

Area of Interest: Nursing, Health & Emergency Careers
Degree: Medical Assistant, Associate of Applied Science (AAS)
College Catalog: [2024-2025](#)



Program Location: Superstition Mountain Campus

Program Description: The degree prepares entry-level Medical Assistants in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains as established by the Commission on Accreditation of Allied Health Education programs (CAAHEP) upon the recommendation of the Medical Assisting Education Review Board (MAERB). The degree includes general education requirements and prepares individuals to perform administrative and clinical procedures in ambulatory settings, including physician's offices, clinics and group practices.

Contact Information: Susan Horn (Program Director) susan.horn@centralaz.edu

Advising: nhec.advisor@centralaz.edu

Area of Interest Website: [Nursing, Health & Emergency Careers](#)

Legend

Bold Course =Required Course	Recommended Course (R)	Stackable Certificate (SC)	
AGEC Course list (Arizona General Education Curriculum)			
Written Communication (WC)	Oral Communication (OC)	Arts/Humanities (AH)	Social/Behavioral Science (SB)
Lab Science (LS)	Mathematics (M)	Core Course (CC)	Specialty Requirements (SR)

Pre-Degree Requirements:

Before applying to the program, students need to have completed the following:	
	High school diploma or GED.
	RDG100 College Reading or equivalent reading assessment option - https://centralaz.edu/academics/advising/#tab-id-2
	Attend a Medical Assisting Information Session within the past year
	Successful completion of the HESI Entrance Test at CAC (within 2 attempts 30 days apart; may repeat after one year)
	Program Director approval for admissions after completion of other prerequisites.

Semester 1: New Students-Find your suggested starting point for [English/Reading & Math](#) courses.

		COURSE	CREDITS	SEMESTER/GRADE	NOTES
	LS	BIO160 Intro to Human Anatomy & Physiology	4		
	M	MAT118 Essential Mathematics or higher	4		
	CC	CIS120 Survey of Computer Information Systems	3		
	CC	HCC100 Introduction to Health Care	3		
		Semester Credits	14	Meet with your CAC advisor each semester!	

Semester 2

		COURSE	CREDITS	SEMESTER/GRADE	NOTES
R	WC	ENG101 English Composition I	3		Health section preferred.
	OC	COM100 Fundamentals of Human Communication or higher	3		
	AH	Select an AGEC Arts and Humanities course	3		
	CC	HCC116 Medical Terminology	3		
	SR	MDA139 Fundamentals of Medical Assisting	4		
		Semester Credits	16	Research career resources and opportunities!	

Semester 3					
		COURSE	CREDITS	SEMESTER/GRADE	NOTES
	SB	PSY101 Introduction to Psychology or higher	3		
	SR	MDA131 Introduction to Insurance & Insurance Billing I	3		
	SR	MDA171 Administrative Medical Procedures	4		
	SR	MDA140 Medical Assisting Skills I	5		
		Semester Credits	15	Apply for graduation and attend career events!	

Semester 4					
		COURSE	CREDITS	SEMESTER/GRADE	NOTES
	CR	HCC174 Pathopharmacology for Health Occupations	5		
	CR	NTR255 Nutrition Medical Terminology, Labs, & Food Drug Interaction	1		
	SR	MDA141 Medical Assisting Skills II	5		
		Semester Credits	11	Finish strong-don't get distracted before finals!	

Semester 5					
		COURSE	CREDITS	SEMESTER/GRADE	NOTES
	CC	MDA175 Medical Assistant Degree Practicum	4		
		Semester Credits	4		
		Total Degree Credits	60		

Arizona Resident Tuition for 2024-2025 is \$75 per credit hour; see [Paying for College](#). Financial aid may be available.

Career Information

CAC Career Center: centralaz.edu/career FREE CAC career resources and assistance.

O*NET OnLine: Visit onetonline.org and search for:

- Education needed for specific occupations
- Occupation tasks, knowledge, skills and abilities
- Salary/wages for specific occupations (\$)

Transfer Information

CAC University Transfer Center: centralaz.edu/transfer FREE CAC transfer resources and assistance.

Note: Use this Program MAP as a guide to choose courses with your advisor and track progress towards milestones and completion of program. Work with an advisor to customize your plan to align with your specific career and/or transfer goals.

Part-Time Students: Plans can be modified to fit the need of part-time students by adding more semesters.

Student Name:	Advisor Name:
Student ID Number: 880	Date: