

**One College, One Team**



**2024  
ANNUAL  
SECURITY/FIRE  
SAFETY REPORT**



**Central Arizona College**

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## **To Our Students, Staff, and Visitors,**

Central Arizona College is concerned about the safety and welfare of our college community and its guests. The College has developed several procedures, policies, and programs to help promote a safe and secure learning and working environment.

The Central Arizona College Police Department (CACPD) is the primary department at CAC that is charged with creating a safe and secure environment. CACPD is a full-service, community-oriented law enforcement agency that promotes a safe and secure environment for students, staff, and visitors. We recognize the unique requirements of an educational environment and work to promote safety and responsibility through education, prevention, and community policing.

CACPD prepares the Annual Security Report (ASR), which complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). It is an excellent source of information about campus security, containing three years of crime and fire statistics and information on the following – crime prevention, fire safety, and policing.

**Francisco “Frank” Alanis**  
**Chief of Police**

**Business Line: (520) 494-5445**

**24-hr Non-Emergency Line: (520) 836-9655**

**In an Emergency, Dial 911**

**Email: *cacpolice@centralaz.edu***

## **INTRODUCTION**

The Student Right to Know and Campus Security Act of 1990, renamed "The Jeanne Clery Disclosure of Campus Security and Crime Statistics Act," was enacted by Congress and signed into law in November 1990. In 1992, 2000, 2008, 2013, and 2022, Congress significantly amended the law via the Higher Education Opportunity and Violence Against Women Acts. These Acts expanded the reporting criteria.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the Central Arizona College Police Department (CACPD) has published this report to provide its students and employees with an overview of the College's security resources, policies, and procedures, as well as crime statistics and fire safety information. The report is updated annually and available to all students, employees, and applicants for admission and employment.

## **SEPARATE CAMPUSES**

All policy statements contained in this report apply to all campuses unless otherwise indicated. During the preparation of this report, the CACPD used several sources of information to gather statistics. These include CACPD reports, other law enforcement or fire department agencies having jurisdiction, reports made to individuals designated as campus security authorities, Human Resources records, Student Services records, Silent Witness reports, and incident reports generated from the reporting page of the CACPD website.

## **LAW ENFORCEMENT AUTHORITY**

The Central Arizona College Police Department is a full-service public law enforcement agency, established by the Pinal County Community College District Board of Governors, in and by the authority vested in them by the legislature of the State of Arizona, for the purpose of providing law enforcement, security, and safety services on property owned or controlled by the College. All CAC Police Officers are fully certified as police officers by the Arizona Peace Officer Standards and Training Board.

The Department is located in the Everingham Student Center, Building I, on the Signal Peak Campus. It is staffed with a combination of police officers and professional staff. Together, they provide law enforcement and safety and security services that are individually tailored to meet the needs of each campus. Our law enforcement staff, referred to as Police Officers, are armed and vested with full law enforcement authority, including the ability to make arrests. Police Aides (PAs) are full-time staff who support campus safety by responding to non-emergency calls, investigating minor calls where no suspect is present, assisting sworn officers with investigative and technical tasks, conducting security patrols, and responding to service requests from the campus community. Police Aides do not have the authority to make arrests, or detain individuals, but may carry a firearm (with supervisory approval) when assisting with arrestee transport. Their jurisdiction is limited to the institution's Clery Geography. Community Service Officers (CSOs) are students who work for CACPD on a part-time basis who contribute to the safety and security of the campus by monitoring events and responding to service calls. Typical duties include assisting with traffic control, providing guidance and support to campus community members, securing buildings, setting up security equipment, and monitoring surveillance systems. CSOs do not possess law enforcement authority, do not carry weapons, and are not authorized to make arrests or

detain individuals. CSO jurisdiction is limited to the institution's defined Clery Geography.

Central Arizona College Police Officers and professional staff are assigned to all campuses. Local law enforcement agencies provide supportive police services. CACPD maintains a close working relationship with these local agencies, including the Pinal County Sheriff's Office, Maricopa Police Department, Apache Junction Police Department, and Casa Grande Police Department.

## **DAILY CRIME LOG**

CACPD maintains a Daily Crime Log of the most recent 60 days, which is available to the public for review. The log for the Signal Peak Campus is kept at the CACPD office in the I building. The Daily Crime Log for the Superstition Mountain Campus, the Maricopa Campus, and the San Tan Campus can be viewed at each campus. The crime log for the Aravaipa Campus and Florence Center can be viewed by contacting the individuals below.

- Aravaipa Campus – Maria Munoz - (520) 357-2801
- Florence Center – Terry Stark – (520) 494-6804

For a log of any crimes that are older than the most recent 60 days, please contact CACPD.

## **CRIME AND EMERGENCY REPORTING PROCEDURES**

Central Arizona College encourages students, employees, and others to immediately report all crimes to the campus police department, and appropriate police agencies, when the victim of a crime elects to, or is unable to, make such a report:

- To report a crime or emergency at any of our campuses the caller should contact the Police Department at (520) 836-9655.
- In an emergency, Dial 911
- Emergency blue light phones- These two-way call boxes are located strategically at the Aravaipa, Maricopa, San Tan, Signal Peak, and Superstition Mountain Campuses. They allow individuals needing assistance to speak directly with campus police or an outside public safety agency. The agency will dispatch the appropriate emergency response to the caller. Blue light phones are for emergency use and double as public address systems.

When reporting a crime or an emergency, try to call from a safe location. Do not hang up until instructed to do so by the dispatcher. Remain calm and be prepared to answer the following:

- The emergency location, including the campus address and the location of the incident on campus.
- The nature of the emergency (fire, medical, hazardous material, etc.)
- How many people are injured, and the extent of their injuries.
- What occurred.
- When it occurred.
- Your name and telephone number.

You can report a non-emergency incident to CACPD or the following people:

- Jennifer Lawson – Chief Human Resources Officer – (520) 494-5577
- David Leenhouts – Dean of Student Development – (520) 494-5345
- Laura Shepherd – Title IX Coordinator – (520) 494-5106/(520) 840-1175(text)

In addition, you can complete an incident report on the Central Arizona College webpage

- Student Conduct Incident Reporting Form - <https://cm.maxient.com/reportingform.php?CentralAZCollege>.
- Student Accident/Injury Form: [https://cm.maxient.com/reportingform.php?CentralAZCollege&layout\\_id=24](https://cm.maxient.com/reportingform.php?CentralAZCollege&layout_id=24)
- Employees should contact the CAC Benefits Manager immediately following any work related injury, regardless of the severity ([human.resources@centralaz.edu](mailto:human.resources@centralaz.edu)) and complete an Accident/Injury Form: [https://cm.maxient.com/reportingform.php?CentralAZCollege&layout\\_id=24](https://cm.maxient.com/reportingform.php?CentralAZCollege&layout_id=24)

## RESPONSE TO A REPORT

In response to a call at the Signal Peak Campus, CACPD will take the required action, either dispatching an officer or asking the victim to report to the CACPD to file an incident report. All reported crimes will be investigated by CACPD. CACPD officers will investigate a report when it is deemed appropriate. If assistance is required from the local municipal law enforcement or fire protection agency with jurisdiction surrounding the college property, CACPD will contact the appropriate agency.

At campuses other than Signal Peak, agencies in the chart below may be responsible for investigating the crime. The person reporting the crime is also encouraged to report the crime to the CACPD to ensure the crime's inclusion in the crime statistics and to make sure any necessary administrative investigations are conducted. All campuses have sworn law enforcement officers working along with professional staff. Please report any incidents to these officers, and you will be advised if another agency needs to be involved.

Aravaipa Campus	Pinal County Sheriff's Office
San Tan Campus	Pinal County Sheriff's Office
Maricopa Campus	Maricopa Police Department
Florence Center	Florence Police Department
Superstition Mountain Campus	Apache Junction Police Department

Members of the CAC community are encouraged to accurately and promptly report crimes, including when the victim of a crime elects to/not to or is unable to make such a report. CACPD will include reported crimes in the annual statistical disclosure. This information is used to assess the need to issue a Timely Warning Notice or Emergency Warning.

## CONFIDENTIAL REPORTING PROCEDURES

If you are the victim of a crime and do not want to pursue action within the college disciplinary



system or the criminal justice system, you may still want to consider making a confidential report. If this is the case, you may report the details of the incident without revealing your identity by calling our Silent Witness line (520) 494-5011 and leaving a message. Police can also be reached via email at [cacpolice@centralaz.edu](mailto:cacpolice@centralaz.edu) but remember it may be a few days before the email is read; if an immediate response is required, please report via telephone at (520) 836- 9655.

Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution. With such information, the College can keep an accurate record of the number of incidents involving students and possibly determine where there is a pattern of crime concerning a particular location, method, or assailant, and alert the college community to potential danger.

## **MONITORING AND RECORDING OF CRIMINAL ACTIVITY BY STUDENTS AT NONCAMPUS LOCATIONS OF RECOGNIZED STUDENT ORGANIZATIONS**

Central Arizona College does not have officially recognized student organizations that own or control property outside the campuses and centers.

## **SECURITY AWARENESS AND CRIME PREVENTION**

The Central Arizona College Police Department believes it is better to act early to prevent crime rather than react to it after it has been committed. Ultimately, we are all responsible for our own safety/security and the safety/security of those around us. Members of the CAC community are encouraged to participate in and be aware of the crime prevention programs available to them.

During the 2023-2024 academic year, CAC offered numerous violence prevention programs and activities which included Mental Health First Aid, Monthly Awareness Month flyers and workshops, QPR Suicide Prevention, activities and workshops for Sexual Assault Awareness Month, Take Back the Night 2024, and Self-Defense workshops. Other topics such as personal safety, residence hall security, drug and alcohol abuse awareness, and sexual assault prevention are some examples of programs offered to all students especially those who reside on-campus in our residence halls. All crime prevention and security awareness programs encourage students and employees to be responsible for their security and the safety of others. The following is a list of crime prevention programs offered to the community:

- **Security Escort Service.** Escort services are available upon request at the Maricopa, San Tan, Signal Peak, and Superstition Mountain Campuses.
- **Crime Prevention Presentations.** Members of the Police Department are available to talk to any student or employee group on our campuses/centers. These presentations are designed to educate members of the campus communities about security and safety issues and may include various techniques used to prevent crime on campus. CACPD provided workshops on Situational Safety Awareness to all employees and students through our monthly Conversation with Colleagues programming.
- **Sexual Assault Awareness, Education, and Prevention.** Prevention presentations can be made upon request in cooperation with the Office of the Dean of Student Development and Title IX Coordinator. Resident Assistants who live and work in our residence halls receive annual training on Title IX procedures as well as training on statistics related to sexual assault, trauma, and creating a supportive and safe community.

- **Motorist Assist Program.** The Motorist Assist Program is a 24-hour service that provides jump-start services to people on campus.
- **Found Property Program.** The Police Department is designated as the official campus location for receiving and storing found property. Individuals wishing to inquire about an item they have lost on campus should contact the Police Department in person or by telephone.

In addition, numerous efforts are made to advise members of the CAC campus community, on a timely basis, of all campus crime and crime-related problems, including the following:

- **Annual Security and Fire Safety Report.** A comprehensive annual report of crime-related information is compiled, published, and widely distributed at each campus and available to all campus community members. The report also includes fire safety information.
- **Daily Incident/Fire Log.** The Police Department maintains and records a daily log of all department activity, including crimes reported to campus authorities and local law enforcement. The log also includes crime information at the College's campuses and centers and a list of fire incidents. Please see the section on the Daily Crime Log on page 6 to see how to access the log.
- **Timely Warning Notice.** In the event of an incident that may be a concern to students, employees, or others, a "Timely Warning Notice" is prepared and distributed by the Police Department via campus email. Once a problem is identified, these notices are typically posted as soon as possible.
- **Emergency Warnings.** In the event of a significant crime or incident that poses a threat to students, employees, or others, an Emergency Warning will be sent to all stakeholders which may include email, text, phone calls, social media, Alertus, and RAVE.

## RESPONSIBILITIES OF THE CAC COMMUNITY

Your safety on campus is vitally important. The key to a safe and secure environment is preparation and cooperation. Members of the campus community are expected to assume a certain amount of responsibility for their safety and the security of their personal property. The following safety and security tips are provided as guidance.

- Report all suspicious activity to Campus Police or the local law enforcement agency.
- Be aware of your surroundings.
- Never take personal safety for granted.
- Try to avoid walking alone at night.
- Carry only small amounts of cash.
- Never leave valuables (wallets, purses, books, cell phones, laptops, etc.) unattended.
- Carry your keys at all times, and do not lend them to anyone.
- Lock up bicycles and motorcycles. Lock car doors and close windows when leaving your car.
- Do not leave valuables in your car, especially if they can be easily noticed.
- Engrave serial numbers or owner's recognized numbers on items of value.
- Inventory your personal property and insure it appropriately with private insurance coverage.

## PASTORAL AND PROFESSIONAL COUNSELORS

CAC does not currently employ any on-staff professional or pastoral counselors. However, under certain

circumstances, CAC may contract an outside counseling service. When acting as such, campus "Pastoral Counselors" and "Professional Counselors" are not considered campus security authority for Clery Act purposes and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, the professional counselors at CAC are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary, confidential basis to CACPD. Enrolled students requesting counseling services may access college sponsored counseling appointments as outlined at <https://centralaz.edu/current-students/student-support/student-wellness/>. The previous link also includes a list of off-campus community mental health resources for students.

- Pastoral Counselor  
An employee of an institution associated with a religious order or denomination is recognized by that religious order or denomination as someone who provides confidential counseling and functions within the scope of that recognition as a pastoral counselor.
- Professional Counselor  
An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of their license or certification.

## **SEXUAL HARASSMENT POLICIES**

Central Arizona College (CAC) is committed to providing a workplace and educational environment, as well as other benefits, programs, and activities, that are free from sex-based harassment, sex-based discrimination, and/or retaliation from participating in protected activities. Sex-based harassment includes sexual assault, domestic violence, dating violence, stalking, hostile environment, and quid pro quo. Sex-based discrimination includes discriminatory activities based on sex stereotypes, sex characteristics, sexual orientation, gender identity, and pregnancy & birth related conditions. Retaliation is any adverse action taken against someone as a result of their participation in a protected activity, such as reporting harassment, discrimination, or exercising their legal rights.

Sex-based harassment, discrimination, or retaliation deprives individuals of rights guaranteed under Title VII and IX of the Civil Rights Act of 1964. CAC will respond administratively if a student or employee perpetrates sex-based harassment, discrimination, or retaliation. Students and employees are subject to college policies and procedures regarding appropriate behavior. Sanctions may be imposed that range from Mutual No Contact Orders to expulsion for students and disciplinary actions that may include progressive disciplinary processes up to termination for employees.

Recognizing that sex-based harassment is a real and complex problem, the College has developed internal policies and procedures that provide a prompt, fair, and impartial process for all involved. Any such procedure must emphasize accessibility, private reporting, and the protection of civil rights, civil liberties, and academic freedoms. This can be accomplished by providing full access to the resources of the College to those involved in incidents of sex-based harassment, discrimination, or retaliation. The College offers a clear, understandable, and fair procedure to those involved in these incidents.

Any student or employee needing more information regarding how to address sex-based harassment, discrimination, and or retaliation incidents should contact Laura Shepherd, Title IX Coordinator, at (520)

494-5106(office)/(520) 840-1175(text) or [TitleIX@centralaz.edu](mailto:TitleIX@centralaz.edu). A detailed sexual harassment complaint procedure can also be obtained from this office or is viewable in [Title IX Procedure](#).

Central Arizona College's Title IX Sexual Harassment Policy applies to all CAC education programs and activities on our campuses, on property owned or controlled by CAC, at CAC-sponsored events, or in buildings owned or controlled by recognized student organizations or departments. The Respondent (i.e., the individual reported to have violated our Policy) must be a member of the CAC community for policies to apply. Regardless of where the conduct occurred, CAC will address notice/complaints to determine whether the conduct occurred in the context of its employment or educational programs or activities and/or if the incident has continuing effects on campus or in an off campus sponsored program or activity.

Additional information is contained in the [Title IX Policy](#). The following hyperlink will address any upcoming changes for Title IX (<https://centralaz.edu/about-cac/title-ix/>).

## **ACTIVE CONSENT**

For the purpose of the [Title IX Policy](#), consent as a general concept is an ongoing process of discussing boundaries and each individual discussing which activities they are comfortable with.

### **What is consent?**

Sexual consent is an agreement between individuals to engage in sexual activity. Consent should be clearly and freely communicated. A verbal and affirmative expression of consent can help all parties involved to understand and respect each person's boundaries. Since individuals may experience the same interaction differently, all parties must obtain and give active consent before any sexual activity.

Consent may never be given by:

- those not yet eighteen years of age,
- those who are intoxicated or incapacitated by drugs and alcohol (voluntary or involuntary),
- those who are mentally impaired,
- those with impairments to reasoning or judgment, or
- those who are unconscious, asleep, or otherwise physically helpless
- coercion, intimidation, or the threat or use of force

### **How does consent work?**

When you are engaging in sexual activity, consent is about communication. Effective consent should happen every time for every type of activity. Consenting to one activity, one time, does not mean someone gives consent for other activities or for the same activity on other occasions. For example, agreeing to kiss someone doesn't give that person permission to remove your clothes. Having sex with someone in the past doesn't give that person permission to have sex with you again in the future. It's important to discuss boundaries and expectations with your partner prior to engaging in any sexual behavior.

- Examples of enthusiastic consent (looking for the presence of "Yes")
- Asking permission before you change the type or degree of sexual activity with phrases like, "Is this okay?"

- Confirming that there is reciprocal interest before initiating any physical touch
- Letting your partner know that you can stop at any time.
- Periodically checking in with your partner, such as asking “Is this still okay?”
- Providing positive feedback when you’re comfortable with an activity.
- Explicitly agreeing to certain activities, either by saying “yes” or another affirmative statement like, “I’m open to trying...”
- Using additional physical cues to let the other person know you are comfortable taking things to the next level.

*Note: Physiological responses like an erection, lubrication, arousal, or orgasm are involuntary, meaning your body might react one way even when you are not consenting to the activity. Sometimes perpetrators will use the fact that these physiological responses occur to maintain secrecy or minimize a survivor’s experience by using phrases such as, “You know you liked it.” In no way does physiological response mean that you consented to what happened. If you have been sexually abused or assaulted, it is not your fault.* A.R.S. Title 13, Chapter 14, Article 1: Definition; factors explains that “Without consent” includes any of the following:

- (a) The victim is coerced by the immediate use or threatened use of force against a person or property.
- (b) The victim is incapable of consent by reason of mental disorder, mental defect, drugs, alcohol, sleep or any other similar impairment of cognition and such condition is known or should have reasonably been known to the defendant. For the purposes of this subdivision, "mental defect" means the victim is unable to comprehend the distinctively sexual nature of the conduct or is incapable of understanding or exercising the right to refuse to engage in the conduct with another.
- (c) The victim is intentionally deceived as to the nature of the act.
- (d) The victim is intentionally deceived to erroneously believe that the person is the victim's spouse.

Any college community member found responsible for violating the [Title IX Policy](#) is subject to disciplinary action. Complaints of alleged sex-based harassment, discrimination, or retaliation shall be handled according to the procedures specified in this policy. All other misconduct complaints shall be handled under the policies governing the discipline of students and employees. Disciplinary action may be taken regardless of whether criminal charges have been filed and without regard to whether the conduct occurred on or off the College campus.

## **FEDERAL CLERY ACT DEFINITIONS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING.**

### **Sexual Assault**

Sexual assault is any sexual contact or behavior that occurs by force or without the recipient's consent of the unwanted sexual activity. This broad term includes rape, attempted rape, statutory rape, and incest, where active consent is absent, groping, forced kissing, sodomy, sexual assault with an object, and fondling.

**Stalking**

Stalking is engaging in the course of behavior directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress. Stalking includes unwanted and repeated harassing behavior, such as following a person; appearing at a person's home, class, or work; making frequent phone calls, emails, text messages, etc.; continuing to contact a person after receiving requests not to; leaving written messages, objects or unwanted gifts; vandalizing a person's property; and threatening, intimidating or intrusive behavior.

**Hazing**

Hazing is any act committed against someone joining or becoming a member of an organization or team that causes or is likely to cause physical or mental harm, regardless of consent. This includes actions that create a risk of injury, mental distress, or personal degradation, such as humiliation, harassment, or activities with inherent risks to safety.

**Relationship Violence (including Dating Violence and Domestic Violence)**

Central Arizona College prohibits all forms of stalking, relationship violence, and abuse.

Dating violence consists of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The victim shall determine the existence of such a relationship with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved. Relationship violence includes sexual or physical abuse or the threat of such abuse.

Domestic violence consists of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under Arizona law; or by any other person against an adult or youth victim who is protected from that person's acts under Arizona law.

In addition to dating and domestic violence, relationship violence includes any pattern of abusive behavior that an intimate partner uses to gain or maintain power and control over the other partner. Relationship violence can be physical, sexual, emotional, economic, or psychological actions or threats of actions that influence another person.

**SEXUAL VIOLENCE PREVENTION AND RESPONSE**

Central Arizona College does not tolerate sexual misconduct, which includes sexual assault, domestic violence, dating violence, stalking, sex-based harassment, or any other forms of nonconsensual sexual activity. See page 30 for the complete list of definitions.

Sexual assault is any sexual contact or behavior that occurs by force or without the recipient's consent of the unwanted sexual activity. This broad term includes rape, attempted rape, statutory rape, incest, where active consent is absent, groping, forced kissing, sodomy, sexual assault with an object, and fondling.

## **Campus SaVE Act – Sexual Assault, Domestic and Dating Violence, and Stalking**

The Campus Sexual Violence Elimination Act (SaVE Act) was passed on March 2013 as part of the Violence Against Women Reauthorization Act (VAWA). As a result, CAC must address incidents of Sexual Assault, Domestic Violence, Dating Violence, and Stalking on campus. CAC recognizes sexual misconduct is a national problem, especially on college and university campuses. Such violence profoundly impacts a victim's academic, social, and personal life and all college community members.

Through college policies, awareness efforts, education and training programs, and advocacy, every member of the CAC community should be prepared to actively contribute to a culture of respect and work to keep our community free from sex-based harassment, discrimination and or retaliation. Cases involving allegations of sex-based harassment, discrimination, and or retaliation reported at CAC are promptly, fairly, and thoroughly investigated. CAC provides individuals with resources that let them know they are not working alone, including, but not limited to, providing guidance on filing a report, talking with counselors, and changing academic or campus work situations.

## **ARIZONA DEFINITIONS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, STALKING, AND HAZING.**

### **Domestic Violence**

The State of Arizona defines domestic violence when the crime is an applicable domestic violence offense and any of the following apply (ARS 13-3601):

- The relationship between the victim and the defendant is one of marriage or former marriage or of persons residing or having resided in the same household.
- The victim and the defendant have a child in common.
- The victim or the defendant is pregnant by the other party.
- The victim is related to the defendant or the defendant's spouse by blood or court order as a parent, grandparent, child, grandchild, brother or sister or by marriage as a parent-in-law, grandparent-in-law, stepparent, step-grandparent, stepchild, step-grandchild, brother-in-law or sister-in-law.
- The victim is a child who resides or has resided in the same household as the defendant and is related by blood to a former spouse of the defendant or to a person who resides or who has resided in the same household as the defendant.
- The relationship between the victim and the defendant is currently or was previously a romantic or sexual relationship. The following factors may be considered in determining whether the relationship between the victim and the defendant is currently or was previously a romantic or sexual relationship:  
[(a) The type of relationship; (b) The length of the relationship; (c) The frequency of the interaction between the victim and the defendant; (d) If the relationship has terminated, the length of time since the termination].

### **Dating Violence**

The state of Arizona does not have a definition specific to dating violence.



## **Sexual Assault**

The state of Arizona defines sexual assault as follows in ARS13-1406: A person commits sexual assault by intentionally or knowingly engaging in sexual intercourse or oral sexual contact with any person without consent of such person.

## **Stalking**

The state of Arizona defines stalking as follows in ARS13-2923: A person commits stalking if the person intentionally or knowingly engages in a course of conduct that is directed toward another person and if that conduct causes the victim to:

1. Suffer emotional distress or reasonably fear that either:
  - a. The victim's property will be damaged or destroyed;
  - b. Any of the following will be physically injured:
    - i. The victim;
    - ii. The victim's family member, domestic animal or livestock;
    - iii. A person with whom the victim has or has previously had a romantic or sexual relationship;
    - iv. A person who regularly resides in the victim's household or has resided in the victim's household within the six months before the last conduct occurred.
2. Reasonably fear death or the death of any of the following:
  - a. The victim's family member, domestic animal or livestock;
  - b. A person with whom the victim has or has previously had a romantic or sexual relationship;
  - c. (c) A person who regularly resides in the victim's household or has resided in the victim's household within the six months before the last conduct occurred.

## **Consent**

The state of Arizona does not have a definition specific to “affirmative consent” in relation to sexual activity. Please see section of report on ACTIVE CONSENT for more information.

**Consent Is Not a Defense:** It is not a defense to prosecution if the victim or person against whom the hazing was directed, acquiesced or consented, whether implied or expressed, to the conduct, nor if it was approved by an organization.

## **Hazing**

The state of Arizona defines hazing as follows in ARS 13-12: A person commits hazing by intentionally, knowingly or recklessly, for the purpose of preinitiation activities, pledging, initiating, holding office, admitting or affiliating a minor or student into or with an organization or for the purpose of continuing, reinstating or enhancing a minor's or student's membership or status in an organization, causes, coerces or forces a minor or student to engage in or endure any of the following:

- Sexual humiliation or brutality, including forced nudity or an act of sexual penetration, or both.
- Conduct or conditions, including physical or psychological tactics, that are reasonably calculated to cause severe mental distress to the minor or student, including activities that are reasonably calculated to cause the minor or student to harm themselves or others.
- The consumption of any food, nonalcoholic liquid, alcoholic liquid, drug or other substance that



poses a substantial risk of death, physical injury or emotional harm.

- An act of restraint, confinement in a small space or significant sleep deprivation.
- Conduct or conditions that violate a federal or state criminal law and that pose a substantial risk of death or physical injury.
- Physical brutality or any other conduct or conditions that pose a substantial risk of death or physical injury, including whipping, beating, paddling, branding, electric shocking, placing harmful substances on the body, excessive exercise or calisthenics or unhealthy exposure to the elements.

## PROGRAMS TO PREVENT SEXUAL ASSAULT, STALKING, DOMESTIC VIOLENCE, AND DATING VIOLENCE

CAC presents prevention and awareness programs throughout the year, focusing on Healthy Relationship and Communication in February, Sexual Assault Awareness Month in April, and Domestic Violence Awareness Month in October. Some programs include awareness training for resident student leaders, student-athletes, new and continuing employees, consent and bystander intervention speakers, and educational displays and posters.

### BYSTANDER

What is a bystander? A bystander is anyone who experiences or is a witness to a potentially harmful situation.

CAC encourages all members of the CAC community to be active bystanders against potentially harmful situations, including sexual violence. We must not assume that someone else will intervene. Doing nothing is not the only option.

### The 4D's of Bystander Intervention

Type	Situation Description	Potential Intervention
Direct	Works best when you already know at least one of the people involved.	You might feel comfortable approaching one or more people involved directly and expressing your concerns. You may offer alternative ideas or help others recognize the potentially harmful situation and consequences.
Distract	Works best if you are in a public space or worried that someone may become defensive or hostile.	You might feel comfortable drawing attention to yourself (e.g., spilling your drink or talking loudly on your phone near the situation). Ask people nearby if they want to do a different activity—any excuse to “distract” or de-escalate the potentially harmful situation.

Delegate	Works best if you don't know the people involved, don't know what to do, don't feel comfortable intervening on your own, or don't feel safe.	You might feel more comfortable doing one of the following: <ul style="list-style-type: none"> <li>- Ask someone with authority to help</li> <li>- Call campus security or your Resident Assistant</li> <li>- Enlist some friends to help confront the situation</li> <li>- Call 911 if it is an emergency or if someone is in imminent danger</li> </ul>
Delay	Works best after an incident has occurred and you feel you have the time and resources to support individuals involved.	Involves checking in with the person who was harmed after the event to offer support. Sometimes, just asking if they are okay and if they need someone to talk to. You can also ask if they need help finding resources to process their experience. Lastly, you could report the incident to our CAC Student of Concern Form if you would like someone from the college CARE Team to follow up with the individual(s).  Student of Concern Form link: <a href="https://cm.maxient.com/reportingform.php?CentralAZCollege&amp;layout_id=31">https://cm.maxient.com/reportingform.php?CentralAZCollege&amp;layout_id=31</a>

## RISK REDUCTION TIPS

Some simple steps to being an active bystander are:

- Be aware of your surroundings.
- Recognize when someone needs help.
- Intervene safely by asking the person if they need help or calling the police.
- Go in a group and watch out for others.

## SEXUAL ASSAULT POLICIES (Student and Employee)

Please see Central Arizona College's [Title IX Policy](#).

Central Arizona College is committed to preserving the dignity and safety of its community members. Any form of unwanted sexual activity will not be tolerated. Unwanted sexual activity simply means any sexual activity to which any party involved does not give full and free consent. A verbal "NO," no matter how insecure or indecisive, constitutes a lack of consent.

A student or employee charged with unwanted sexual activity can be prosecuted under Arizona criminal law and disciplined under the College's disciplinary policy. Criminal prosecution and College disciplinary action operate independently of one another.

## SEXUAL ASSAULT REPORTING PROCEDURES

Rape or sexual assault may happen to anyone, at any time and any place. Should you become a victim of sexual assault, some of the immediate reactions you may experience may include anger, disbelief, anxiety, and fear. No matter their response, we strongly encourage victims of sexual assault, domestic violence, dating violence, sexual harassment, or stalking to seek support and do two things: Report the crime to law enforcement and seek medical attention. Trusted contacts can offer help and assistance. Call a trusted family member, a friend, clergy, or a CAC employee for support and guidance.

Reporting the crime to law enforcement is the first step in apprehending and convicting the assailant. Individuals who commit sexual violence are frequently repeat offenders. If you do not report your attacker, he or she will likely hurt someone else. Telling the police what happened to you does not mean you have to prosecute. You can tell them everything you remember about the attacker and nothing about yourself. If you choose to prosecute, the authorities will pursue the crime to the fullest extent of the law. In any case, the incident is handled discreetly, and names will not be released to the public. The confidentiality of the process and all involved is a primary goal. You will not be prejudged, nor will you be blamed for what occurred. You will be treated with courtesy, sensitivity, dignity, understanding, and professionalism.

If you become the victim of a sexual assault on or off campus:

- GET to a safe place.
- REPORT the crime as soon as possible. The CAC Police Department can be contacted 24 hours a day, seven days a week, at (520) 836-9655.
- DO NOT shower, bathe, douche, change, or destroy clothing.
- DO NOT disturb or straighten up the area where the assault occurred.
- ASK for medical attention.
- ASK for emotional support.

### IF A SEXUAL VIOLENCE OFFENSE OCCURS, VICTIMS SHOULD DO THE FOLLOWING:

1. ***The victim should seek medical attention.*** The victim of sexual assault or domestic/dating violence must receive a medical examination for health and evidentiary reasons as soon as possible from any hospital emergency department. Even if the victim is unsure at the time if they want to press criminal charges, evidence can be collected and saved if they change their minds later. Additionally, victims should seek medical attention to treat injuries and take steps to address other potential concerns such as pregnancy (if applicable) and/or other sexually transmitted diseases.
2. ***Preserve all evidence.*** A victim should not wash or bathe, use the toilet, douche, smoke, or change clothes before seeking medical attention. All items worn during the assault should be placed into a paper bag and taken to the medical facility if clothing is changed. Any bedding or linens associated with the assault should be preserved for evidentiary purposes if the assault occurred within the last 120 hours to be used for prosecution or to obtain an order of protection.
3. In Arizona, evidence may be collected even if you choose not to make a report to law

enforcement. Under the Violence Against Women Act and the Department of Justice Reauthorization Act of 2005, starting in 2009, states must certify that they do not “require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, reimbursement for charges incurred on account of such as an exam, or both.”

4. Preserve any other evidence, such as text messages, instant messages, social network pages, other communications, pictures, logs, or other copies of documents – if they might be helpful for investigators or police officers.
5. As time passes, evidence may become lost or unavailable, making future investigations, possible prosecution, disciplinary proceedings, or obtaining orders of protection more challenging.

Effective January 2009, the Federal Government, under the Violence Against Women Act (VAWA), requires states which receive federal funding under VAWA (as Arizona does) to provide forensic sexual examinations to all patients regardless of whether police involvement is desired. The forensic sexual exam is always free of charge to the victim of sexual violence. To obtain a free exam, a victim could find resources at this link: <https://arizonasurvivors.org/get-a-forensic-exam/>.

## **OFF-CAMPUS COUNSELING, MENTAL HEALTH, OR OTHER SERVICES FOR VICTIMS OF SEX OFFENSES**

CAC makes the notification of these resources available in various formats on the [CAC Title IX](#) webpage. The website link for Title IX is included in the CAC website footer (Helpful Links) and under About CAC, then Title IX. All complainants, respondents, and witnesses in Title IX incidents are provided with brochures with relevant information and resources. A Title IX poster is posted in bathrooms throughout the district. The Title IX webpage lists some or all the following resources:

### Countywide resources

- Interactive map of resources and services throughout the state of Arizona:  
<https://arizonasurvivors.org/support-for-survivors/map-of-services/>
- AZ Coalition to End Sexual & Domestic Violence:  
2700 N Central Ave, Suite 1100, Phoenix, Arizona 85004  
Local: (602)279-2900/Toll Free: 1 (800)782-6400  
AZ Relay Service 711  
[Info@acesdv.org](mailto:Info@acesdv.org)
- Against Abuse Inc. (520) 836-1239
- Pinal County Victim Services (520) 866-6813
- Cenpatco Crisis Line (866) 495-6735
- Horizon Health and Wellness (833) 431-4449

### National resources

- National Domestic Violence Hotline 1(800)799-SAFE(7233)
- National Sexual Assault Hotline (RAINN) 1(800)656-HOPE(4673)
- Strong Hearts Native Helpline 1(844)762-8483
- Dating Abuse Hotline 1(866)331-9474

Medical care is essential for both physical and psychological reasons. It is also crucial from the evidence standpoint to help substantiate your situation. You will be assisted in arranging any hospital treatment and other medical needs. The criminal justice system pays the cost of the rape examination. CAC does not currently operate an on-campus health clinic nor employs any on-staff mental health counselors.

While CACPD is the appointed collector of statistics for CAC and will need to be notified, the victim has the right to choose not to have the CACPD or other police departments involved in the investigation for dating violence cases, sexual harassment, sexual assault, fondling, and harassment. In these cases, CAC will still complete a thorough administrative investigation of the incident. CACPD officers are required by Arizona state law to conduct investigations in incidents meeting the state definition of domestic violence. CAC will assist any victim wishing to notify the CACPD or other law enforcement agency with jurisdiction.

CAC will, upon written request, disclose to the alleged victim of a crime of violence the report on the results of any disciplinary proceeding conducted by CAC against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased due to such crime or offense, the next of kin of such victim shall be treated as the alleged victim.

Contact CAC's Title IX Coordinator at (520) 494-5106 or (520) 840-1175; at [titleix@centralaz.edu](mailto:titleix@centralaz.edu) for more information.

### **Pinal County Attorney's Office – Family Advocacy Center locations:**

- Eloy (520) 866-7500
- San Tan Valley (520) 866-7020
- City of Maricopa (520) 866-3920
- Sacaton (Gila River Indian Community) (520) 562-5151

For a complete list of Advocacy Centers in Arizona, please visit the Arizona Child & Family Advocacy Network website: <https://acfan.net/advocacy-centers>.

### **Arizona Suicide or Crisis Hotline Services:**

- 988 Suicide or Crisis Lifeline (call or text 988)
- Text Crisis Line (text the word "HOME" to 741741)
- La Frontera Empact: 24 hours crisis intervention (480)784-1514 or 1 (800)273-8255
- Pinal County (866) 495-6735)
- Ak-Chin Indian Community (800) 259-3449)
- Gila River Indian Community (800) 259-3449)
- Tohono O'odham Nation (844) 423-8759)
- Teen Lifeline (Phone or Text, (602) 248-8336)
- Veterans 988 Lifeline (call or text 988, press 1)
- Be Connected ((866) 4AZ-VETS (429-8387))

Arizona has a robust behavioral health crisis services network for any Arizona resident regardless of health insurance coverage.

- 24/7/365 crisis telephone lines operated by trained crisis specialists.
- 24/7 mobile teams staffed by behavioral health professionals who travel to the individual experiencing a crisis and provide assessment, stabilization, and may triage the individual to a higher level of care as appropriate.
- Facility-based crisis stabilization centers that offer crisis stabilization and observation, including access to Medication Assisted Treatment.

## **POSSIBLE TEMPORARY OR PERMANENT PROTECTIVE MEASURES**

Following the report of a sex offense or dating or domestic violence offense, CAC must take measures to separate the victim from the alleged suspect further. These measures always include a Mutual No Contact Order pending the investigation. Supportive measures may also include moving on-campus residence, offering community referrals and resources, or assessing for a potential emergency removal from campus. CACPD can be contacted to do personal escorts as needed. These protective measures can be taken regardless of whether the victim chooses to report the incident for criminal investigation.

Accommodations and protective measures will be confidential to the extent that maintaining such confidentiality will not impair the ability of the institution to provide the accommodations or protective measures.

## **INVESTIGATION OF ALLEGED SEX OFFENSE OR DOMESTIC/DATING VIOLENCE**

The [Title IX Policy](#) covers the investigations of sex offenses, domestic/dating violence, and all areas of Title IX. This policy outlines the use of a fair and impartial process to determine responsibility for potential Title IX violations. If the Decision-Maker finds reasonable cause for the allegations, the Respondent will be found responsible for the alleged violation. These investigations are subject to an appeal process, which is then heard by an appellate officer. Any decision of the appeal process is considered the investigation's final findings.

## **NOTIFICATION OF OUTCOME**

Under the [Title IX Policy](#) within the resolution section, the procedure provides the following statement:

The Title IX Coordinator will inform the parties of the final determination within five (5) business days of the resolution, without significant time delay between notifications. Notification will be made in writing and delivered by one or more of the following methods: in person, mailed to the local or permanent address of the parties as indicated in official College records, or emailed to the parties' Central Arizona College-issued email or otherwise approved account. Once mailed, emailed, and/or received in person, notice will be presumptively delivered. The notification of outcome will specify the finding on each alleged policy violation, any sanctions that may result which the College is permitted to share according to state or federal law, and the rationale supporting the essential findings to the extent the College is allowed or required to share under state or federal law. The notice will also include information on when the College considers the results to be final, any changes that occur prior to finalization, and any appeals options.

Appeals statement: All parties will be informed in writing within three (3) business days of the outcome of the Appeals process, without significant time delay between notifications, and per the standards for notice of outcome as defined above.

## **SANCTIONS THE INSTITUTION MAY IMPOSE**

Under [Title IX Policy](#), the following is provided for the possible sanctions imposed following a hearing on an alleged sexual assault or other sex offense.

- *Warning:* A formal statement that the conduct was unacceptable and a warning that further infractions of any College policy, procedure, or directive will result in more severe sanctions/responsive actions.
- *Required Counseling:* A mandate to meet with and engage in external counseling to better comprehend the misconduct and its effects.
- *Probation:* A written reprimand for violation of the Code of Student Conduct, providing for more severe disciplinary sanctions if the student or organization is found violating any College policy, procedure, or directive within a specified period of time. Terms of the probation will be specified and may include denial of specified social privileges, exclusion from co-curricular activities, non-contact orders, and/or other measures deemed appropriate.
- *Eviction from Campus Housing:* A mandate that the student is required to move out of the residence halls within a specified period of time (the "Effective Date"). Terms of the eviction will be articulated and include a no trespass notification stating that upon the Effective Date, the student is prohibited from returning to the residence halls and their surrounding areas.
- *Suspension:* Termination of student status for a definite period of time not to exceed two years and/or until specific criteria are met. Students who return from suspension are automatically placed on probation through the remainder of their tenure at College. This sanction may be noted as a Conduct Suspension on the student's official transcript at the discretion of the Title IX Coordinator.
- *Expulsion:* Permanent termination of student status, revocation of rights to be on campus for any reason or attend College-sponsored events. This sanction will be noted as a Conduct Expulsion on the student's official transcript.
- *Withholding Diploma:* The College may withhold a student's diploma for a specified period of time and/or deny a student participation in commencement activities if the student has an allegation pending or as a sanction if the student is found responsible for an alleged violation.
- *Revocation of Degree:* The College reserves the right to revoke a degree awarded from the College for fraud, misrepresentation, or other violation of College policies, procedures, or directives in obtaining the degree or for other serious violations committed by a student before graduation.
- *Organizational Sanctions:* Deactivation, loss of recognition, or loss of some or all privileges (including College registration) for a specified period.
- *Other Actions:* In addition to or in place of the above sanctions, the College may assign any other sanctions as deemed appropriate.



## **OBTAINING AN ORDER OF PROTECTION OR INJUNCTION AGAINST HARASSMENT**

To obtain an order of protection, the victim and defendant relationship must be one that qualifies under the state domestic violence statute. If the victim and defendant's relationship is not eligible under the state domestic violence statute, the victim may apply for an injunction against harassment.

To apply for an order of protection or injunction against harassment, the victim can go to either the Pinal County Superior Court or any of the 8 Justice of the Peace Courts in the county. The Pinal County Superior Court is located at 971 Jason Lopez Cir, 500, Florence, AZ, 85132. For the locations of the Justice of the Peace courts, please visit <https://www.pinalcourtsaz.gov/190/Orders-of-Protection>.

Additional information about obtaining an order of protection or injunction against harassment is available at <https://www.pinalcourtsaz.gov/190/Orders-of-Protection>. Remember that an order of protection or injunction against harassment is not legally enforceable until the defendant is served by a process server or a sworn law enforcement officer. CACPD will serve these court orders to defendants on all campuses at no cost.

If a student or employee obtains an order of protection or injunction against harassment, they may provide a copy to CACPD. CACPD will be responsible for enforcing these court orders at all campuses.

If the plaintiff of the court order finds the defendant is violating the terms of the order, contact the CACPD (520-836-9655). If he/she finds the defendant is violating the terms of the order off campus, contact the local law enforcement agency where the violation occurred.

If the parties listed on the order of protection or injunction against harassment are a combination of students and/or employees, CAC will evaluate what, if any, administrative protective measures to take. Please contact CAC's Title IX Coordinator at (520) 494-5106 or via email at [titleix@centralaz.edu](mailto:titleix@centralaz.edu) for more information.

CAC does not have the authority to issue court orders of protection or injunctions against harassment. CAC does issue administrative no-contact orders should the circumstances warrant it. An administrative no-contact order is enforceable through the CAC student or employee disciplinary processes. In order to get more information regarding administrative no-contact orders, you can contact the Title IX coordinator using the contact information above.

## **REGISTERED SEX OFFENDER INFORMATION**

A federal law, the Sex Offender Registration and Notification Act (SORNA), Title I of the Adam Walsh Child Protection and Safety Act of 2006, requires registered sex offenders to inform the responsible jurisdiction and update their registration when enrolled or employed at institutions of higher learning. CACPD maintains information about registered sex offenders on campus who are required to register as sex offenders under state and federal law and who have complied with their obligation to register with the Pinal County Sheriff's Office. Persons seeking to obtain sex offender registration information may contact CACPD in person, during regular business hours, or by visiting the Arizona Department of Public Safety's



website at [http://www.azdps.gov/Services/Sex\\_Offender/](http://www.azdps.gov/Services/Sex_Offender/)

Questions about the Registered Sex Offender program should be emailed to the Police Registered Sex Offender Coordinator at [cacpolice@centralaz.edu](mailto:cacpolice@centralaz.edu).

## **SECURITY ACCESS AND MAINTENANCE OF CAMPUS FACILITIES**

Central Arizona College is a public facility. All campus buildings and facilities are open to the public during regular business hours; however, certain areas may have restricted access. Buildings are unlocked in the mornings and secured in the evenings. No external activities are permitted while the campus is closed without the express approval of campus administration.

Loitering, canvassing, and peddling are not permitted on campus; any soliciting requires prior approval of the Vice-President for Student Services. Police are instructed to request identification via a college I.D. card from staff and students when the police officers deem it necessary. Additionally, Arizona passed House Bill 2880, on May 7th, 2025, requiring colleges to ban unauthorized encampments (e.g. tents and temporary shelters) on campus grounds or buildings. After a warning, violators must dismantle their setups or face trespass charges, fines, or discipline. HB2880 ensures campus safety and order while still protecting First Amendment rights while simultaneously restricting illegal activity.

Keys to college facilities are issued to employees only based on a need for access, and the loaning or duplication of keys is strictly prohibited. District-wide cooperation is expected between faculty, staff, and students to ensure that doors are secured once they have been used. Students must obtain authorization from a faculty or staff member to access a building after the scheduled closing time.

The Facilities Department maintains district facilities. Facilities and landscaping are kept in a manner that minimizes hazardous conditions. Police and professional staff regularly patrol throughout the District and report malfunctioning lights and other unsafe physical conditions to the Facilities Department for correction. They promptly address any problems identified during these inspections.

The Facilities Department maintains the ability to respond on a 24-hour basis to correct significant discrepancies related to safety and security. This response facilitates prompt repairs to buildings and equipment deficiencies that present an immediate risk to the campus community. Members of the campus community are encouraged to report safety and security problems to Police and professional staff at all campuses to CACPD at (520) 836-9655.

The College is committed to providing its students, staff, and visitors a safe forum for free and open expression. CAC has a responsibility to also provide a safe, secure learning environment for students, thus we encourage all parties to notify the Dean of Students Office prior to any expressive activities. This notification will also assist us in ensuring your free expression activity does not interfere with a scheduled activity for your anticipated location, date, and time. The Free Speech/Public Forum Request form can be accessed at this link: [https://cm.maxient.com/reportingform.php?CentralAZCollege&layout\\_id=11](https://cm.maxient.com/reportingform.php?CentralAZCollege&layout_id=11)

## **CONFIDENTIALITY OF RESIDENT STUDENT INFORMATION**

Any contact information of a student living on campus in CAC residence halls will remain confidential and information is only released in compliance with Family Educational Rights and Privacy Act (FERPA) guidelines. This information will only be available to authorized CAC employees and will not be disclosed. It should be noted that CACPD employees are among the authorized CAC employees having access to the personal information of resident students. However, that information will not be used in any manner other than for criminal or administrative investigations. The confidential contact information may also be shared with outside law enforcement agencies to conduct a missing person investigation.

## **ACCESS AND MAINTENANCE OF RESIDENCE HALL FACILITIES**

The corridor access doors that lead to residence hall rooms and hallways at Signal Peak are required to be locked 24 hours a day, seven days a week, thereby providing students reasonable safety, security, and privacy. Students are issued electronic key cards or keys to access these doors as well as the doors to their rooms. Students are continually encouraged to lock their rooms and discouraged from propping open doors. Building locks are changed as needed. Locks will also be changed immediately when a lost key poses a security threat to building residents.

An individual is responsible for locking and maintaining access control to his/her residence hall room. Housing & Residence Life staff members and Police routinely monitor building access and encourage resident students to assist by keeping exterior doors locked and not using objects to prop open locked doors. If an adequately identified person is locked out & requires access to a room, a resident assistant or Police officer will grant access. In the case of broken locks, a locksmith is available through the Facilities Dept.

Each new resident student is encouraged to review the Residence Life Compendium online at <https://centralaz.edu/wp-content/uploads/2024/08/Housing-and-Residence-Life-Compendium-complete.pdf>. Printed copies may be requested from Housing and Residence Life staff. This document provides the resident with a comprehensive guide to on-campus living and serves as a quick reference guide to ensure a safe, secure, and comfortable living environment. This source, supplemented with other handouts, provides students with an awareness of their rights, responsibilities, rules, regulations, and essential information regarding dangerous and inappropriate activities prohibited at the college to safeguard the security and well-being of others.

Entry into the area of the residence halls is limited to authorized college staff members, resident students, and their guests. Guests to residence halls are the responsibility of the person they are visiting and must abide by all residence hall rules, including the campus escort policy, which provides that all guests to a residence hall must be escorted by the person they are visiting while inside the residence hall. Residents are expected to register any overnight guests and adhere to the overnight guest policies outlined in the Residence Life Compendium.

The Housing and Residence Life Staff and the Police Department closely monitor residence hall safety and security. Entry by college staff into a student's residence hall room is limited to the following:

- By law enforcement officers in the line of duty and accordance with legally defined procedures governing search and seizure.

- By authorized custodial and maintenance personnel to make improvements and repairs and provide routine maintenance.
- By authorized college personnel to conduct a room inspection to ensure that health, fire, and safety standards are maintained.
- By authorized college personnel in an emergency to provide for a student's health, safety, or welfare or to make emergency repairs to prevent damage to property.

## **SECURITY OF CAMPUS**

CACPD officers and professional staff conduct routine patrols of campus buildings at all Campuses to evaluate and monitor security-related matters. Housing staff and CACPD officers monitor security in the residential facilities and encourage building residents to report suspicious or unusual activity. Local law enforcement agencies may conduct patrols CAC campuses located in their jurisdiction.

## **DISCRIMINATION, BIAS, AND HATE CRIME POLICIES**

Central Arizona College is committed to providing a learning environment free from unlawful discrimination, including bias and hate activities. Bias-motivated hate activity includes but is not limited to a crime committed solely because of a person's race, religious beliefs, disability, sex, nationality, gender, gender identity, or sexual orientation.

All students, staff, faculty, prospective students, and visitors to the College should be aware that the College will take appropriate measures necessary to eliminate such actions. Under the [Title IX Policy](#), those who so act are subject to college discipline and appropriate legal action under Arizona State and Federal law. Report any act of discrimination, including bias & hate activities, to the Police Department.

## **HAZING PREVENTION POLICY**

Central Arizona College prohibits hazing, as defined by Federal Law 20 U.S.C. 1092(f)(6)(A); A.R.S. §13-1215; and the College's Code of Student Conduct. The following procedures ([procedure document available on the CAC Dean of Student Development webpage](#)) were developed in support of the Anti-Hazing policy ([policy document available on the CAC Dean of Student Development webpage](#)) and ensures the College adheres to the federal Stop Campus Hazing Act.

### **Definition of Hazing**

Hazing is defined as any intentional, knowing, or reckless act committed by a person (whether individually or in concert with others) against another person or persons, regardless of the willingness of such other person or persons to participate, that:

1. Is committed during an initiation into, an affiliation with, or the maintenance of membership in a student organization.
2. Causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization, of physical or psychological injury.

This includes, but is not limited to:

- Physical acts such as whipping, beating, striking, or placing harmful substances on someone's body.
- Coercive acts like sleep deprivation, exposure to the elements, or extreme calisthenics.
- Consumption acts involving food, liquid, alcohol, drugs, or any other substances.
- Sexual acts that are coerced or induced.
- Threatening acts that place someone in reasonable fear of bodily harm.
- Criminal acts that violate local, state, tribal, or federal law.

### **Definition of Student Organization**

A student organization is defined as any club, athletic team, fraternity, sorority, or other group or association that is affiliated with Central Arizona College (CAC) in which two (2) or more students are enrolled at CAC, whether or not the organization is established or recognized by CAC.

### **Reporting Hazing Incidents**

#### **1. How to Report**

Students, faculty, and staff can report hazing incidents through the online reporting system available on the CAC website or directly to the Dean of Student Development Office, Campus Police, or any other Campus Security Authority (CSA). Records of reported incidents will be logged in CAC's Conduct Software Data Base.

#### **2. Confidentiality**

Reports can be made anonymously. The identity of the reporter will be kept confidential to the extent possible.

#### **3. Immediate Action**

Dean of Student Development (or designee) will take immediate action, if appropriate, to ensure the safety of the student and prevent further hazing.

### **Investigation Process**

The Dean of Student Development, or designee, will use the procedures outlined in the Student Code of Conduct to investigate and adjudicate reported incidents of hazing involving students.

In addition, the CAC Police Department will investigate and respond to all reports of hazing immediately. If CACPD determines there is imminent risk, interim measures may be taken (e.g., removal from organization, suspension of events). CACPD will gather relevant documentation and materials, including photos, videos, text messages, emails, social media posts, event rosters, attendance records, organizational communications, and medical records (if applicable and with consent)

CACPD will conduct confidential interviews with the complainant (if not anonymous), the accused, witnesses, or others with relevant information. While the investigation is ongoing, interim measures like cease-and-desist orders for group activities, no contact orders, temporary suspension of individuals or organizations, relocation or support services for affected parties. If an investigator assesses that hazing occurred, findings are documented in a written investigation report, which includes factual findings, and relevant evidence and testimony. If the parties involved choose to prosecute, CACPD will pursue the crime to the fullest extent of the law.

### **Prevention and Awareness Programs**

CAC will implement a hazing prevention and awareness program. All student organization advisors/sponsors and at least one (1) student leader from each organization will complete an annual hazing prevention educational activity as a part of the organization registration process. All athletic coaches will complete an annual hazing prevention educational activity and hazing prevention will be part of the annual student-athlete Code of Conduct/Title IX training program.

### **Inclusion of Hazing Statistics**

CAC will include statistics on reported hazing incidents, as recorded in the Conduct Data Base and its Annual Security Report (ASR), as required by the Stop Campus Hazing Act.

### **Transparency Report**

A Campus Hazing Transparency Report will be published on the CAC website, summarizing findings related to hazing incidents and the actions taken.

### **Compliance and Review**

This procedure will be reviewed bi-annually by Vice President of Student Services, the Dean of Student Development, the Director of Student Life and Clery Compliance Officer, to ensure compliance with federal and state laws and to incorporate best practices in hazing prevention.

## **ALCOHOL AND DRUG POLICIES & PREVENTION**

Central Arizona College complies with all federal, state, and local laws, including those that regulate the possession, use, and sale of alcoholic beverages and controlled substances. The distribution, sale, possession, or use of any alcoholic beverage, illegal drug, or controlled substance is strictly prohibited on college premises. This also includes any event held on or off campus by a student club or organization. One exception to this policy exists whereby alcohol may be served in non-licensed areas with the appropriate approval from the College President or his/her designee with proper licensing. Additionally, a minimum of one Certified Arizona Police officer must be present on campus during the event.

Students, faculty, staff, and visitors are subject to arrest and criminal prosecution for any drug or alcohol violation on campus. In addition, disciplinary sanctions may be applied to students, including administrative probation, suspension, and/or expulsion from the College. CACPD has primary responsibility for the enforcement of State underage drinking laws as well as the enforcement of Federal and State drug laws.

The abuse of alcohol and other drugs is of grave concern to the college community because it can interfere with the well-being and education of students and the job performance of faculty and staff. Drug and alcohol abuse can cause severe and long-lasting damage to an individual's health. Drug and alcohol abuse may endanger the safety and well-being of the abuser, the abuser's family and friends, the students, staff, faculty, and the general public.

The abuse of alcohol and illicit drugs may have profound health consequences. Consumption of illegal drugs and alcohol may significantly impair judgment and coordination, increasing the risk of vehicle accidents and the incidence of various aggressive acts, including criminal assaults. The consequences of

drug abuse may include disorientation, convulsions, psychosis and other severe mental disturbances, respiratory depression, coma, and possible death. Consumption of certain drugs or moderate to high amounts of alcohol may cause marked impairments in higher cognitive functions, severely altering a person's ability to learn and remember. In very high doses, alcohol may cause respiratory depression and death. When drugs & alcohol are combined, much lower amounts can produce these effects. Drug and long-term alcohol abuse can also permanently damage vital organs, such as the brain and liver.

Central Arizona College has developed a drug and alcohol abuse education and prevention program to prevent the unlawful possession, use, and distribution of drugs on campus and in all recognized activities. The CAC Drug & Alcohol Abuse Prevention Task Force is responsible for the marketing and evaluation of the program, including a biennial review, which is made available online for all constituents to view. Campuses and departments across the district sponsor various events throughout the year to educate the college community about alcohol and drug abuse.

These events include student leaders' ongoing prevention and response training, alcohol and drug-free events, interactive knowledge programs, and passive programming campaigns for students and employees. Among the efforts, CAC Signal Peak Campus observes National Collegiate Alcohol Awareness Week, held annually during the third week in October, with passive and active programs targeted toward the student community abuse prevention and education.

In compliance with the Drug-Free Schools and Communities Act, Central Arizona College publishes information regarding the College's educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state, and local laws and College policy; a description of health risks associated with alcohol and other drug use; and a description of available treatment programs for CAC students and employees. The annual publication is sent electronically to all students and employees each semester, and brochures are available across the campus at high-traffic information tables/kiosks. A complete description of these topics, as provided in the College's annual publication notification to students and employees, is available online at:

- Disclosure of Consumer Information page:  
<https://centralaz.edu/aboutcac/student-right-to-know/>
- Dean of Student Development page:  
<https://centralaz.edu/current-students/student-support/dean-of-students/>
- Drug and Alcohol Brochure:  
<https://centralaz.edu/wp-content/uploads/2024/06/Alcohol-and-Drug-Free-Campus-Brochure-June-2024.pdf>

## **WEAPON POLICIES**

Possession of any firearm, ammunition, or other lethal devices, by any person other than a sworn police officer, is strictly forbidden on all campuses and centers, except as authorized by state law. Violations of this policy are subject to discipline and/or criminal prosecution.

## **CRIME STATISTICS**

The next section of this report focuses on the federal reporting requirements under the "Jeanne Clery

Disclosure of Campus Security Policy and Campus Crime Statistics Act." Central Arizona College must produce and distribute an annual report containing crime statistics and statements of security policies. In preparation for the collection of these statistics, crime statistics were requested from the following sources: the Central Arizona College Police Department, the Pinal County Sheriff's Office, the Maricopa Police Department, the Apache Junction Police Department, the Florence Police Department, the Casa Grande Police Department, and non-police officials referred to as Campus Security Authorities (college employees who have significant responsibility for student and campus activities). We are also listing Unfounded Reports. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

Enrolled students and current employees are informed about the availability of the Annual Security Report by email. This notification includes a brief summary of the contents of the Annual Security Report. Also, it includes the address for the CAC website where this report can be found online and how to request a printed copy of this report.

CAC reports the crimes required by the Clery Act that occurred on or within the institution's Clery Geography that were reported to a Campus Security Authority.

### **PUBLISHING OF HAZING STATISTICS:**

Central Arizona College will annually publish a campus hazing transparency report as part of its ongoing commitment to student safety and accountability. The report will detail any documented incidents of hazing involving student organizations affiliated with the college. Central Arizona College does not officially recognize student organizations that own or operate property off-campus. Only organizations directly affiliated with and operating on campus or at college centers are formally recognized. The upcoming report will help promote transparency and reinforce the college's zero-tolerance stance on hazing. Students, faculty, and staff are encouraged to review the report and remain engaged in efforts to foster a safe and respectful campus environment.

### **DEFINITIONS**

**Crime Definitions.** The following definitions are those outlined in the Federal Bureau of Investigation's National Incident-Based Reporting System and the Violence Against Women Act. They are used as the standard of reporting in the information above:

- **Murder:** The willful killing of one human being by another.
- **Manslaughter by negligence:** The killing of another person through gross negligence.
- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.



- **Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.
- **Robbery:** The taking, or attempted taking, of anything of value from one person by another, in which the offender uses force or the threat of violence.
- **Aggravated Assault:** An attack by one person upon another in which the offender uses or displays a weapon in a threatening manner or the victim suffers severe injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
- **Burglary:** The unlawful entry into a building or other structure with the intent to commit a felony or a theft.
- **Theft:** Theft was previously reported on prior ASRs but is not a Clery reportable crime and will no longer be included in our ASR.
- **Motor-vehicle theft:** The theft of a motor vehicle, including automobiles, trucks, motorcycles, mopeds, and golf carts.
- **Arson:** To unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire or incendiary device.
- **Destruction of Property/Vandalism:** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
- **Domestic Violence:** Consists of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under Arizona law; or by any other person against an adult or youth victim who is protected from that person's acts under Arizona law.
- **Dating Violence:** Consists of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined by the victim with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Relationship violence includes sexual or physical abuse or the threat of such abuse.
- **Stalking:** Is engaging in a course of behavior directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others or suffer substantial emotional distress. Stalking includes unwanted and repeated harassing behavior, such as following a person; appearing at a person's home, class, or work; making frequent phone calls, emails, text messages, etc.; leaving written messages, objects, or unwanted gifts; vandalizing a person's property; and threatening, intimidating or intrusive behavior.
- **Hate Crime:** A criminal offense committed against a person or property, which is motivated, in



whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, and disability.

- **Hazing:** This is not a standalone offense category or code in NIBRS.
- **Liquor-law violation:** The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages. This does not include driving under the influence or drunkenness violations.
- **Drug-law violation:** The violation of laws prohibiting the production, possession, distribution, and/or use of certain controlled substances and the equipment needed to produce or use them.
- **Weapon-law violation:** The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, knives, explosives, or other deadly weapons.
- **Unfounded:** Sworn or commissioned law enforcement personnel have fully investigated the reported crime and based on the results of this investigation, have made a formal determination that the crime report is false or baseless.

## Geographic Locations for Reporting Crime Statistics

The following crime statistics are broken down into the following geographic areas:

- **Signal Peak Campus (SPC)** - 8470 North Overfield Road, Coolidge, AZ 85128
- **Aravaipa Campus (AVC)** - 80440 East Aravaipa Road, Winkelman, AZ 85192
- **Superstition Mountain Campus (SMC)** - 805 South Idaho Road, Apache Junction, AZ 85119 (aka 273 Old West Highway in 2013 & prior)
- **Florence Center (FLO)** - 800 E. Butte, Florence, AZ 85132
- **Maricopa Campus (MCC)** - 17945 N. Regent Drive, Maricopa, AZ 85138
- **San Tan Campus (STC)** - 3736 E. Bella Vista Road, San Tan Valley, AZ 85143
- **On Campus Including Residence Halls:** Is defined as any building or property owned or controlled by the College within the same reasonably contiguous geographic area and used by the College in direct support of, or in a manner related to, the College's educational purposes, including residence halls.
- **On Campus in Residence Halls:** Is defined as dormitories or other residential accommodations for students on campus.
- **On Public Property Adjacent to Campus:** Is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is immediately adjacent to and accessible from the campus. If there is a barrier between the campus and the public property, such as a highway that is fenced off, the public property need not be included.
- **Non-campus Buildings or Property:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students and is not within the same reasonably contiguous geographic area of the institution.

## CAC CRIME STATISTICS

### SIGNAL PEAK CAMPUS CRIME STATISTICS

#### Number of Offenses Reported to Local Police & Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	1	0	0	1	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	2	0	1	0	0	1	0	0	0	0	0	0
Motor Vehicle Theft *	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	1	2	0	0	2	0	1	0	0	0	0	0
Dating Violence	0	0	0	1	0	0	0	0	0	0	0	0
Stalking	3	0	0	2	0	0	0	0	0	0	0	0

#### Unfounded Crimes Reported to Police & Campus Security Authorities

2022: No crimes were determined to be Unfounded

2023: No crimes were determined to be Unfounded

2024: One rape was determined to be Unfounded.

#### Number of Hate Crimes Reported to Police & Campus Security Authorities

2022: No hate crimes reported.

2023: No hate crimes reported.

2024: No hate crimes reported.

#### Number of Hazing Crimes Reported to Police & Campus Security Authorities

2022: No hazing crimes reported.

2023: No hazing crimes reported.

2024: No hazing crimes reported.

## SIGNAL PEAK CAMPUS CRIME STATISTICS, cont.

### Number of Arrests

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	1	0	1	1	0	1	0	0	0	0	0	0
Drug Violations	1	0	0	1	0	0	1	0	1	0	0	0
Weapon Violations	0	1	0	0	1	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	5	0	2	5	0	1	0	0	0	0	0	0
Drug Violations	1	1	0	1	0	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>6</b>	<b>1</b>	<b>2</b>	<b>6</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## ARAVAIPA CAMPUS CRIME STATISTICS

### Number of Offenses Reported to Local Police & Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	1	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft *	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

### Unfounded Crimes Reported to Police & Campus Security Authorities

2022: No crimes were determined to be Unfounded.

2023: No crimes were determined to be Unfounded.

2024: No crimes were determined to be Unfounded.

### Number of Hate Crimes Reported to Police & Campus Security Authorities

2022: No hate crimes reported.

2023: No hate crimes reported.

2024: No hate crimes reported.

### Number of Hazing Crimes Reported to Police & Campus Security Authorities

2022: No hazing crimes reported.

2023: No hazing crimes reported.

2024: No hazing crimes reported.

## ARAVAIPA CAMPUS CRIME STATISTICS, cont.

### Number of Arrests

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## SUPERSTITION MOUNTAIN CAMPUS CRIME STATISTICS

### Number of Offenses Reported to Local Police & Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft *	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	1	0	0	0	0	0	0	0	0	0

### Unfounded Crimes Reported to Police & Campus Security Authorities

2022: No crimes were determined to be Unfounded.  
 2023: No crimes were determined to be Unfounded.  
 2024: No crimes were determined to be Unfounded.

### Number of Hate Crimes Reported to Police & Campus Security Authorities

2022: No hate crimes reported.  
 2023: No hate crimes reported.  
 2024: No hate crimes reported.

### Number of Hazing Crimes Reported to Police & Campus Security Authorities

2022: No hazing crimes were reported.  
 2023: No hazing crimes were reported.  
 2024: No hazing crimes were reported.

**SUPERSTITION MOUNTAIN CAMPUS CRIME STATISTICS, cont.**  
**Number of Arrests**

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities**

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## SAN TAN CAMPUS CRIME STATISTICS

### Number of Offenses Reported to Local Police & Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	4	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft *	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

### Unfounded Crimes Reported to Police & Campus Security Authorities

2022: No crimes were determined to be Unfounded.

2023: No crimes were determined to be Unfounded.

2024: No crimes were determined to be Unfounded.

### Number of Hate Crimes Reported to Police & Campus Security Authorities

2022: No hate crimes reported.

2023: No hate crimes reported.

2024: No hate crimes reported.

### Number of Hazing Crimes Reported to Police & Campus Security Authorities

2022: No hazing crimes were reported.

2023: No hazing crimes were reported.

2024: No hazing crimes were reported.



**SAN TAN CAMPUS CRIME STATISTICS, cont.**  
**Number of Arrests**

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities**

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	1	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## MARICOPA CAMPUS CRIME STATISTICS

### Number of Offenses Reported to Local Police & Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft *	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	1	0	0	0	0	0	0	0	0	0

### Unfounded Crimes Reported to Police & Campus Security Authorities

2022: No crimes were determined to be Unfounded.

2023: No crimes were determined to be Unfounded.

2024: No crimes were determined to be Unfounded.

### Number of Hate Crimes Reported to Police & Campus Security Authorities

2022: No hate crimes reported.

2023: No hate crimes reported.

2024: No hate crimes reported.

### Number of Hazing Crimes Reported to Police & Campus Security Authorities

2022: No hazing crimes were reported.

2023: No hazing crimes were reported.

2024: No hazing crimes were reported.

## MARICOPA CAMPUS CRIME STATISTICS, cont.

### Number of Arrests

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## FLORENCE CENTER CRIME STATISTICS

### Number of Offenses Reported to Local Police & Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft *	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

### Unfounded Crimes Reported to Police & Campus Security Authorities

2022: No crimes were determined to be Unfounded:

2023: No crimes were determined to be Unfounded:

2024: No crimes were determined to be Unfounded.

### Number of Hate Crimes Reported to Police & Campus Security Authorities

2022: No hate crimes reported.

2023: No hate crimes reported.

2024: No hate crimes reported.

### Number of Hazing Crimes Reported to Police & Campus Security Authorities

2022: No hazing crimes were reported.

2023: No hazing crimes were reported.

2024: No hazing crimes were reported.

## FLORENCE CENTER CRIME STATISTICS, cont.

### Number of Arrests

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Number of Disciplinary Referrals (No Arrest) by Police & Campus Security Authorities

CLASSIFICATION	On Campus Including Residence Halls			On Campus in Residence Halls			On Public Property Adjacent to Campus			Non-Campus Locations		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **MISSING PERSON PROCEDURES**

The Higher Education Act requires that all institutions that provide on-campus student housing must establish a missing student notification policy and procedures. Central Arizona College takes student safety very seriously. The following policy and procedures have been established to assist in locating Central Arizona College students who live on campus housing and, based on the facts and circumstances known, have been determined to be missing.

### **DEAN OF STUDENT DEVELOPMENT - INFORMATION TO RESIDENCE HALL STUDENTS**

Central Arizona College has established a missing person's policy and procedure in accordance with federal and state regulations. This policy applies to all students who live in campus housing and have been determined to be missing.

Every Residence Life student will annually identify a missing person contact. This contact may or may not be the same as the student's emergency contact. This individual will be contacted within 24 hours if a student is deemed missing. This contact will be accessible only to authorized campus officials and law enforcement and it may not be disclosed outside of a missing person investigation. Students can change this confidential contact information at any time through the Housing and Residence Life Office.

In addition to their confidential missing person contact, if the Residence Life student is under 18 years of age and not an emancipated individual, the Dean of Student Development will notify a custodial parent or guardian (in addition to notifying any additional contact person designated by the student) not later than 24 hours after the time that the student is determined to be missing.

All missing students must be reported to the Central Arizona College Police Department (CACPD). Any staff member receiving an initial report of a suspected missing person must immediately notify the CACPD, who will initiate an investigation and determine the action to take.

### **POLICE DEPARTMENT**

The Police Department, upon notification of a missing Residence Life student, will conduct a thorough law enforcement investigation and obtain all necessary information in accordance with the police department's written procedures for missing persons. These procedures include notification to the Dean of Student Development. The Department will conduct a thorough search and utilize all available resources deemed necessary.

Suspected missing students should be reported immediately to the CACPD. If members of the CAC community believe that a student has been missing for 24 hours, it is critical that they report that information to CACPD by calling (520) 836-9655.

The Department may also request assistance from Housing and Residence Life staff or others to assist in a search on campus and will request help, when needed, from outside law enforcement agencies.

## NOTIFICATION PROCEDURES

Central Arizona College will follow the following notification procedure for a missing student who resides in on-campus housing:

- Any reports of missing students received by staff members will be referred immediately to the Police Department.
- The initial officer will conduct a thorough and timely investigation with staff or individuals reporting a missing student to determine the person's whereabouts.
- The officer will notify their supervisor immediately or at the earliest possible opportunity. The Chief of Police will then notify the Dean of Students and all other necessary administrators.
- A "Be on the Look-Out" (BOLO) bulletin may be broadcast to outside agencies if the person is under 16 years of age or if evidence that the missing person is at risk. This alert should be broadcast as soon as practicable but in no event, more than two hours after determining the missing person is under 16 years of age or may be at risk.
- If the missing person is a student, the parents/guardians' notification will be handled by the Dean of Students. The campus police will handle all other notifications.
- The initial officer will contact the Dispatch Center to issue an ACJIS and ACIC/NCIC alert for a missing person.
- If the Residence Life student is under 18 years of age and not an emancipated individual, the Dean of Student Development will notify a custodial parent or guardian no later than 24 hours after the time that the student is determined to be missing.
- Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, CACPD will notify the local law enforcement agency, that has jurisdiction in the area that the student is missing, within 24 hours.

## PUBLIC ACCESS DEFIBRILLATOR PROGRAM

Forty-five (45) locations automated external defibrillators (AEDs) are located throughout the district at strategic locations as part of the College's public access defibrillation (PAD) program, administered by the CACPD. The Zoll AED units, which provide a life-saving electrical shock to victims in cardiac arrest, can be operated without any training or previous experience. However, AED and CPR training is made available throughout the year to those CAC community members who may be interested. Questions about the PAD program should be addressed to the Police AED coordinator at (520) 836-9655 or emailed to [cacpolice@centralaz.edu](mailto:cacpolice@centralaz.edu).

## TIMELY WARNINGS

In the event that a situation arises within the CAC Clery geography that, in the judgment of the Chief of Police or their designee, constitutes an ongoing or continuing threat, a campus-wide "timely warning notice" will be issued. The college will issue a warning to students, faculty, and staff through various emergency systems. If the information constitutes an immediate threat, the College's emergency warning system may be used to disseminate the warnings.

Timely Warnings are typically issued for the following Uniform Crime Report Program (UCR)/National Incident-Based Reporting System (NIBRS) crime classifications.

- Murder/Non-negligent Manslaughter

- Aggravated Assault (cases involving assault among known parties, such as two roommates fighting, which results in an aggravating injury, will be evaluated on a case-by-case basis to determine if the individual is believed to be an ongoing threat to the larger CAC community.
- Robbery involving force or violence (cases including pickpocketing and purse snatching will typically not result in the issuance of a Timely Warning Notice but will be assessed on a case-by-case basis.
- Sexual Assault (considered on a case-by-case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount of information known by the CACPD. In cases involving sexual assault, they are often reported long after the incident occurred; thus, there is no ability to distribute a "timely" warning notice to the community. All cases of sexual assault, including stranger and non-stranger/acquaintance cases, will be assessed for potential issuance of a Timely Warning Notice.
- Major incidents of Arson
- Other Clery crimes or emergencies as determined necessary by the Chief of Police or their designee in their absence.

Timely Warning Notices may also be posted for other crime classifications and locations, even though that is not required by the law, at the sole discretion of the Chief of Police.

Timely Warning Notices will be distributed as soon as pertinent information is available, in a manner that withholds victims' names as confidential and aims to prevent similar occurrences.

Timely Warning Notices are typically written and distributed by the CACPD or designee. Central Arizona College is not required to issue a timely warning with respect to crimes reported to a confidential resource.

<b>System of Use</b>	<b>Primary Message Creator</b>	<b>Secondary Message Creator</b>	<b>Authority for approving</b>	<b>Primary Message Sender</b>	<b>Backup message sender</b>
<b>Primary</b>					
Email, Phone, Text	Chief of Police or designee	Lieutenant/ Executive Director of Public Relations and Marketing	Chief of Police or designee	Chief of Police or designee	Lieutenant/Executive Director of Public Relations and Marketing

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Police Department may also post a notice on the Police website: <https://centralaz.edu/contact-us/cac-police-department/central-alert/>. In such instances, a copy of the notice may also be posted in each residence hall and on bulletin boards throughout the campus.

Anyone with information warranting a timely warning should report the circumstances to the Police Department, by phone (520) 836-9655 or in person at the police station at the Everingham Building, I-200.



## EMERGENCY MANAGEMENT PLAN

It is the policy of the College that proper emergency notification will be made without unnecessary delay and taking into account the safety of the College community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders, (including, but not limited to CACPD, local P.D. and/or the local Fire and Emergency Medical Services), compromise efforts to assist victims or mitigate the emergency. Everyone in a College facility - students, faculty, staff, and visitors - must take appropriate and deliberate action when an emergency strikes a building, a portion of the campus, or the entire Central Arizona College community.

The College maintains an Emergency Management Plan outlining campus unit responsibility during emergencies. This plan outlines incident priorities, campus organization, and specific duties of particular units or positions.

Careful planning, emphasizing safety, can help the college handle crises and emergencies with suitable responses and may save lives. Supervisors are responsible for ensuring all employees are familiar with and will follow this emergency plan. Specific staff will be assigned emergency preparedness and response duties where appropriate to assist in implementing our emergency management plan.

The plan can be located by navigating to the main College's webpage, selecting *Contact Us* at the upper right corner, then clicking on *Police Department*, then clicking on *Emergency Management Plan*. In addition, an Emergency Management Plan is available to every employee. Staff can obtain a copy of the Emergency Management Plan by calling CACPD at (520) 836-9655 or emailing [cacpolice@centralaz.edu](mailto:cacpolice@centralaz.edu).

While the structure of this plan remains consistent, the Emergency Management Committee meets frequently during the year to review and update the plan as needed. Its implementation may vary depending upon available resources and staffing until the proper administration officials can be notified. Until then, the individuals assuming the most responsibility will be those officials/individuals of the highest rank available at the time.

These individuals should follow the plan's guidelines as nearly as possible while simultaneously making an effort to notify Central Arizona College administrators of the situation to obtain verification or advice on their actions.

## EMERGENCY WARNING SYSTEM

The Emergency Warning System (EWS) is a communications system/protocol implemented to protect life, protect personal safety, and provide critical information to the college community. The EWS may be activated in situations involving criminal activity, fire, hazardous chemical release, or other similar incidents. The technology within the district's EWS consists of a combination of outdoor emergency phone/public address towers, indoor warning devices at each campus, and a telephone/public address system that utilizes existing telephones throughout the district, including the centers.

The system can be activated on direction from an "authorized individual." This term refers to the College President, Vice-Presidents, and Police Chief. The authorized individuals have the authority to activate the EWS or direct any certified user to do so. An authorized individual shall, without delay, and taking into

account the safety of the community, determine the content of the notification and initiate the EWS, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

"Certified Users" are staff members who College Administration has designated as persons who have permission to activate the EWS and have satisfactorily completed the training curriculum prescribed by the Police Department for accessing and activating the EWS. Certified users will include all members of the Police Department. Certified users will follow CAC's emergency notification procedures. The authorized individual shall specify the content of the EWS message or the selection of the pre-stored message and convey that selection to the certified user. Upon confirmation of an emergency requiring the use of the emergency warning system, the school shall not delay activating the EWS unless issuing a notification will, in the professional judgment of the authorized individual, compromise efforts to assist a victim, contain, or otherwise mitigate the incident. Given the district's wide area, it is likely that an emergency will only involve one campus. The authorized individual ordering the activation of the EWS will be responsible for determining if more than one campus or center's EWS resources need to be activated.

In order to confirm the presence of an emergency requiring the activation of the EWS, an authorized individual may rely on information from various sources. Those sources may include CACPD officers, other law enforcement agencies having jurisdiction over a particular campus or center, fire departments having jurisdiction over a specific campus or center, emergency medical organizations, contracted security at a particular campus or center, County or State emergency management organizations, and authorized individuals or certified user's firsthand knowledge of the event.

## **EWS ACTIVATION GUIDELINES**

The Police Department maintains an up-to-date roster of all authorized individuals (including cell and home telephone numbers). The Police Department ensures authorized individuals complete an annual training refresher course provided by the Police Department.

Before activating the EWS, the authorized individual should consider the following:

1. Is this a situation where life is in jeopardy, and will timely notification protect human life?
2. Is this a situation where public safety is in jeopardy, and timely notification may protect the safety of the CAC community?
3. Is this a situation that requires the immediate evacuation of a campus building, multiple buildings, or an entire campus?
4. Is this a situation involving an emergency near or adjacent to a campus and timely notification may protect the safety of the CAC community?

If the answer is yes to any of the above questions, then the EWS should be activated. An emergency may occur of such severity that immediate activation of the EWS is necessary to ensure the immediate preservation of human life. In such cases, a certified user may activate the EWS if an authorized individual is not present or attempting to contact an authorized individual will create an unacceptable delay. In such instances, the certified user will make every attempt to contact an authorized individual immediately after EWS activation to ensure notification.

Currently, the College uses email, the Alertus, and RAVE ALERT systems to distribute emergency warning messages. All employees and students are provided with an email address, and there is no need to sign up to receive the notifications via email. An authorized individual must determine the content of any emergency email messages. The Alertus messages are premade to fit most reasonably foreseeable emergencies. The RAVE ALERT is the leading FedRAMP-authorized mass notification system enabling governments, organizations, institutions and schools to quickly and reliably send messages, including desktop notifications, in just three clicks. Any additional information or updated information will be sent to the employees and students via email. Currently, the College does not have a written policy on distributing emergency information to the public living near campus, parents, etc.

<b>System of Use</b>	<b>Primary Message Creator</b>	<b>Secondary Message Creator</b>	<b>Authority for approving</b>	<b>Primary Message Sender</b>	<b>Backup message sender</b>
<b>Primary</b>					
Email, Phone, Text	Chief of Police or designee, Exec. Dir. PR and Marketing or their designee	Police Lieutenant	Chief of Police or designee	Chief of Police or designee	Police Lieutenant
Alertus System/ RAVE ALERT	Messages are premade Members of Police Department	Chief of Police Lieutenant	Chief of Police or designee	Chief of Police or designee	Police Lieutenant

The Police Department will conduct semi-annual tests of the full EWS to include all system elements at every campus and center. This may be in conjunction with semi-annual evacuation drills at each campus or center.

The Police Department will also facilitate drills of the emergency management plan for at least one campus or center each calendar year. The Police Department will document each exercise, including the date, time, a description of the simulated event, and whether it was announced or unannounced.

The Central Arizona College Police Department assesses the emergency plans and capabilities for any and all drills executed. This is accomplished in what is referred to as an After Action Report/Improvement Plan, or AAR/IP. The AAR/IP aligns objectives and core capabilities, providing a consistent taxonomy for evaluation. Event objectives aligned core capabilities, and performance ratings for observed activities are organized and summarized to provide feedback on the drill. Strengths and weaknesses are determined and evaluated, and the emergency plans are adjusted, if needed, to improve the response to emergency situations.

In conjunction with an evacuation drill, the emergency response and activation procedures are to be disseminated to the campus community through email "blasts" to students, staff, and faculty. Central Arizona College utilizes the RAVE mobile safety alert system to provide emergency notifications via text messaging.

## CAMPUS/CENTER EVACUATION OR CLOSURE

If it is determined that a campus/center evacuation or closure is necessary due to an emergency situation, all personnel and students will be notified by the senior administrator on duty of the nature of the evacuation/closure via the EWS and where to evacuate to (usually to home), and when it is safe to return to the campus. The senior administrator on duty will ensure that coordination of any evacuation includes immediate notification to the President's office.

## FIRE SAFETY SYSTEMS

Several fire-warning systems protect Central Arizona College's Residence Life facilities at Signal Peak. The Towers housing area is entirely covered by an integrated automatic sprinkler and fire alarm system, including fire doors and walls. The quad areas are protected by a fire alarm system and smoke detectors. Fire extinguishers are strategically located throughout the Residence Life facilities.

<u>Residence Hall Name</u>	<u>Types of Fire safety systems</u>
Towers (A) building	Smoke detectors, pull stations, fire doors, automatic sprinkler system. Heat detectors in select rooms.
Quads and suite buildings (C)	Smoke detectors and pull stations.

The fire alarm systems are monitored by the CACPD 24 hours a day, seven days a week.

## PLANNED IMPROVEMENTS FOR FIRE SAFETY

There are no planned improvements for the fire safety systems in the residence halls at Signal Peak Campus at this time.

## FIRE SAFETY EDUCATION AND TRAINING PROGRAMS

Basic fire safety training is made available to all resident student leaders living in residence halls during the orientation program at the beginning of each academic year. CAC may arrange for basic fire drills for employees or the student body as a whole.

These programs are designed to: familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case of a fire and distribute information on the College's fire safety policies. During these programs, trainers emphasize that participating in fire drills is mandatory.

Each resident room has a *Fire Safety* brochure information sheet posted on the back of the room door. The brochure includes information on fire safety and what appropriate action to take during a fire alarm or fire emergency. Every student room has an emergency evacuation map installed on the inside of the front door as well to direct occupants to primary and secondary exits. Fire exit drills are conducted once per semester. They are coordinated with the CACPD, Residence Life and Facilities.

## **FIRE REPORTING AND EVACUATION PROCEDURES**

If a fire is detected or the fire alarm sounds, evacuate the area. Isolate the fire by closing doors as you leave. Do not attempt to extinguish fires unless you have been trained on the proper use of portable fire extinguishers. Activate the nearest fire alarm if it has not already been activated. Report the fire to the Police Department by using a telephone in a safe area to call (520) 836-9655.

Upon hearing a fire alarm, evacuate the building by stairs and exits. Do not use elevators. Once outside the building, stay out and move away from the building to clear access for the fire department and other emergency responders. Do not re-enter the building until expressly advised that it is safe to do so by fire department personnel or a Police officer. Any fires that were quickly extinguished or any evidence of recent fires must be reported immediately to a Housing and Residence Life staff member or Police officer, who will document the incident as required.

## **PREVENTING FIRES**

To minimize the potential for Residential Hall fires at Central Arizona College, it is the policy of the College to prohibit open burning, open-coiled electric or heating appliances, halogen lamps, extension cords, multi-plus and "spider web" type of cord usage, or "piggybacking" power strips, cooking and/or cooking equipment and the use of combustible decorations at all times (unless per other policies and procedures, and/or authorized by the authority having jurisdiction). Open burning, as defined by the College, is any open/exposed flame or combustion that produces heat, light, or smoke and has the potential to cause a fire. Examples of open burning are not limited to candles, incense, bonfires, campfires, barbecue grills, and their related accessories, such as gasoline, propane, lighter fluid, charcoal, and pyrotechnics.

All decorations and ornaments must be of fire-resistant or non-combustible material, U.L. rated, and approved for use. They shall not be hung or posted on any fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, smoke detectors, fire alarm pull boxes, etc.), on or near exits, on or near an exit or emergency lights, on or near any other protective or operating feature provided by the College, or in any manner that could present a fall or trip hazard or impede egress.

Removal of all decorations, ornaments, and displays is required immediately after the event or before the College's annual holiday closure. Decorative lights, including holiday lights, as well as floodlights, extension cords, or electrically operated ornaments, must be

U.L. rated and approved for use. Electric lights or electrically operated ornaments shall not be used on metal, aluminum, or any other similar metal, which could induce an electrical shock.

Only heavy-duty extension cords and decorative lights in good conditions (free from damage or exposed wiring) shall be used for decorations, must be unplugged at the end of each day, and removed after the event or holiday season. Extension cords or decorative lights may not be routed under rugs or carpets, through doorways, or in any manner that could present a fall, trip hazard, or impede egress.

It is the policy of the College that only artificial holiday trees will be used and shall be of fire-retardant or non-combustible material. Indoor trees must be placed out of the way of traffic and must not block doorways, exits, exit signs, or any fire protection equipment or be placed in any manner that could present a fall, trip hazard, or impede egress.

## FIRE LOG

The Police Department maintains a fire log at each campus administration office, similar to the required crime log. The log has information for each fire, as to the nature of the fire, the date and time the fire occurred, and the general location of the fire.

## SMOKING POLICY

Smoke-Free Arizona Act: ARS 36-601.01 refer to <https://www.azdhs.gov>.

Smoking, smokeless tobacco, or other tobacco products are prohibited in buildings or within 20 feet of the entrance doors of any building and in any vehicle owned or leased by the College. This includes, but is not limited to, any classroom, residence halls, laboratory, library, faculty office, administrative buildings, or dining facility.

## FIRE STATISTICS

### FIRE STATISTICS FOR RESIDENCE HALL – SIGNAL PEAK CAMPUS

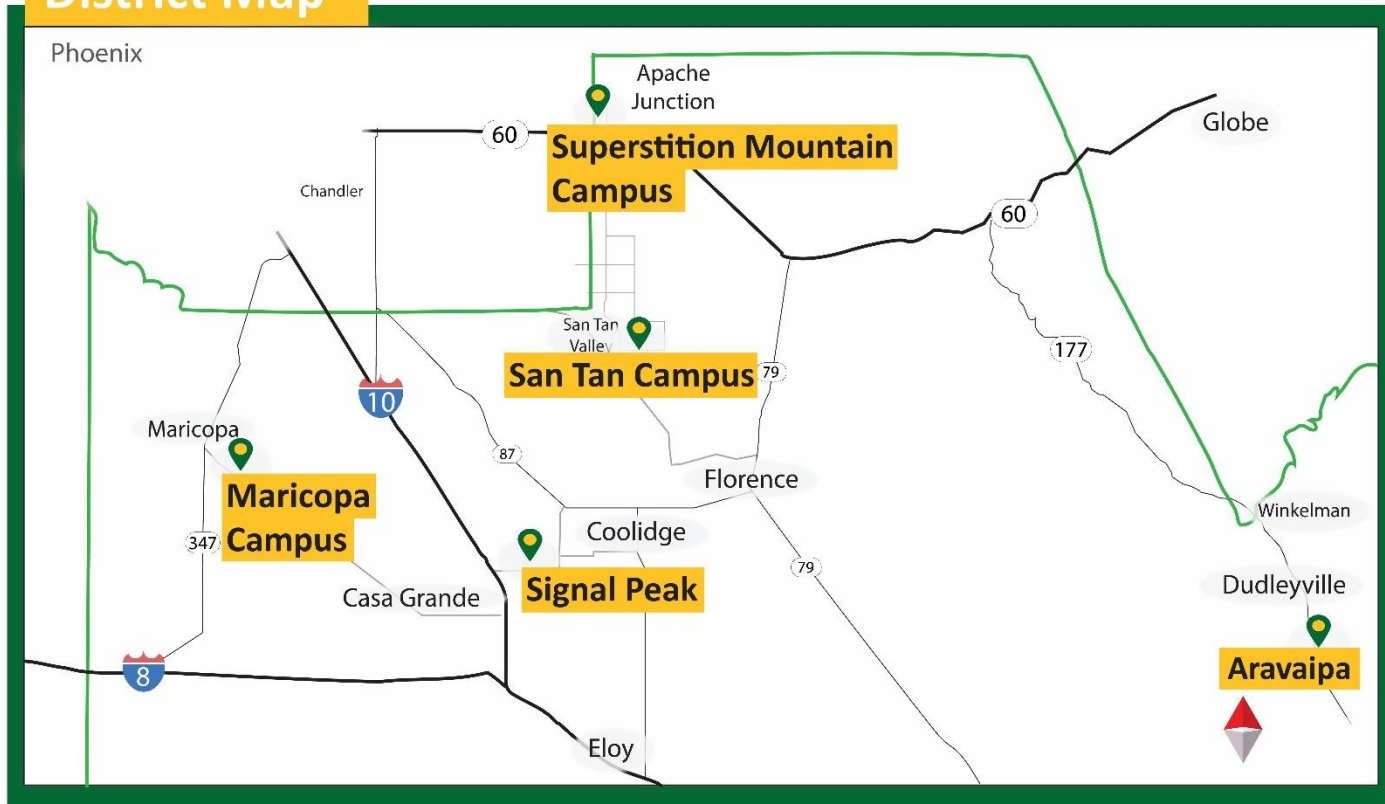
**8470 N Overfield Rd. Coolidge, AZ 85128**

**Only residential facility owned and operated by CAC**

CLASSIFICATION	2022	2023	2024
Number of Fires	0	0	0
Fire Cause(s) - i.e. Arson, Accidental, Nature, Mechanical	0	0	0
Number of Deaths	0	0	0
Number of Injuries	0	0	0
Value of Damaged Property	0	0	0
Fire Drills Conducted on the Signal Peak Campus	1	1	2
Fire Drills Conducted on the San Tan Campus	0	1	0
Fire Drills Conducted on the Superstition Mountain Campus	0	1	0
Fire Drills Conducted on the Maricopa Campus	0	1	0

## CENTRAL ARIZONA COLLEGE DISTRICT MAP

### District Map



#### Signal Peak Campus

8470 N. Overfield Rd., Coolidge, AZ 85128

#### Aravaipa Campus

80440 E. Aravaipa Rd., Winkelman, AZ 85192

#### Maricopa Campus

17945 N. Regent Dr, Maricopa, AZ 85138

#### Superstition Mountain Campus

805 S. Idaho Rd., Apache Junction, AZ 85119

#### San Tan Campus

3736 E. Bella Vista Rd., San Tan Valley, AZ 85143

#### CAC Help Desk

(520) 494-5111 / (800) 237-9814

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