some of the programming includes awareness training for resident student leaders, student athletes, and new employees, Rape Aggression Defense training, a Take Back the Night Walk, and educational displays and colleges.



## **BYSTANDER AND RISK REDUCTION TIPS**

CAC encourages all members of the CAC community to be active bystanders against sexual violence. Some simple steps to being an active bystander are:

- Be aware of your surroundings
- Recognize when someone needs help
- Intervene safely by asking the person if they need help or calling the police or security
- Go in a group and watch out for others

## **SEXUAL ASSAULT POLICIES (Student and Employee)**

Please see College Policy 505 - Equal Opportunity, Harassment and Non-Discrimination

<https://centralaz.edu/wp-content/uploads/2017/09/Policy-505-Equal-Opportunity-Harassment-and-Non-Discrimination-1.pdf>

Central Arizona College is committed to preserving the dignity and safety of its members. Any form of unwanted sexual activity will not be tolerated. Unwanted sexual activity simply means any sexual activity to which any party involved does not give full and free consent. A verbal “NO,” no matter how insecure or indecisive, constitutes a lack of consent.

A student or employee who is charged with unwanted sexual activity can be prosecuted under Arizona criminal law and disciplined under the College’s disciplinary system. Criminal prosecution and College disciplinary action operate independently of one another.

## **SEXUAL ASSAULT REPORTING PROCEDURES**

Rape or sexual assault may happen to anyone, at anytime and anyplace. Should you become a victim of sexual assault, some of the immediate reactions you may experience may include anger, disbelief, anxiety and fear. No matter what your reaction, you should do two things: Report the crime to law enforcement. Seek medical attention. Above all, don’t try and face the situation alone. Call a family member, a friend, your clergyman or a faculty member, but get some help. These people can offer support and assistance.

Reporting the crime to law enforcement is the first step in apprehending and convicting the assailant. Rapists are frequently repeat offenders. If you do

not report your attacker, he or she is likely to hurt someone else. Telling the police what happened to you does not mean you have to prosecute. You can tell them everything you remember about the attacker and nothing about yourself. If you chose to prosecute, the authorities will pursue the crime to the fullest extent of the law. In any case, your situation will be handled discreetly, and your name will not be released to the press. You will not be prejudged, nor will you be blamed for what occurred. You will be treated with courtesy, sensitivity, dignity, understanding, and professionalism.

If you become the victim of a sexual assault on or off campus:

- GET to a safe place.
- REPORT the crime as soon as possible after it occurs.
- DO NOT shower, bathe, douche, change, or destroy clothing.
- DO NOT disturb or straighten up the area where the assault occurred.
- SEEK medical attention.
- SEEK emotional support

### **OFF CAMPUS COUNSELING, MENTAL HEALTH, OR OTHER SERVICES FOR VICTIMS OF SEX OFFENSES**

- CAC makes notification of these resources available in the following formats: Title IX brochure, posters, bookmarks, and the CAC Title IX webpage <https://centralaz.edu/about-cac/title-ix/>. The website link for Title IX is on the CAC website under About CAC and then Title IX. The Title IX brochure is available in student services at each campus and center. The brochure is provided to all complainants, respondents, and witnesses in Title IX incidents. A Title IX poster is posted in bathrooms throughout the district. Bookmarks and/or smaller versions of the poster are provided in the New Student Orientation Packet. The brochure, bookmark, and Title IX webpage list some or all of the following resources:

#### Countywide resources

Against Abuse 520-836-1239  
Pinal County Victim Services 520-866-6813  
Cenpatico Crisis Line 866-495-6735

#### Local resources

Apache Junction PD Victim Services 480-474-2604  
Superstition Mountain Mental Health 480-983-0571  
CAAFA 480-982-0205

Medical care is important for both physical and psychological reasons. It is also important from the standpoint of evidence to help substantiate your situation. You will be assisted in arranging for any hospital treatment and other medical need. The cost of the rape examination is paid for by the criminal justice system. CAC does not currently operate an on campus health clinic, nor do they employ any on staff mental health counselors.

While the CACPD is the appointed collector of statistics for CAC and the department will need to be notified, the victim does have the right to choose not to have the CACPD or other police departments involved in the investigation for cases of dating violence, sexual harassment, sexual assault, fondling, and harassment. In these cases, CAC will still complete a thorough administrative investigation of the incident. CACPD officers are required by Arizona state law to conduct investigations in incidents meeting the state definition of domestic violence. CAC will provide assistance to any victim wishing to notify the CACPD or other law enforcement agency having jurisdiction.

CAC will, upon written request, disclose to the alleged victim of a crime of violence, the report on the results of any disciplinary proceeding conducted by CAC against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim.

You can also contact CAC's Title IX Coordinator, Cecilia Quiroz, (520) 494-6456, or at [cecilia.quiroz@centralaz.edu](mailto:cecilia.quiroz@centralaz.edu) for more information.

### **POSSIBLE TEMPORARY OR PERMANENT PROTECTIVE MEASURES**

Following the report of a sex offense or dating or domestic violence offense, CAC is obligated to take measures to further insulate the victim from the alleged suspect. These measures could include the moving of dorm rooms, temporary suspension of the suspect, and administrative no contact orders. CACPD or contracted security can be contacted to do personal escorts as needed. These protective measures can be taken regardless of whether the victim chooses to report the incident for criminal investigation.

### **INVESTIGATION OF ALLEGED SEX OFFENSE OR DOMESTIC/DATING VIOLENCE**

Policy 505 covers the investigations of sex offenses, domestic/dating violence and all areas of Title IX. This policy outlines the use of a fair and impartial process to determine responsibility for potential violations of the Student Code of Conduct. If the investigators find reasonable cause for the allegations, the suspect will be found responsible for the alleged conduct. These investigations are subject to an appeal, which is then heard by a panel of staff and students. Any decision of the appeal panel is considered to be the final findings of the investigation.

## **NOTIFICATION OF THE OUTCOME OF INVESTIGATION**

Under Policy 505 within the resolution section the procedure provides the following statement:

The Title IX Coordinator will inform the parties of the final determination within three (3) days of the resolution, without significant time delay between notifications. Notification will be made in writing and may be delivered by one or more of the following methods: in person; mailed to the local or permanent address of the parties as indicated in official College records; or emailed to the parties' College-issued email account. Once mailed, emailed and/or received in-person, notice will be presumptively delivered. The notification of outcome will specify the finding on each alleged policy violation, any sanctions that may result which the College is permitted to share according to state or federal law, and the rationale supporting the essential findings to the extent the College is permitted or required to share under state or federal law. The notice will also include information on when the results are considered by the College to be final, any changes that occur prior to finalization, and any appeals options that are available. See policy 505:7b (revised 2016).

Appeals statement: All parties will be informed in writing within three (3) days of the outcome of the Appeals Panel, without significant time delay between notifications, and in accordance with the standards for notice of outcome as defined above. See Policy 505:7e (revised 2016)

## **SANCTIONS THE INSTITUTION MAY IMPOSE**

Under Policy 505:7c (revised 2016) within the resolution section the following is provided for the possible sanctions imposed following an investigation into an alleged sexual assault or other sex offense.

- *Warning:* A formal statement that the behavior was unacceptable and a warning that further infractions of any College policy, procedure or directive will result in more severe sanctions/responsive actions.
- *Probation:* A written reprimand for violation of the Code of Student Conduct, providing for more severe disciplinary sanctions in the event that the student or organization is found in violation of any College policy, procedure or directive within a specified period of time. Terms of the probation will be specified and may include denial of specified social privileges, exclusion from co-curricular activities, non-contact orders and/or other measures deemed appropriate.
- *Suspension:* Termination of student status for a definite period of time not to exceed two years, and/or until specific criteria are met. Students who return from suspension are automatically placed on probation through the remainder of their tenure at College. This sanction may be noted as a Conduct Suspension on the student's official transcript, at the discretion of the Title IX Coordinator.
- *Expulsion:* Permanent termination of student status, revocation of rights to be on campus for any reason or attend College-sponsored events. This sanction will be noted as a Conduct Expulsion on the student's official transcript.
- *Withholding Diploma:* The College may withhold a student's diploma for a specified period of time and/or deny a student participation in commencement activities if the student has an allegation pending, or as a sanction if the student is found responsible for an alleged violation.
- *Revocation of Degree:* The College reserves the right to revoke a degree awarded from the College for fraud, misrepresentation or other violation of College policies, procedures or directives in obtaining the degree, or for other serious violations committed by a

- student prior to graduation.
- *Organizational Sanctions*: Deactivation, de-recognition, loss of all privileges (including College registration), for a specified period of time.
  - *Other Actions*: In addition to or in place of the above sanctions, the College may assign any other sanctions as deemed appropriate.

## **OBTAINING AN ORDER OF PROTECTION OR INJUNCTION AGAINST HARASSMENT.**

In order to obtain an order of protection, the victim and defendant relationship must be one that qualifies under the state domestic violence statute. If the victim and defendant's relationship does not qualify under the state domestic violence statute, the victim may apply for an injunction against harassment.

In order to apply for either an order of protection or injunction against harassment, the victim can go to either the Pinal County Superior Court or any of the 8 Justice of the Peace Courts in the county. The Pinal County Superior Court is located at 971 Jason Lopez Cir, Bldg A, Florence AZ, 85132. For the locations of the Justice of the Peace courts, please visit <http://pinalcountyyaz.gov/Judicial/Justice/Pages/Locations.aspx> .

Additional information pertaining to the process of obtaining an order of protection or injunction against harassment is available at <http://www.cospinalcountyyaz.gov/protective-orders.html> . Keep in mind that an order of protection or injunction against harassment is not legally enforceable until the defendant is served by a process server or a sworn law enforcement officer. CACPD will serve these court orders to defendants on the Signal Peak campus at no cost.

If a student or employee obtains an order of protection or injunction against harassment, you may choose to provide a copy to either the CACPD at the Signal Peak campus, contracted security at the Maricopa, Superstition Mountain, or San Tan campuses, or the chief administrator of any other campus. At the Signal Peak campus, the CACPD will be responsible for enforcing these court orders. If you find the defendant is violating the terms of the order and you are at the Signal Peak campus, please call the CACPD at 520-836-9655. The local police department having jurisdiction will be responsible for enforcing these court orders at other campuses. If you find the defendant is violating the

terms of the order at campuses other than Signal Peak, please call 911 to contact the local law enforcement agency.

In the event that the parties listed on an order of protection or injunction against harassment are a combination of students and/or employees, CAC will evaluate what, if any, administrative protective measures to take. Please contact CAC's Title IX Coordinator, Cecila Quiroz, (520) 494-6456, at <mailto:cecilia.quiroz@centralaz.edu> for more information.

CAC does not have the authority to issue court enforceable orders of protection or injunctions against harassment. CAC does issue administrative no contact orders should the circumstances warrant. An administrative no contact order is enforceable through the CAC student or employee disciplinary processes. In order to get more information regarding administrative no contact orders, you can contact Cecila Quiroz using the contact information above.

### **REGISTERED SEX OFFENDER INFORMATION**

A federal law, the Campus Sex Crimes Prevention Act amendment to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, requires registered sex offenders register with the local police authority when they are enrolled or employed at institutions of higher learning. The Police Department maintains information about registered sex offenders on campus who are required to register as sex offenders under state and federal law, and who have complied with their obligation to register with the Police. Persons seeking to obtain sex offender registration information may contact the Police Department in person, during regular business hours, or by visiting the Arizona Department of Public Safety's web site at [http://www.azdps.gov/Services/Sex\\_Offender/](http://www.azdps.gov/Services/Sex_Offender/).

## **SECURITY ACCESS AND MAINTENANCE OF CAMPUS FACILITES**

Central Arizona College is a public facility. All campus buildings and facilities are open to the public during normal business hours; however, certain areas may have restricted access. Buildings are unlocked in the mornings and secured in the evenings. No external activities are permitted while the campus is closed without express approval of campus administration.

Loitering, canvassing, and peddling is not permitted on campus; any soliciting requires prior approval of the Vice-President for Student Services. Police are instructed to request identification via a college ID card from staff and students when the police officers deem necessary.

Keys to college facilities are issued to employees only, based on a need for access, and the loaning or duplication of keys is strictly prohibited. District-wide cooperation is expected between faculty, staff, and students to assure that doors are secured once they have been used. Students must obtain authorization from a faculty member to gain access to a building after the scheduled closing time.

District facilities are maintained by the Facilities Department. Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Police and security personnel regularly patrol throughout the District and report malfunctioning lights and other unsafe physical conditions to the Facilities Department for correction. They promptly address any problems identified during these inspections.

The Facilities Department maintains the ability to respond on a 24-hour basis to correct significant discrepancies related to safety and security. This response facilitates prompt repairs to buildings and equipment deficiencies that present an immediate risk to the campus community. Members of the campus community are encouraged to report safety and security problems to Police/Security at the Signal Peak Campus, Aravaipa Campus, the Corporate Center, the Casa Grande Center, and the Florence Center to CACPD at 520-836-9655. You can report safety and security problems to the security personnel at the Maricopa Campus at 520-709-0131, at the San Tan Campus at 520-709-0187, and at the Superstition Mountain Campus at 480-291-4469.



## **CONFIDENTIALITY OF RESIDENT STUDENT INFORMATION**

Any contact information of a student living on campus in CAC residence halls will remain confidential. This information will only be available to authorized CAC employees and will not be disclosed. It should be noted that CACPD employees are among the authorized CAC employees having access to the personal information of resident students, however that information will not be used in any manner other than for criminal or administrative investigations. The confidential contact information may also be shared with outside law enforcement agencies for the purpose of conducting a missing person investigation.

## **ACCESS AND MAINTENANCE OF RESIDENCE HALL FACILITIES**

The main access doors to residence hall rooms and hallways at Signal Peak are required to be locked 24 hours a day, seven days a week, thereby providing students reasonable safety, security and privacy. Students are issued keys to access these doors as well as the doors to their rooms. Students are continually encouraged to lock their rooms and discouraged from propping open any doors. Building locks are changed on a regular basis. Locks will also be changed immediately when a lost key poses a security threat to building residents.

It is an individual's responsibility to lock and maintain access control to his/her residence hall room. Police and Residence Life staff members routinely monitor building access and encourage resident students to assist by keeping exterior doors locked and not using objects to prop open locked doors. If a properly identified person is locked out and requires access to a room, either a resident assistant or Police officer will grant access. In the case of inoperable locks, a locksmith is available through the Facilities Department.

Each new resident student is provided with a Student Handbook that amplifies the information in the housing contract regarding safety and security in Residence Life. These sources, supplemented with other handouts, provide students with an awareness of their rights, responsibilities, rules, regulations, and important information regarding dangerous and inappropriate activities that are prohibited at the College in order to safeguard the security and well-being of others.

Entry into the area of the residence halls is limited to authorized college staff members, resident students, and their registered guests. Guests to residence halls are the responsibility of the person they are visiting and must abide by all residence hall rules, including the campus escort policy, which provides that all guests to a residence hall must be escorted by the person they are visiting

at all times while inside the residence hall. Both the Residence Life Staff and the Police Department closely monitor residence hall safety and security. Entry by college staff into a student's residence hall room is limited to the following:

- By law enforcement officers in the line of duty and in accordance with legally defined procedures governing search and seizure.
- By authorized custodial and maintenance personnel for the purpose of making improvements and repairs and to provide routine maintenance.
- By authorized college personnel for the purpose of conducting a room inspection to ensure that health, fire, and safety standards are maintained.
- By authorized college personnel, in an emergency situation, to provide for the health, safety or welfare of a student or to make emergency repairs to prevent damage to property.

### **SECURITY OF CAMPUS**

CACPD officers conduct routine patrols of campus buildings at the Signal Peak Campus to evaluate and monitor security related matters. Housing staff and CACPD officers monitor security in the residential facilities and encourage building residents to report suspicious or unusual activity. Contracted security conducts patrols at the Superstition Mountain, Maricopa, and San Tan Campuses. These contracted security officers have jurisdiction at only the campus at which they work. Local law enforcement agencies may conduct patrols around the Aravaipa Campus, Casa Grande Center, Corporate Center.

### **DISCRIMINATION, BIAS, AND HATE CRIME POLICIES**

Central Arizona College is committed to providing a learning environment free from unlawful discrimination including bias and hate activities. Bias motivated hate activity includes, but is not limited to, a crime committed solely because of a person's race, religious beliefs, disability, sex, nationality, gender, gender identity, or sexual orientation.

All students, staff, faculty, prospective students and visitors to the college should be aware that the college will take appropriate measures necessary to eliminate such actions. As listed under Policy 505, those who so act are subject to the college discipline and applicable legal action under Arizona State and Federal law. Report any act of discrimination including bias and hate activities to the Police Department.

## **ALCOHOL AND DRUG POLICIES & PREVENTION**

Central Arizona College complies with all federal, state, and local laws, including those that regulate the possession, use and sale of alcoholic beverages and controlled substances. The distribution, sale, possession, or use of any alcoholic beverage, illegal drug, or controlled substance is strictly prohibited on College premises. This also includes any event held on or off campus by a student club or organization. Students, faculty, staff, and visitors are subject to arrest and criminal prosecution for any drug or alcohol violation on campus. In addition, disciplinary sanctions may be applied to students, to include administrative probation, suspension, and/or expulsion from the College. The CACPD has primary responsibility for the enforcement of State underage drinking laws as well as the enforcement of Federal and State drug laws.

The abuse of alcohol and other drugs is of serious concern to the college community because it can interfere with the well-being and education of students and the job performance of faculty and staff. Drug and alcohol abuse can cause serious and long lasting damage to an individual's health. Drug and alcohol abuse may endanger the safety and well-being of the abuser, the abuser's family and friends, and of students, staff, faculty and the general public.

The abuse of alcohol and illicit drugs may have profound health consequences. Consumption of illicit drugs and alcohol may significantly impair judgment and coordination, increasing the risk of vehicle accidents and the incidence of a variety of aggressive acts, including criminal assaults. The consequences of drug abuse may include disorientation, convulsions, psychosis and other severe mental disturbances, respiratory depression, coma and possible death. Consumption of certain drugs or moderate to high amounts of alcohol may cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember. In very high doses, alcohol may cause respiratory depression and death. When drugs and alcohol are combined, much lower amounts can produce these effects. Drug abuse and long-term alcohol abuse can also lead to permanent damage to vital organs, such as the brain and liver.

Central Arizona College has developed a drug and alcohol abuse education and prevention program to prevent the unlawful possession, use, and distribution of drugs on campus and all recognized activities. The CAC Drug & Alcohol Abuse Prevention Task Force is responsible for the marketing and evaluation the program, including a biennial review which is made available online for all constituents to view. Campuses and departments across the

district sponsor various events throughout the year in an effort to educate the college community about alcohol and drug abuse. These events include ongoing prevention and response training for student leaders, national speaker lectures, alcohol and drug-free entertainment events, interactive knowledge programs, and passive programming campaigns for students and employees. Among the efforts, each campus/center observes National Collegiate Alcohol Awareness Week, held annually during the third week in October, with passive and active programs targeted toward the student community abuse prevention and education. Please see the College's online calendar of events for upcoming programs.

In compliance with the Drug Free Schools and Communities Act, Central Arizona College publishes information regarding the College's educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state, and local laws and College policy; a description of health risks associated with alcohol and other drug use; and a description of available treatment programs for CAC students and employees. The annual publication is sent electronically to all students and employees each semester and brochures made across the campus at high-traffic information tables/kiosks. A complete description of these topics, as provided in the College's annual publication notification to students and employees, is available online at:

Student Right to Know page:

<https://centralaz.edu/about-cac/student-right-to-know/>

Dean of Students page:

<https://centralaz.edu/current-students/student-support/deanofstudents/>

Drug and Alcohol Brochure:

[https://centralaz.edu/wp-content/uploads/2017/08/2017DrugFreeStudentBrochure\\_Complete.pdf](https://centralaz.edu/wp-content/uploads/2017/08/2017DrugFreeStudentBrochure_Complete.pdf)

## **WEAPON POLICIES**

Possession of any firearm, ammunition, or other lethal device, by any person other than a sworn police officer, is strictly forbidden on all campuses and centers, except as authorized by state law. Violations of this policy are subject to discipline and/or criminal prosecution.

## **CRIME STATISTICS**

The next section of this report focuses on the federal reporting requirements under the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act". Central Arizona College must produce and distribute an

annual report containing crime statistics and statements of security policies. In preparation for collection of these statistics, crime statistics were requested from the following sources: the Central Arizona College Police Department, the Pinal County Sheriff's Office, the Maricopa Police Department, the Apache Junction Police Department, the Florence Police Department, the Casa Grande Police Department, and non-police officials referred to as Campus Security Authorities (college employees who have significant responsibility for student and campus activities). We are also listing Unfounded Reports. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

Enrolled students and current employees are informed about the availability of the Annual Security Report by notifications email. This notification includes a brief summary of the contents of the Annual Security Report and also includes the address for the CAC web site where this report can be found online and how to request a printed copy of this report.

CAC reports the crimes required by the Clery Act that occurred on or within the institution's Clery Geography that were reported to a Campus Security Authority.

## DEFINITIONS

**Crime Definitions.** The following definitions are those outlined in the Federal Bureau of Investigation's National Incident-Based Reporting System and the Violence Against Women Act and are used as the standard of reporting in the information above:

- **Murder:** The willful killing of one human being by another.
- **Manslaughter by negligence:** The killing of another person through gross negligence.
- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling**—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest**—Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape**—Sexual intercourse with a person who is under the statutory age of consent.
- **Robbery:** The taking, or attempted taking, of anything of value from one person by another, in which the offender uses force or the threat of violence.
- **Aggravated assault:** An attack by one person upon another, in which the offender uses or displays a weapon in a threatening manner or the victim suffers severe injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
- **Burglary:** The unlawful entry into a building or other structure with the intent to commit a felony or a theft.
- **Theft:** Theft was previously reported on prior ASRs but, is not a Clery reportable crime and will no longer be included in our ASR.
- **Motor-vehicle theft:** The theft of a motor vehicle, including automobiles, trucks, motorcycles, and mopeds.
- **Arson:** To unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire or incendiary device.
- **Destruction of Property/Vandalism:** To willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
- **Domestic Violence:** Consists of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under Arizona law; or by any other person against an adult or youth victim who is protected from that person's acts under Arizona law.
- **Dating Violence:** Consists of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined by the victim with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Relationship violence includes sexual or physical abuse or the threat of such abuse.
- **Stalking:** Is engaging in a course of behavior, directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress. Stalking includes unwanted and repeated harassing behavior, such as following a person; appearing at a person's home, class or work; making frequent phone calls, emails, text messages, etc.; leaving written

messages, objects or unwanted gifts; vandalizing a person's property; and threatening, intimidating or intrusive behavior.

- **Hate Crime:** A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, and disability.
- **Liquor-law violation:** The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages. Does not include driving under the influence or drunkenness violations.
- **Drug-law violation:** The violation of laws prohibiting the production, possession, distribution, and/or use of certain controlled substances and the equipment needed to produce or use them.
- **Weapon-law violation:** The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, knives, explosives, or other deadly weapons.
- **Unfounded:** Sworn or commissioned law enforcement personnel have fully investigated the reported crime and based on the results of this investigation have made a formal determination that the crime report is false or baseless.



**Geographic Locations for Reporting Crime Statistics.** The above crime statistics are broken down into the following geographic areas:

- **Signal Peak Campus (SPC)** • 8470 North Overfield Road • Coolidge, Arizona • 85128
- **Aravaipa Campus (AVC)** • 80440 East Aravaipa Road • Winkelman • AZ • 85192
- **Superstition Mountain Campus (SMC)** • 805 South Idaho Road • Apache Junction • AZ • 85119 (aka 273 Old West Highway in 2013 & prior)
- **Florence Center (FLO)** • 800 E. Butte • Florence • AZ • 85132
- **Casa Grande Center (CGC)** • 1015 East Florence Blvd • Casa Grande • AZ • 85122
- **Maricopa Campus (MCC)** • 17945 N. Regent Drive • Maricopa • AZ • 85138
- **San Tan Campus (STC)** • 3736 E. Bella Vista Road • San Tan Valley • AZ • 85143
- **Corporate Center (CC)** • 540 North Camino Mercado • Suite 1 • Casa Grande • AZ • 85122
- **On Campus Including Residence Halls:** Is defined as any building or property owned or controlled by the college within the same reasonably contiguous geographic area and used by the college in direct support of, or in a manner related to, the college's educational purposes including residence halls.
- **On Campus in Residence Halls:** Is defined as dormitories or other residential accommodations for students on campus.
- **On Public Property Adjacent to Campus:** Is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is immediately adjacent to and accessible from the campus. If there is a barrier between the campus and the public property, such as a highway that is fenced off, the public property need not be included.
- **Noncampus Buildings or Property:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is

not within the same reasonably contiguous geographic area of the institution.

# SIGNAL PEAK CAMPUS CRIME STATISTICS

SPC – Number of Offenses Reported to Local Police & Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	1	0	0	1	0	0	0	0	0	1	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	1	0
Aggravated Assault	0	2	0	0	2	0	0	0	0	0	0	0
Burglary	10	9	3	7	8	0	0	0	0	0	0	0
Motor Vehicle Theft	1	2	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	2	0	0	2	0	0	0	0	1	0	0
Dating Violence	0	0	1	0	0	1	0	0	0	0	0	0
Stalking	1	7	0	0	4	0	0	0	0	0	0	0

SPC – Number of Unfounded Crimes Reported to Police & Campus Security Authorities												
2015: These crimes were determined to be Unfounded: 7 - Theft, 1 - Sexual Assault												
2016: No crimes were determined to be Unfounded:												
2017: No crimes were determined to be Unfounded												
SPC – Number of Hate Crimes Reported to Police & Campus Security Authorities												
2015: No hate crimes reported.												
2016: No hate crimes reported.												
2017: No hate crimes reported.												
SPC – Number of Arrests												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	14	4	0	14	4	0	0	0	0	0	0
Drug Violations	10	7	0	10	7	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	10	21	4	10	21	4	0	0	0	0	0	0
SPC – Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	24	8	4	24	7	4	0	0	0	0	0	0
Drug Violations	6	2	3	6	2	2	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	30	10	7	30	9	6	0	0	0	0	0	0

## ARAVAIPA CAMPUS CRIME STATISTICS

### AVC – Number of Offenses Reported to Local Police and Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/Non-negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Fondling	0	0	0	NA	NA	NA	0	0	0	0	0	0
Incest	0	0	0	NA	NA	NA	0	0	0	0	0	0
Statutory rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Robbery	0	0	0	NA	NA	NA	0	0	0	0	0	0
Aggravated Assault	0	0	0	NA	NA	NA	0	0	0	0	0	0
Burglary	0	0	0	NA	NA	NA	0	0	0	0	0	0
Theft	1	0	0	NA	NA	NA	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	NA	NA	NA	0	0	0	0	0	0
Arson	0	0	0	NA	NA	NA	0	0	0	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0

### AVC – Number of Unfounded Crimes Reported to Police & Campus Security Authorities

2015: No crimes were determined to be Unfounded.

2016: No crimes were determined to be Unfounded.

2017: No crimes were determined to be Unfounded.

AVC – Number of Hate Crimes Reported to Local Police and Campus Security Authorities												
2015: No hate crimes reported.												
2016: No hate crimes reported.												
2017: No hate crimes reported.												
AVC - Number of Arrests by Local Police												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0
AVC – Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0

## SUPERSTITION MOUNTAIN CAMPUS

### SMC – Number of Offenses Reported to Police and Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/Non-negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Rape	0	0	0	NA	NA	NA	0	0	1	0	0	0
Fondling	0	0	0	NA	NA	NA	0	0	0	0	0	0
Incest	0	0	0	NA	NA	NA	0	0	0	0	0	0
Statutory rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Robbery	0	0	0	NA	NA	NA	0	0	0	0	0	0
Aggravated Assault	0	0	0	NA	NA	NA	0	0	0	0	0	0
Burglary	2	2	0	NA	NA	NA	0	0	0	2	0	0
Theft	2	2	0	NA	NA	NA	0	0	0	2	0	0
Motor Vehicle Theft	0	0	0	NA	NA	NA	0	0	0	0	0	0
Arson	0	0	0	NA	NA	NA	0	0	0	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Stalking	0	1	0	N/A	N/A	N/A	0	0	0	0	0	0

### SMC – Number of Unfounded Crimes Reported to Police & Campus Security Authorities

2015: No crimes were determined to be Unfounded.

2016: These crimes were determined to be Unfounded: 1 Theft.

2017: No crimes were determined to be Unfounded

SMC – Number of Hate Crimes Reported to Police & Campus Security Authorities												
2015: No hate crimes reported.												
2016: No hate crimes reported.												
2017: No hate crimes reported.												

SMC – Number of Arrests by Local Police												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	1	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	1	NA	NA	NA	0	0	0	0	0	0

SMC – Number of Disciplinary Referrals (No Arrest)												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0



## FLORENCE CENTER

### FLO – Number of Offenses Reported to Local Police and Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/Non-negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Fondling	0	0	0	NA	NA	NA	0	0	0	0	0	0
Incest	0	0	0	NA	NA	NA	0	0	0	0	0	0
Statutory rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Robbery	0	0	0	NA	NA	NA	0	0	0	0	0	0
Aggravated Assault	0	0	0	NA	NA	NA	0	0	0	0	0	0
Burglary	0	0	0	NA	NA	NA	0	0	0	0	0	0
Theft	0	0	0	NA	NA	NA	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	NA	NA	NA	0	0	0	0	0	0
Arson	0	0	0	NA	NA	NA	0	0	0	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0

### FLO – Number of Unfounded Crimes Reported to Police & Campus Security Authorities

2015: No crimes were determined to be Unfounded.

2016: No crimes were determined to be Unfounded.

2017: No crimes were determined to be Unfounded.

FLO – Number of Hate Crimes Reported to Police & Campus Security Authorities												
2015: No hate crimes reported.												
2016: No hate crimes reported.												
2017: No hate crimes reported.												
FLO – Number of Arrests by Local Police												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0
FLO – Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0

## CASA GRANDE CENTER

### CGC – Number of Offenses Reported to Local Police and Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/Non-negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Fondling	0	0	0	NA	NA	NA	0	0	0	0	0	0
Incest	0	0	0	NA	NA	NA	0	0	0	0	0	0
Statutory rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Robbery	0	0	0	NA	NA	NA	0	0	0	0	0	0
Aggravated Assault	0	0	0	NA	NA	NA	0	0	0	0	0	0
Burglary	0	0	0	NA	NA	NA	0	0	0	0	0	0
Theft	1	0	0	NA	NA	NA	0	0	0	0	0	0
Motor Vehicle Theft	0	1	0	NA	NA	NA	0	0	0	0	0	0
Arson	0	0	0	NA	NA	NA	0	0	0	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0

### CGC – Number of Unfounded Crimes Reported to Police & Campus Security Authorities

2015: No crimes were determined to be Unfounded.

2016: No crimes were determined to be Unfounded.

2017: No crimes were determined to be Unfounded.

CGC – Number of Hate Crimes Reported to Police & Campus Security Authorities												
2015: No hate crimes reported.												
2016: No hate crimes reported.												
2017: No hate crimes reported.												

CGC – Number of Arrests by Local Police												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0

CGC – Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0

**MARICOPA CAMPUS** – This Campus opened January 2, 2013.

**MCC – Number of Offenses Reported to Local Police and Campus Security Authorities**

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/Non-negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Fondling	0	0	0	NA	NA	NA	0	0	0	0	0	0
Incest	0	0	0	NA	NA	NA	0	0	0	0	0	0
Statutory rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Robbery	0	0	0	NA	NA	NA	0	0	0	0	0	0
Aggravated Assault	0	0	0	NA	NA	NA	0	0	0	0	0	0
Burglary	0	0	0	NA	NA	NA	0	0	0	0	0	0
Theft	1	0	0	NA	NA	NA	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	NA	NA	NA	0	0	0	0	0	0
Arson	0	0	0	NA	NA	NA	0	0	0	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0

**MCC – Number of Unfounded Crimes Reported to Police & Campus Security Authorities**

2015: No crimes were determined to be Unfounded.  
 2016: No crimes were determined to be Unfounded.  
 2017: No crimes were determined to be Unfounded.

MCC – Number of Hate Crimes Reported to Police & Campus Security Authorities												
2015: No hate crimes reported.												
2016: No hate crimes reported.												
2017: No hate crimes reported.												
MCC – Number of Arrests by Local Police												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0
MCC – Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0

**SAN TAN CAMPUS** – This Campus opened January 2, 2014.

STC – Number of Offenses Reported to Local Police and Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/Non-negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Fondling	0	0	0	NA	NA	NA	0	0	0	0	0	0
Incest	0	0	0	NA	NA	NA	0	0	0	0	0	0
Statutory rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Robbery	0	0	0	NA	NA	NA	0	0	0	0	0	0
Aggravated Assault	0	0	0	NA	NA	NA	0	0	0	0	0	0
Burglary	0	0	0	NA	NA	NA	0	0	0	0	0	0
Theft	1	0	0	NA	NA	NA	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	NA	NA	NA	0	0	0	0	0	0
Arson	0	0	0	NA	NA	NA	0	0	0	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0

STC – Number of Unfounded Crimes Reported to Police & Campus Security Authorities

2015: No crimes were determined to be Unfounded.  
 2016: No crimes were determined to be Unfounded.  
 2017: No crimes were determined to be Unfounded.

STC – Number of Hate Crimes Reported to Police & Campus Security Authorities												
2015: No hate crimes reported.												
2016: No hate crimes reported.												
2017: No hate crimes reported.												

STC – Number of Arrests by Local Police												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0

STC – Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0



## CORPORATE CENTER

### CC – Number of Offenses Reported to Local Police and Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/Non-negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	NA	NA	NA	0	0	0	0	0	0
Rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Fondling	0	0	0	NA	NA	NA	0	0	0	0	0	0
Incest	0	0	0	NA	NA	NA	0	0	0	0	0	0
Statutory rape	0	0	0	NA	NA	NA	0	0	0	0	0	0
Robbery	0	0	0	NA	NA	NA	0	0	0	0	0	0
Aggravated Assault	0	0	0	NA	NA	NA	0	0	0	0	0	0
Burglary	0	0	0	NA	NA	NA	0	0	0	0	0	0
Theft	0	0	0	NA	NA	NA	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	NA	NA	NA	0	0	0	0	0	0
Arson	0	0	0	NA	NA	NA	0	0	0	0	0	0
Domestic Violence	0	0	0	N/A	N/A	NA	0	0	0	0	0	0
Dating Violence	0	0	0	N/A	N/A	NA	0	0	0	0	0	0
Stalking	0	0	0	N/A	N/A	NA	0	0	0	0	0	0

### CC – Number of Unfounded Crimes Reported to Police & Campus Security Authorities

2015: No crimes were determined to be Unfounded.

2016: No crimes were determined to be Unfounded.

2017: No crimes were determined to be Unfounded.

CC – Number of Hate Crimes Reported to Police & Campus Security Authorities												
2015: No hate crimes reported.												
2016: No hate crimes reported.												
2017: No hate crimes reported.												
CC – Number of Arrests by Local Police												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0
CC – Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities												
CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Liquor Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Drug Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
Weapon Violations	0	0	0	NA	NA	NA	0	0	0	0	0	0
TOTAL	0	0	0	NA	NA	NA	0	0	0	0	0	0

## **MISSING PERSON PROCEDURES**

The Higher Education Act requires that all institutions that provide on campus student housing must establish a missing student notification policy and procedures. Central Arizona College takes student safety very seriously. The following policy and procedures have been established to assist in locating Central Arizona College students who live on campus housing and based on the facts and circumstances known, have been determined to be missing.

### **DEAN OF STUDENT LIFE- INFORMATION TO RESIDENCE HALL STUDENTS**

Central Arizona College has established a missing person's policy and procedure in accordance with federal and state regulations. This policy applies to all students who live in campus housing and have been determined to be missing.

Every Residence Life student will annually identify a missing person contact. This contact may or may not be the same as the student's emergency contact. If a student is deemed missing this individual will be contacted within 24 hours. Students can change this confidential contact information at any time through the Residence Life Office.

In addition to their confidential missing person contact, if the Residence Life student is under 18 years of age and not an emancipated individual, the Dean of Student Life will notify a custodial parent or guardian not later than 24 hours after the time that the student is determined to be missing.

All missing students must be reported to the Central Arizona College Police Department (CACPD). Any staff member receiving an initial report of a suspected missing person must immediately notify the CACPD who will initiate an investigation and make the final determination of the action to take.

### **POLICE DEPARTMENT**

The Police Department, upon notification of a missing Residence Life student, will conduct a thorough law enforcement investigation and obtain all necessary information in accordance with the police department's written procedures for missing persons. These procedures include notification to the Dean of Student Life. The Department will conduct a thorough search of all campus buildings and parking lots if deemed necessary, utilizing all available resources.

Suspected missing students should be reported immediately to the CACPD. If members of the CAC community believe that a student has been missing for 24 hours, it is critical that they report that information to CACPD by calling 520-836-9655.

The Department may also request assistance from Residence Life staff or others to assist in a search on campus, and will request assistance, when needed, from outside law enforcement agencies.

### **NOTIFICATION PROCEDURES**

Central Arizona College will follow the following notification procedure for a missing student who resides in on-campus housing:

- Any reports of missing students received by any staff members are to be referred immediately to the Police Department, regardless of the 24 hour requirement.
- If CACPD determines the student has been missing for more than 24 hours it will contact the Dean of Student Life. The Dean will contact the individual identified by the student, or the custodial parent or legal guardian if the student is under the age of 18 and not emancipated.
- The Dean of Student Life will notify the Vice-President for Student Services of any missing student.

### **PUBLIC ACCESS DEFIBRILLATOR PROGRAM**

Twenty-nine (29) automated external defibrillators (AEDs) are located throughout the district at strategic locations as part of the College's public access defibrillation (PAD) program, administered by the Police Department. The Zoll AED units, which provide a lifesaving electrical shock to victims in cardiac arrest, can be operated without any training or previous experience. However, AED and CPR training is made available throughout the year to those CAC community members who may be interested. Questions about the PAD program should be addressed to the Police AED coordinator at (520) 494-5445, or emailed to [Willie.reynolds@centralaz.edu](mailto:Willie.reynolds@centralaz.edu).

## **TIMELY WARNINGS**

In the event that a situation arises within the CAC Clery geography, that, in the judgment of the Chief of Police, constitutes an ongoing or continuing threat, a campus wide “timely warning notice” will be issued. The warning will be issued through the college e-mail system to students, faculty, and staff. If the information constitutes an immediate threat, the college’s emergency warning system may be used to disseminate the warning.

Timely Warning are typically issued for the following Uniform Crime Report Program (UCR)/National Incident Based Reporting System (NIBRS) crime classifications.

- Murder/Non-negligent Manslaughter
- Aggravated Assault (cases involving assault among known parties, such as two roommates fighting which results in an aggravating injury, will be evaluated on a case-by-case basis to determine if the individual is believed to be an ongoing threat to the larger CAC community.
- Robbery involving force or violence (cases including pick pocketing and purse snatching will typically not result in the issuance of a Timely Warning Notice, but will be assessed on a case-by-case basis.
- Sexual Assault (considered on a case-by-case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount of information known by the CACPD. In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a “timely” warning notice to the community. All cases of sexual assault, including stranger and non-stranger/acquaintance cases, will be assessed for potential issuance of a Timely Warning Notice.
- Major incidents of Arson
- Other Clery crimes as determined necessary by the Chief of Police or his designee in his absence.

Timely Warning Notices may also be posted for other crime classifications and location, even though that is not required by the law, at the sole discretion of the Chief of Police.

Timely Warning Notices will be distributed as soon as pertinent information is available, in a manner that withholds the names of victims as confidential, and with the goal of aiding in the prevention of similar occurrences.

Timely Warning Notices are typically written and distributed by the CACPD or designee.

System of Use	Primary Message Creator	Secondary Message Creator	Authority for approving and sending messages	Primary Message Sender	Backup message sender
<b>Primary</b>					
Email	Chief of Police	Police Sergeant Dean/Student Life	Chief of Police	Chief of Police	Police Sergeant Dean/Student Life

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Police Department may also post a notice on the Police web site: <https://centralaz.edu/contact-us/campus-police/central-alert/> In such instances, a copy of the notice may also be posted in each residence hall and at bulletin boards throughout the campus.

Anyone with information warranting a timely warning should report the circumstances to the Police Department, by phone (520-836-9655) or in person at the police station at the Everingham Building, I-200.

## **EMERGENCY MANAGEMENT PLAN**

It is the policy of the College that proper emergency notification will be made, without unnecessary delay and taking into account the safety of the College community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders, (including, but not limited to CACPD, local PD and/or the local Fire and Emergency Medical Services), compromise efforts to assist victims or mitigate the emergency. Everyone in a College facility - students, faculty, staff, and visitors - must take appropriate and deliberate action when an emergency strikes a building, a portion of the campus, or the entire Central Arizona College community.

The College maintains an Emergency Response Plan that outlines responsibilities of campus units during emergencies. This plan outlines incident priorities, campus organization, and specific responsibilities of particular units or positions.

Careful planning, with an emphasis on safety, can help the College handle crises and emergencies with suitable responses, and may save lives. Supervisors are responsible for ensuring all employees are familiar with and will follow this emergency plan. Where appropriate, specific staff will be assigned emergency preparedness and response duties to assist in the implementation of our emergency management plan.

The plan can be located by navigating to the main College's webpage, selecting *Contact Us* at upper right corner, then clicking on About Campus Police, then scrolling down and clicking on Emergency Plans & Procedures tab, and clicking on the *Emergency Procedures Guide* link. In addition, a *College Emergency Procedures Guide* is available to every employee. Staff can obtain a copy of the *College Emergency Procedures Guide* by calling Police at (520) 494-5445 or emailing [cacpolice@centralaz.edu](mailto:cacpolice@centralaz.edu) .

While the structure of this plan remains precisely the same, its implementation may vary depending upon available resources and manpower until the proper administration officials can be notified. Until that time, the individuals assuming the most responsibility will be those officials/individuals of highest rank who are available at the time.

These individuals should seek to follow, as nearly as possible, the guidelines of the plan while simultaneously making an effort to notify Central Arizona College administrators of the situation so as to obtain verification or advice on their actions.

## **EMERGENCY WARNING SYSTEM**

The Emergency Warning System (EWS) is a communications system/protocol implemented to protect life, protect personal safety and provide critical information to the college community. The EWS may be activated in situations involving criminal activity, fire, hazardous chemical release, or other similar incidents. The technology used within the district's EWS consist of a combination of outdoor emergency phone/public address towers, indoor warning devices at each campus, plus a telephone/public address system which utilizes existing telephones throughout the district, including the centers.

The system can be activated on direction from an "authorized individual." This term refers to the College President, Vice-Presidents, and police chief. The authorized individuals have the authority to activate the EWS, or direct any certified user to do so.

“Certified Users” are staff members who have been designated by College Administration as persons who have permission to activate the EWS and have satisfactorily completed the training curriculum prescribed by the Police Department for accessing and activating the EWS. Certified users will include all members of the Police Department. The authorized individual shall specify the content of the EWS message or the selection of the pre-stored message, and convey that selection to the certified user. Upon confirmation of an emergency requiring the use of the emergency warning system, the school shall not delay activating the EWS unless issuing a notification will, in the professional judgement of the authorized individual, compromise efforts to assist a victim, contain, or otherwise mitigate the incident. Given the wide area the district covers, it is likely an emergency will only involve one campus. The authorized individual ordering the activation of the EWS will be responsible for determining if more than one campus or center’s EWS resources need to be activated.

In order to confirm the presence of an emergency requiring the activation of the EWS, an authorized individual may rely on information from various sources. Those sources may include CACPD officers, other law enforcement agencies having jurisdiction over a particular campus or center, fire departments having jurisdiction over a particular campus or center, emergency medical organizations, contracted security at a particular campus or center, County or State emergency management organizations, and authorized individuals or certified user’s firsthand knowledge of the event.



## **EWS ACTIVATION GUIDELINES**

The Police Department maintains an up-to-date roster of all authorized individuals (including cell and home telephone numbers) and certified users at each district location, and sends a copy of the roster to the President's Office annually. The Police Department ensures authorized individuals and certified users complete an annual training refresher course provided by the Police Department.

Prior to activating the EWS, the authorized individual should consider the following:

1. Is this a situation where life is in jeopardy and will timely notification protect human life?
2. Is this a situation where public safety is in jeopardy and timely notification may protect the safety of the CAC community?
3. Is this a situation that requires the immediate evacuation of a campus building, multiple buildings, or an entire campus?
4. Is this a situation involving an emergency outside a campus, but so near one as to affect public safety, and timely notification may protect the safety of the CAC community?

If the answer is yes to any of the above questions then the EWS should be activated. It is possible that an emergency may occur of such severity that immediate activation of the EWS is necessary to ensure immediate preservation of human life. In such cases, a certified user may activate the EWS if an authorized individual is not present or if attempting to contact an authorized individual will create an unacceptable delay. In such instances, the certified user will make every attempt to contact an authorized individual immediately after EWS activation to ensure notification.

Currently, the college uses email and the Alertus system as its methods for distributing emergency warning messages. All employees and students are provided with an email address and there is no need to sign up for receiving the messages via email. An authorized individual must determine the content of any emergency email messages. The Alertus messages are premade to fit most reasonably foreseeable emergencies. Any additional information or updated information will be sent to the employees and students via email.

Currently, the college does not have a written policy on distributing emergency information to the public living near campus, parents, etc.

System of Use	Primary Message Creator	Secondary Message Creator	Authority for approving and sending messages	Primary Message Sender	Backup message sender
<b>Primary</b>					
<b>Email</b>	Chief of Police	Police Lieutenant/Sergeant	Chief of Police	Chief of Police	Police Lieutenant/Sergeant
<b>Alertus System</b>	Messages are premade Lieutenant/Sergeant	Chief of Police Lieutenant/Sergeant	Any authorized user	Any authorized user	Any authorized user

The Police Department will conduct semi-annual tests of the full EWS to include all elements of the system at every campus and center. This may be in conjunction with semi-annual evacuation drills at each campus or center.

The Police Department will also facilitate drill of the emergency management plan for at least one campus or center each calendar year. The Police Department will document each exercise including the date, time, a description of the simulated event, and whether it was announced or unannounced.

For any and all drills executed, the Central Arizona College Police Department conducts an assessment of the emergency plans and its capabilities. This is accomplished in what is referred to as an After Action Report/Improvement Plan, or AAR/IP. The AAR/IP aligns objectives and core capabilities providing a consistent taxonomy for evaluation. Event objectives, aligned core capabilities, and performance ratings for observed activities are organized and summarized to provide feedback on the drill. Strengths and weaknesses are determined and evaluated and the emergency plans are adjusted, if needed, to improve the response to emergency situations.

In conjunction with an evacuation drill, the emergency response and activation procedures are to be disseminated to the campus community through email “blasts” to students, staff, and faculty. Central Arizona College utilizes the RAVE mobile safety alert system to provide emergency notifications via text messaging.

## **CAMPUS/CENTER EVACUATION OR CLOSURE**

If it is determined that a campus/center evacuation or closure is necessary due to an emergency situation, all personnel and students will be notified by the senior administrator on duty of the nature of the evacuation/closure, via the EWS, and where to evacuate to (usually to home), and when it is safe to return to the campus. The senior administrator on duty will ensure that coordination of any evacuation includes immediate notification to the President's office.

## ANNUAL FIRE SAFETY REPORT

Central Arizona College's Residence Life facilities at Signal Peak are protected by several fire warning systems. The Towers housing area is completely covered by an integrated automatic sprinkler and fire alarm system, and includes fire doors and walls. The quad areas are protected by a fire alarm system and smoke detectors. Fire extinguishers are strategically located throughout the Residence Life facilities.

<u>Dormitory Name</u>	<u>Types of Fire safety systems</u>
Towers (A) building	Smoke detectors, pull stations, fire doors, automatic sprinkler system. Heat detectors in select rooms.
Quads and suite buildings (C)	Smoke detectors and pull stations.

The fire alarm systems are monitored by the CACPD 24 hours a day, seven days a week.

### PLANNED IMPROVEMENTS FOR FIRE SAFETY

There are no planned improvements for the fire safety systems in the dorms at Signal Peak Campus at this time.

### FIRE SAFETY EDUCATION AND TRAINING PROGRAMS

Basic fire safety training is made available to all resident student leaders living in residence halls during the orientation program at the beginning of each academic year. Basic fire safety instruction is also offered to all new employees during new employee orientation program. We will also periodically offer basic fire safety training to the employee or student bodies as a whole. The training will be conducted by a representative of the Regional Fire and Rescue Department.

These programs are designed to: familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire and distribute information on the College's fire safety policies. During these programs, trainers emphasize that participating in fire drills is mandatory. Students with disabilities are given the option to have a "buddy" assigned to them. Fire safety education and training programs are taught by local fire authorities.

Each resident is provided a copy of the *Residence Life Fire Safety* brochure which they will receive in their personal mailbox. The brochure includes information on fire safety and what appropriate action to take during a fire alarm or fire emergency. Every student room has an emergency evacuation map installed on the inside of the front door as well, to direct occupants to primary and secondary exits. Fire exit drills are conducted once per semester, they are coordinated with the CACPD and Regional Fire and Rescue Departments.

### **FIRE REPORTING AND EVACUATION PROCEDURES**

If a fire is detected or the fire alarm sounds, evacuate the area. Isolate the fire by closing doors as you leave. Do not attempt to extinguish fires unless you have been trained on the proper use of portable fire extinguishers. Activate the nearest fire alarm if it has not already been activated. Report the fire to the Police Department by using a telephone in a safe area to call (520) 836-9655.

Upon hearing a fire alarm, evacuate the building by stairs and exits. Do not use elevators. Once outside the building, stay out and move away from the building to clear access for the fire department and other emergency responders. Do not re-enter the building until expressly advised that it is safe to do so by fire department personnel or a Police officer. Any fires that were quickly extinguished or any evidence of recent fires must be reported immediately to a Residence Life staff member or Police officer, who will document the incident as required.

### **PREVENTING FIRES**

To minimize the potential for Residential Halls fires at the Central Arizona College it is the policy of the College to prohibit open burning, open-coiled electric or heating appliances, halogen lamps, extension cords, multi-plus and “spider web” type of cord usage or “piggy backing” power strips, cooking and/or cooking equipment and the use of combustible decorations at all times (unless in accordance with other policies and procedures, and/or authorized by the authority having jurisdiction). Open burning as defined by the College is any open/exposed flame or combustion that produces heat, light, or smoke, and has the potential to cause a fire. Examples of open burning are, but not limited to, candles, incense, bonfires, campfires, barbecue grills, and their related accessories such as: gasoline, propane, lighter fluid, charcoal, and pyrotechnics.

All decorations and ornaments must be of fire-resistant or non-combustible material, U.L. rated and approved for use. They shall not be hung or posted on any fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, smoke detectors, fire alarm pull boxes, etc.), on or near exits, on or near exit or emergency lights, on or near any other protective or operating feature provided by the College, or in any manner that could present a fall or trip hazard, or impede egress.

Removal of all decorations, ornaments, and displays are required immediately after the event or prior to the College's annual holiday closure. Decorative lights including holiday lights, as well as floodlights, extension cords, or electrically operated ornaments must be U.L. rated and approved for use. Electric lights or electrically operated ornaments shall not be used on metal, aluminum, or any other similar metal, which could induce an electrical shock.

Only heavy duty extension cords and decorative lights in good condition (free from damage or exposed wiring) shall be used for decorations, must be unplugged at the end of each day, and removed after the event or holiday season. Extension cords or decorative lights may not be routed under rugs or carpets, through doorways, or in any manner that could present a fall or trip hazard, or impede egress.

It is the policy of the College that only artificial holiday trees will be used and shall be of fire-retardant or non-combustible material. Indoor trees must be placed out of the way of traffic and must not block doorways, exits, exit signs, or any of the fire protection equipment, or placed in any manner that could present a fall or trip hazard, or impede egress.

### **FIRE LOG**

The Police Department maintains a fire log at each campus administration office, similar to the required crime log. The log has information, for each fire, as to the nature of the fire, the date and time the fire occurred, and the general location of the fire.

### **SMOKING POLICY**

Smoking, use of smokeless tobacco, or other tobacco products are prohibited in buildings or close proximity of entrance doors of any building and in any vehicle which is owned or leased by the College. This includes, but is not limited to, any classroom, residence halls, laboratory, library, faculty office, administrative buildings, or dining facility.

## FIRE STATISTICS

### **FIRE STATISTICS FOR RESIDENCE HALL – SIGNAL PEAK CAMPUS**

**8470 N Overfield Rd. Coolidge, AZ 85128**

**Only residential facility owned and operated by CAC**

CLASSIFICATION	2015	2016	2017
Number of Fires and Causes	0	0	0
Number of Deaths	0	0	0
Number of Injuries	0	0	0
Value of Damaged Property	0	0	0
Number of Fire Drills Held Previous Calendar Years	1	1	1