2018 Annual Report

MAERB

Institution Name: **Central Arizona College**
City, State: **Coolidge, AZ**
ID Number: **6251**
Program Type: **Associate Degree**

Year	Retention	Placement	Grad Part	Grad Sat	Emp Part	Emp Sat	Exam Part	Exam Pass	# Grads from admissions cohort
	>=60%	>=60%	>=30%	>=80%	>=30%	>=80%	>=30%	>=60%	
2017	100.00%	80.00%	100.00%	100.00%	33.33%	100.00%	0.00%	0.00%	5
2016	100.00%	66.67%	66.67%	100.00%	0.00%	0.00%	33.33%	66.67%	3
2015	81.82%	100.00%	88.89%	100.00%	50.00%	100.00%	100.00%	100.00%	9
2014	66.67%	100.00%	50.00%	100.00%	50.00%	100.00%	28.57%	50.00%	8
2013	70.00%	100.00%	71.43%	100.00%	83.33%	100.00%	45.45%	100.00%	7
5 year	78.05%	93.75%	75.00%	100.00%	54.55%	100.00%	47.37%	88.89%	32

Enrollment, Retention and Graduation

Enrollment Date Month/Year	Number of New Students Enrolled	Number of Students Transferring In	Total Students in this Class	Number "In-Progress" or "Stopped Out"	Number "Dropped Out" (Attrition)	Number of this Class Graduated to Date	
January/2017	5	0	5	0	0	5	
Graduates for Cohort Admitted 2017						5	100.00%
January/2016	3	0	3	0	0	3	
Graduates for Cohort Admitted 2016						3	100.00%
January/2015	11	0	11	0	2	9	
Graduates for Cohort Admitted 2015						9	81.82%
January/2014	12	0	12	0	4	8	
Graduates for Cohort Admitted 2014						8	66.67%
January/2013	10	0	10	0	3	7	
Graduates for Cohort Admitted 2013						7	70.00%
	41	0		0	9	32	78.05%
						32	Retention Threshold 60%

Graduate Survey Results

Calendar Year Admitted	Number of Graduates	Number of Grad Surveys Sent	Number of Grads Returning Surveys	Participation Percent	Number of Surveys with Positive responses - Cognitive	Number of Surveys with Positive responses - Psychomotor	Number of Surveys with Positive responses - Affective	Number of Surveys with Overall Positive Responses	Percent Grad Survey Satisfaction
2017	5	5	5	100%	5	5	5	5	100%
2016	3	3	2	66.67%	2	2	2	2	100%
2015	9	9	8	88.89%	8	8	8	8	100%
2014	8	8	4	50%	4	4	4	4	100%
2013	7	7	5	71.43%	5	5	5	5	100%
Total	32	32	24	75%	24	24	24	24	100%
Thresholds				30%					80%

Job Placement Results

Calendar Year Admitted	Total Number of Graduates	Number of Positive Placements	Number of Grads Employed as MA or in Related Field	Placement Rate
2017	5	4	3	80%
2016	3	2	1	66.67%
2015	9	9	6	100%
2014	8	8	6	100%
2013	7	7	6	100%
Total	32	30	22	93.75%
			Threshold	60%

Employer Survey Results

Participation Threshold is not met.
Satisfaction Threshold is not met.

Admission Year	Total Number of Positive Placements	Number of Grads Employed as MA or in Related Field	Number of Grads Whose Employers Were Sent Surveys	Number of Grads Whose Employer Returned Surveys	Participation Percent	Number of Surveys with Positive responses - Cognitive	Number of Surveys with Positive responses - Psychomotor	Number of Surveys with Positive responses - Affective	Number of Surveys with Overall Positive Responses	Percent Employer Survey Satisfaction
2017	4	3	3	1	33.33%	1	1	1	1	100%
2016	2	1	0	0	0%	0	0	0	0	0%
2015	9	6	6	3	50%	3	3	3	3	100%
2014	8	6	6	3	50%	3	3	3	3	100%
2013	7	6	6	5	83.33%	5	5	5	5	100%
Total	30	22	21	12	54.55%	12	12	12	12	100%
Thresholds					30%					80%

Please complete the dialogue questions and action plan regarding employer survey participation outcome below.

1. To what do you attribute the drop in the employer participation rate for the second-to-last reporting year? Identify any program change(s) to which you can associate this result? — Student just started job.

2. When is the employer survey conducted and by what type of process, electronic, face to face meeting, mail etc.? — It will be sent out in three more months

3. How many months after the graduate obtains a job as a medical assistant or in a related field is the employer survey sent to the employer? — 4-6 months

4. What format do you use for distribution and follow-up of the surveys (i.e., email, telephone contacts, handouts)? — mail and email

5. Who is responsible for distributing the surveys to the employers? — Practicum coordinator/ Program Director

6. Who is responsible for tracking and analyzing the results of the employer surveys? — Program Director

Complete the grid below, after providing a narrative for the above questions.

	Analysis of Previous Year's Plan	Action Plan with Measurable Objectives	Responsible Party	Steps for Implementation	Timeline for Implementation of Each Step
Edit	na	Will mail survey after student has worked for three-	Program Director	mail survey	mail in four months

Analysis of Previous Year's Plan   Action Plan with Measurable Objectives   Responsible Party

Steps for Implementation   Timeline for Implementation of Each Step

Please complete the Dialogue Questions and Action Plan regarding Employer Survey Satisfaction outcome below

1. To what do you attribute the drop in the employer satisfaction rate for the second-to-last reporting year? Identify any program change(s) to which you can associate this result? — na

2. Describe the areas indicated for improvement in graduates' job performance. Indicate if each of these is in the graduate(s) knowledge, performance or behavior. — na

3. What suggestions do your communities of interest, including the employers, have for improving employer satisfaction? — na

4. Who is responsible for tracking and analyzing the results of the employer satisfaction surveys? — na

Complete the grid below after providing a narrative for the above questions.

	Analysis of Previous Year's Plan	Action Plan with Measurable Objectives	Responsible Party	Steps for Implementation	Timeline for Implementation of Each Step
Edit	Student just started working	send survey in three more months	Program Director	send survey	send in three more months

Analysis of Previous Year's Plan   Action Plan with Measurable Objectives   Responsible Party

Steps for Implementation   Timeline for Implementation of Each Step

Graduate Analysis Data Reporting

Year of Graduation	Total Number of Students Who Graduated in the Calendar Year	# with Distance Education	# with Experiential Learning
2017	3	0	0
2016	9	0	0
2015	8	0	0
2014	7	0	0

2013	11	0	0
	38	0	0

Credentialing Exam Outcomes

After completing the Graduate Analysis and Exam tabs of this ARF, if your Exam Participation %Total or Exam Passage %Total is greater than 100% the ARF is wrong and must be corrected prior to online submission. Failure to do so will result in the program being assessed a $200 unlock fee.

Participation

Year of Graduation	Total # of Graduates	Total # who took CMA (AAMA)	Total # who took RMA (AMT)	Total # who took NCMA (NCCT)	Total # who took CCMA (NHA)	Total # who took CMAC (AMCA)	Total # who took more than one test	Threshold participation
2017	3	0	0	0	0	0	0	0%
2016	9	2	1	0	0	0	0	33%
2015	8	8	0	0	0	0	0	100%
2014	7	1	1	0	0	0	0	29%
2013	11	5	0	0	0	0	0	45%
Total	38	16	2	0	0	0	0	47%
Threshold								30%

Passage

Year of Graduation	Total # who took an exam	Total # passing CMA (AAMA)	Total # passing RMA (AMT)	Total # passing NCMA (NCCT)	Total # passing CCMA (NHA)	Total # passing CMAC (AMCA)	Total # who passed more than one exam	Threshold passage
2017	0	0	0	0	0	0	0	0%
2016	3	1	1	0	0	0	0	67%
2015	8	8	0	0	0	0	0	100%
2014	2	0	1	0	0	0	0	50%
2013	5	5	0	0	0	0	0	100%
Total	18	14	2	0	0	0	0	89%
Threshold								60%